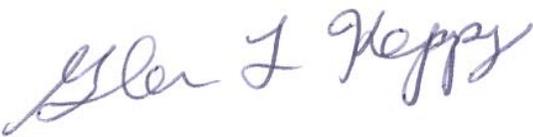


For: State and County Offices

Obsoleting 1-INFO

Approved by: Acting Administrator



1 Overview

A Background

1-INFO provided policy and procedures for issuing public information about FSA and CCC. The handbook has become outdated and does not reflect current FSA procedures.

See 2-INFO and 3-INFO for guidance on FOIA and the Privacy Act.

B Purpose

This notice:

- makes 1-INFO obsolete
- informs State and County Offices that:
 - they are to follow USDA Regulation 1440-002, “Communications Coordination and Review Policy”
 - 2-INFO and 3-INFO are **not** obsolete.

C Contact

For questions or comments about this notice, contact Kerry Humphrey, Public Affairs Specialist, at kerry.humphrey@wdc.usda.gov or 202-720-9733.

Disposal Date	Distribution
December 1, 2007	State Offices; State Offices relay to County Offices

Notice INFO-27

2 Action

A SED Action

SED's shall ensure that this notice is received by:

- all State Office employees
- each County Office and provided to all their employees.

B State and County Office Action

State and County Offices shall follow:

- USDA Regulation 1440-002, "Communications Coordination and Review Policy" at <http://www.ocio.usda.gov/directives/doc/DR1440-002.htm> until further notice
- 2-INFO and 3-INFO for guidance on FOIA and the Privacy Act.