

**For:** State and County Offices

**Distributing Rural Youth Loan Livestock Pen Signs**

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**Approved by:** Acting Administrator



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**1 Overview**

**A Background**

OEA has purchased 10,000 Rural Youth Loan livestock pen signs for using at events to:

- recognize youth loan participants
- promote the Rural Youth Loan Program.

These signs:

- will be distributed to all State Offices for distributing to the appropriate staff
- are 12-inch by 24-inch plates with holes to allow hanging from or attaching to livestock pens. See Exhibit 1.

**B Purpose**

This notice informs State and County Offices of how the signs are distributed and how they are to be used and managed.

**C Distributing and Maintaining Signs**

- Signs should be distributed to Communication Coordinators and employees actively working with Rural Youth Loan Program participants.
- Signs should be displayed at events where youth loan participants are participating, such as county fairs, livestock shows, Future Farmers of America, 4-H shows, etc.

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<b>Disposal Date</b>	<b>Distribution</b>
August 1, 2010	State Offices; State Offices relay to County Offices

## Notice INFO-40

### 1 Overview (Continued)

#### C Distributing and Maintaining Signs (Continued)

- Signs are to be attached to stalls or pens used by loan participant's livestock.

**Note:** FSA shall first obtain written permission from exhibitor or exhibitor's parent or guardian.

- FSA personnel shall:
  - remove the signs at the end of the event
  - clean and store the signs for future use.

#### C Contact

For questions about this notice, contact Brenda Carlson, Public Affairs Specialist, at either of the following:

- e-mail at [brenda.carlson@tx.usda.gov](mailto:brenda.carlson@tx.usda.gov)
- telephone at 979-680-5213.

### 2 Action

#### A SED Action

SED's shall ensure that:

- this notice is received by the following:
  - State Communication Coordinator
  - State Communication Team
  - personnel responsible for the Rural Youth Loan Program
  - all personnel that will be responsible for distributing or using Rural Youth Loan pen signs
- Rural Youth Loan livestock pen signs are distributed throughout the State.

#### B County Office Action

County Offices shall:

- use the Rural Youth Loan livestock pen signs at all appropriate events
- remove signs at the end of the event for future use.

Example of Youth Loan Project Sign

