

For: State and County Offices

GRP Migration From System 36

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

GRP web-based software was deployed May 3, 2012, and is currently being used for Program Year (PY) 2012 GRP contracts and easements. GRP migration will move all active contracts and easements that are on System 36 to the web-based application so that the System 36 may be retired for GRP.

B Purpose

This notice informs State and County Offices that, before migration from Systems 36, all GRP contract and easement issues need to be resolved and updated by **noon on September 28, 2012**. FY 2012 GRP contracts and easements in the web-based software will be available for entry, approval, and modification until COB **September 28, 2012**.

2 Migration

A Migration Beginning

Migration is expected to begin **September 28, 2012**. After migration starts for GRP:

- System 36 will be set to “read-only” mode
- GRP web-based software will be unavailable.

B Migration Completion

Migration is expected to be completed by COB **October 19, 2012**. GRP web-based software is expected to be available **October 22, 2012**. After migration, all GRP contracts and easements will be maintained in the GRP web-based software.

Disposal Date	Distribution
December 1, 2012	State Offices; State Offices relay to County Offices

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3 Payments

A Payments

Payments on prior contracts and easements may be made on System 36 until it is frozen for migration, tentatively September 28, 2012. All payments generated from GRP contracts and easements residing on System 36 shall be signed and certified in NPS by September 28, 2012.

Any outstanding administrative practice payments must be closed out **before** migration.

Important Note: Any changes or cancellations to payments that were made in System 36 before migration will be handled manually using NPS.

Payments due the beginning of October will be available when migration is completed.

B Issues

Contracts and easements that have outstanding data issues during migration will be migrated with a status of "Submitted" for County Offices to correct and approve in the GRP web-based software. State Offices will be provided a report of contracts and easements that need to be corrected by e-mail.

County Offices shall complete the missing data elements and approve rental contract or easement within 2 weeks after migration completion.

4 Funds Control

A System 36 Ledgers

System 36 ledgers for GRP will be permanently closed beginning **September 28, 2012**.

B Conservation Funds Ledger System (CFLS) and eFunds Allocations

The National Office will establish initial county allocations in CFLS and eFunds to cover the contracts with remaining payments under Program Accounting Code (PAC) 3070. PAC will be associated with the correct PY and budget fiscal year (BFY) based on the migration data. The following codes will be established in eFunds during migration:

- PAC 3070 PY2003 BFY2003
- PAC 3070 PY2004 BFY2004
- PAC 3070 PY2005 BFY2005
- PAC 3070 PY2006 BFY2006
- PAC 3070 PY2007 BFY2007
- PAC 3070 PY2008 BFY2008
- PAC 3070 PY2009 BFY2009
- PAC 3070 PY2010 BFY2010
- PAC 3070 PY2011 BFY2011
- PAC 3070 PY2012 BFY2012.

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4 Funds Control (Continued)

C CFLS Fund Codes

Fund codes in CFLS will include 5001 for GRP rental contracts and 5002 for GRP easements. PAC's in CFLS will also be associated with PY and BFY.

Note: GRP authority is set to expire **September 30, 2012**. Until such time as GRP authority is extended, GRP applications will **not** be accepted or approved for FY 2013 and new PY 2013 PAC's will **not** be established.

D Reconciling CFLS and eFunds

The total allocation for a county, including fund codes 5001 and 5002, should match the allotment in eFunds for the corresponding PAC, PY, and BFY combination. State Offices are responsible for ensuring that county allocations in CFLS and eFunds are maintained.

5 Program Resources and Contacts

A Program Resources

Detailed instructions for using the web-based software are available in the GRP Software User Guide located at

<http://fsaintranet.sc.egov.usda.gov/ffas/dafp/cepd/grp/GRP%20UserGuide.pdf>.

Additional Information on GRP is located at

<http://fsaintranet.sc.egov.usda.gov/ffas/dafp/GRPHandbookInfo.htm>.

Information about Conservation Funds Ledger System is located at

http://fsaintranet.sc.egov.usda.gov/ffas/dafp/cepd/CRP/Ledger_User_Guide.pdf.

B Contacts

For questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact either of the following, as applicable:
 - Sylvia Redd for questions about the web-based GRP software by either of the following:
 - e-mail to sylvia.redd@wdc.usda.gov
 - telephone at 202-720-5783
 - Gregory Edwards for questions about allocations within CFLS and eFunds by either of the following:
 - e-mail to gregory.edwards@wdc.usda.gov
 - telephone at 202-720-5784.