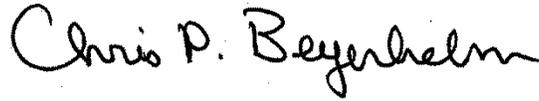


For: State and County Offices

Hot Topics Online Training

Approved by: Deputy Administrator, Farm Loan Programs



1 Overview

A Background

LMD will conduct online training sessions to address areas of concern or where there have become frequently asked questions of the National Office. This training is **not** mandatory but is intended to provide National Office guidance on hot topics. See Exhibit 1 for the agenda.

B Purpose

This notice provides the following:

- online training session registration instructions
- information about questions during the training
- participant and State Office action.

C Contact

If there are questions about this notice:

- County Offices shall contact State Offices
- State Offices shall contact LMD at 202-690-0651.

| | |
|----------------------|--|
| Disposal Date | Distribution |
| January 1, 2014 | State Offices; State Offices relay to County Offices |

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2 Online Training Session Registration

A Registering for a Training Session

To register for a training session, click 1 of the following 10 links:

- November 12, 2013 session, 1:00 - 3:00 PM EST
- November 13, 2013 session, 9:00 - 11:00 AM EST
- November 14, 2013 session, 1:00 - 3:00 PM EST
- November 19, 2013 session, 9:00 - 11:00 AM EST
- November 20, 2013 session, 2:00 - 4:00 PM EST
- November 21, 2013 session, 9:00 - 11:00 AM EST
- December 5, 2013 session, 1:00 - 3:00 PM EST
- December 10, 2013 session, 9:00 - 11:00 AM EST
- December 11, 2013 session, 2:00 - 4:00 PM EST
- December 12, 2013 session, 9:00 - 11:00 AM EST.

On the eAuthentication Warning Page, CLICK “I Agree”. Enter the user’s ID and password, and then CLICK “Login”. On the Registration Page, CLICK “Confirm”.

In approximately 5 minutes, a “Registration Notification” e-mail will be received. This e-mail will contain the “Live Meeting Link” and “Teleconference Line” that the user will use to join the training session.

Note: If the user is **not** able to register through the links provided in this subparagraph, log into AgLearn at <http://www.aglearn.usda.gov>. On the AgLearn Home Page, in the “Search Catalog” box, ENTER “FLP” and CLICK “Browse”. Scroll down to find “DLM Hot Topics Training” and under the course title, CLICK “View Course Dates”. Scroll to the user’s desired date, CLICK “Register”, and then CLICK “Confirm”.

B Training Session Questions

Questions submitted during the online training will be answered during the training session.

C Improving Online Training Session Performance

Because of the large number of employees viewing the online training sessions, viewing may be improved by the following:

- sharing connections to the online training session whenever possible
- minimizing or eliminating network activities during the scheduled time for the online training session
- if possible, asking other Agencies in shared offices to minimize activities that would interfere with delivering the online training session.

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3 Action

A Obtaining Additional Training Materials

The PowerPoint slides and other training materials developed for the online training sessions will be made available before the actual training.

B Documenting Training

Each participant **must** register individually for 1 of the hot topics training sessions through AgLearn for training to be documented. Direct any questions about AgLearn to the State Training Officer.

C State Office Action

State Offices shall ensure that all FSA employees have reviewed this notice and are available for the training, if requested.

Webinar Agenda Loan Making Hot Topics

Webinar Agenda Loan Making Hot Topics

10 Sessions: Dates and Times as Scheduled

Welcome and Introductions

Presenters: Mike Moore, Connie Holman, Joe Marcoccia, Carrie Novak, Anne Steppe, and Ann Smith

Topics:

- ML Happenings
- Entity Applicants/Who Is Our Applicant
- 3-FLP, Exhibit 5
- Credit Reports/Credit Scores/Acceptable Credit/Credit History Rejection
- Ineligible Applicants
- Managerial Ability Requirements
- Withdrawn Applications
- Security Requirements Including ML
- Insurance Requirements Including Crop Insurance
- Borrower Training
- Bridge Loans and Changes While Waiting for Funding
- What Is Proportionate Referenced in 3-FLP, Subparagraph 131 B
- FO Rates and Terms
- Downpayment Loans
- Supervised Bank Accounts
- Documentation – File vs. FBP
- EM Application Date, Loss Requirements, and Application Withdrawal
- SAM/FMMI
- SAVE
- Loans in Indian Country and Managerial Experience
- Guaranteed Loan Update
- DLS Questions

Wrap Up: Question, Discussion, Feedback