

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**Notice FLP-884**

3-FLP

**For:** State and County Offices

**Deployment of the Simplified Direct Loan Application – FSA-2001**

**Approved by:** Deputy Administrator, Farm Loan Programs



**1 Overview**

**A Background**

Executive Order 14058 of December 13, 2021, “Transforming Federal Customer Experience and Service Delivery to Rebuild Trust in Government,” instructed the Secretary of Agriculture to “...design and implement a simplified direct loan application process.” To address this requirement, the DAFLP – Loan Making Division has redesigned the FSA-2001, Request for Direct Loan Assistance and streamlined the direct loan application process by eliminating redundancies, minimizing information collected from applicants and informing them of document requirements in checklist form as part of the loan application.

**B Purpose**

This notice:

- notifies State and County Offices of the immediate availability and use of the revised FSA-2001 (1/13/2023) on the forms website(s) and in the Loan Assistance Tool (LAT)
- clarifies the handling of loan applications received using the obsolete forms, or forms no longer required.

**C Contact**

If there are questions about this notice:

- County Offices will contact State Offices
- State Offices will contact Kimberly Eilerman, Senior Loan Officer, by e-mail to [kimberly.eilerman@usda.gov](mailto:kimberly.eilerman@usda.gov)

Disposal Date	Distribution
December 1, 2023	State Offices; State Offices relay to County Offices

## **2 Availability and Use of FSA-2001**

### **A Revised FSA-2001 (1/13/2023)**

To reflect the new form requirements as part of this redesign effort 3-FLP has been amended, and the following forms are no longer required for a complete application:

- FSA-2002
- FSA-2003
- FSA-2004
- FSA-2005
- FSA-2006
- FSA-2037
- FSA-2038
- FSA-2302.

Accordingly, the FSA-2330, Request for Microloan Assistance is now obsolete and the revised FSA-2001 (1/13/2023) will be the application form used to request both regular and Microloans.

### **B Revised FSA-2001 (1/13/2023) Availability**

County Offices should immediately cease distribution of the prior loan application package and begin utilizing the revised FSA-2001 (1/13/2023) at <https://fsaintranet.sc.egov.usda.gov/dam/ffasforms/currentforms.asp> for employee access.

Producers can find the revised FSA-2001 (1/13/2023) at <https://forms.sc.egov.usda.gov/eForms/welcomeAction.do?Home> and also on the LAT at <https://lat.fpac.usda.gov/>.

## **3 Guidance for Processing FLP Applications Received on Expired Forms**

### **A Outstanding Applications**

While use of the expired loan application package is no longer authorized, the Loan Making Division understands there may be some outstanding applications that have already been distributed to producers and are in the process of being completed for submission.

### **B Timeline**

Loan Officials are authorized to accept applications submitted on the obsolete forms (see subparagraph 2 A) until **April 28, 2023**. Beginning April 29, 2023, FSA will only process applications received on the revised FSA-2001 (1/13/2023). County Offices should work with producers both during and after this transition period to accommodate the transfer of application information onto the new form.

## **Notice FLP-884**

### **3 Guidance for Processing FLP Applications Received on Expired Forms**

#### **C Loan Assistance Tool**

A transition period for the application process is necessary to provide the best possible customer service to our producers. Loan Officials are encouraged to familiarize themselves with the LAT and understand how directing future applicants to this tool can aide with the efficient delivery of Farm Loan Programs in their offices. With easy-to-understand, step-by-step guidance for completing the new loan form, the LAT is an effective tool for easing the transition to the new form and providing clarity for the potential borrower about FSA's Farm loan process.