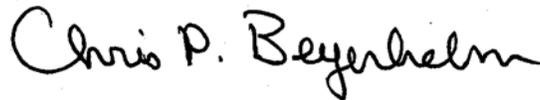


For: FSA Offices

**Availability of “Your Guide to FSA Farm Loans” (Guide)**

Approved by: Deputy Administrator, Farm Loan Programs



**1 The Guide**

**A Background**

Notice FLP-618 announced the completion, availability, and planned distribution of the plain language guide, titled “Your Guide to FSA Farm Loans”. State and County Offices were instructed to provide copies of the Guide only to applicants and borrowers needing additional assistance to obtain FLP services.

The National Office is in the process of revising the Guide to add microloans and incorporate changes to FLP enacted by the 2014 Farm Bill.

**B Purpose**

This notice:

- informs State and County Offices that a significant number of copies of the original version of the Guide are available in the KC Warehouse and may be ordered, as needed
- provides a reminder of the procedure for requesting copies of the Guide.

<b>Disposal Date</b>	<b>Distribution</b>
February 1, 2015	All FSA Offices; State Offices relay to County Offices

## Notice FLP-691

### 1 The Guide (Continued)

#### C Contacts

If there are questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact either of the following:
  - Lorraine Campbell by:
    - e-mail to **lorraine.campbell@wdc.usda.gov**
    - telephone at 202-690-2850
  - Bill Cobb by:
    - e-mail at **bill.cobb@wdc.usda.gov**
    - telephone at 202-720-1059.

#### D Requesting Copies

Offices may request copies of the Guide (BR-01) by completing FSA-159, which is available on the FFAS Employee Forms/Publications Online Website at **<http://intranet.fsa.usda.gov/dam/ffasforms/forms.html>**. Submit completed FSA-159's to the KC Warehouse by 1 of the following methods:

- FAX to 816-823-4740 or 816-823-4741
- e-mail to **re.mokansasc2.kcasbwhse**
- postal mail to:

USDA/FSA/Kansas City Warehouse  
9240 Troost Avenue  
Kansas City, MO 64131.