

For: State and County Offices

Issuing Payments Through Check Writing for Grassland Reserve Program (GRP) Appraisals

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

GRP software is currently unable to issue GRP appraisal payments when funds were not obligated to the GRP application last year or the application needs funds from 2 fund codes.

B Purpose

This notice provides instructions for issuing payments through Accounting's Disbursement/Check Writing function until GRP software is enhanced to make appraisal payments.

2 County Office Action

A Issuing Payments

FSA shall see procedure in 1-FI, Part 5, Section 2 to issue payments for the following:

- appraisals
- recording fees
- closing services
- legal services
- other.

Use program code "04GRASSFEES" according to 1-FI, paragraph 161 or 163.

Disposal Date August 1, 2004	Distribution State Offices; State Offices relay to County Offices
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Notice GRP-6

2 County Office Action (Continued)

B Entering Contract Number and Payment Type Code

County Office Software Release No. 534 will modify the Disbursement/Check Writing function to require that a contract number and payment reason code be entered for program code "04GRASSFEES". Enter 1 of the following payment reason codes:

- "AP" for appraisal fees
- "RP" for recording fees
- "CP" for closing services
- "LP" for legal services
- "OP" for other payments.