

For: State and County Offices

Grassland Reserve Program (GRP) Rental Payments Reminder

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

GRP rental payments are due the day after the 1-year anniversary date. Reports are available to show County Offices when GRP rental payments are due. State Offices shall give a copy of this notice to their NRCS GRP Specialist.

Example: If CCC-920 was signed by CCC on October 24, 2003, payment should be issued on October 25, 2004.

B Purpose

This notice provides instructions for County Offices to run the CCC-920 Annual Payments Due This Month Report. State Offices shall ensure that County Offices take appropriate action.

2 County Office Action

A Running the CCC-920 Annual Payments Due This Month Report

County Offices shall use instructions in this paragraph to run the CCC-920 Annual Payments Due This Month Report before making payments.

Note: Based on this report, County Offices shall pay CCC-1245's for practice code 801 (annual rental payments). Signatures are not required.

Disposal Date	Distribution
May 1, 2005 9-14-04	State Offices; State Offices relay to County Offices

Notice GRP-8

2 County Office Action (Continued)

B Example of Menu EEA000

On Menu EEA000, County Offices shall ENTER "7" and PRESS "Enter".

COMMAND	EEA000	E5
Conservation Main Menu		

1. AD-245/AD-862 Menu		
2. CRP Offer (Bid) Processing Menu		
3. CRP Contract File Menu		
4. Ledger Menu		
5. Progress Reports Menu		
6. USLE/RUSLE Selection Menu		
7. CCC Processing Menu		
8. SIP Disbursement Menu		
21. Return To Application Selection Screen		
22. Return To Office Selection Screen		
23. Return To Primary Selection Menu		
24. Sign Off		
Cmd3=Previous Menu		
Enter option and press "Enter".		
7		

C Example of Menu EEB000

On Menu EEB000, County Offices shall ENTER "7" and PRESS "Enter".

COMMAND	EEB000	E5
Conservation CCC Processing Menu		

1. CCC County Eligibility Table Menu		
2. CCC-1200 Contract Menu		
3. CCC-1245 Menu		
4. CCC Ledger Menu		
5. CCC Progress Reports Menu		
6. AD-1153 GRP Application Menu		
7. CCC-920 Contract Menu		
20. Return To Application Primary Menu		
21. Return To Application Selection Screen		
22. Return To Office Selection Screen		
23. Return To Primary Selection Menu		
24. Sign Off		
Cmd3=Previous Menu		
Enter option and press "Enter".		
7		

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2 County Office Action (Continued)

D Example of Menu EED200

On Menu EED200, County Offices shall ENTER “6” and PRESS “Enter”.

COMMAND	EED200	E5
Conservation CCC-920 Contract Menu		

1. Create CCC-920 Contract		
2. Update CCC-920 Contract		
3. Cancel CCC-920 Contract		
4. Reinstate CCC-920 Contract		
5. Print CCC-920		
6. CCC-920 Reports/Forms Menu		
20. Return To Application Primary Menu		
21. Return To Application Selection Screen		
22. Return To Office Selection Screen		
23. Return To Primary Selection Menu		
24. Sign Off		
Cmd3=Previous Menu		
Enter option and press "Enter".		
6		

E Example of Menu EED800

On Menu EED800, County Offices shall ENTER “4” and PRESS “Enter”.

COMMAND	EED800	E5
Conservation CCC-920 Reports/Forms Menu		

1. CCC-920 Status Report		
2. CCC-920 Technical Practice Status Report		
3. CCC-920 Summary Expenses Report		
4. CCC-920 Annual Payments Due This Month Report		
5. Print Blank CCC-920		
20. Return To Application Primary Menu		
21. Return To Application Selection Screen		
22. Return To Office Selection Screen		
23. Return To Primary Selection Menu		
24. Sign Off		
Cmd3=Previous Menu		
Enter option and press "Enter".		
4		

Notice GRP-8

2 County Office Action (Continued)

F Example of Screen EZZ80000

County Offices shall enter the printer they want the report printed on, select the number of copies desired, and PRESS "Enter".

Conservation	069-NATCHOTICHES	EZZ80000
Printer ID Screen	Version: AD47	08-30-2004 14:07 Term E5

CCC-920 Annual Payments Due This Month Report		
Printer ID For Report:		P3
Number of Copies:		1
Enter=Continue Cmd7=End		

G Example of Screen EEB50590

Screen EEB50590 will be displayed after Screen EZZ80000 is processed.

Conservation	069-NATCHOTICHES	Rpt Print	EEB50590
County Reports Screen	Version: AD47	08-30-2004 14:08 Term E5	

CCC-920 Annual Payments Due This Month Report			
Report is scheduled to be released to print queue.			
Enter=Continue			