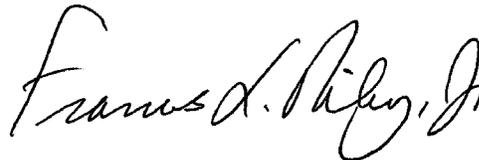


For: State and County Offices

Prohibiting the Use of Non-Common Computing Environment (CCE) Equipment

Approved by: Acting Deputy Administrator, Management



1 Overview

A

Background

The CCE Project is providing Service Centers with a common technical infrastructure and an updated information system by acquiring and deploying the servers, workstations, printers, software, and other tools necessary to maximize program and customer service, as well as other administrative efficiencies. Outcomes include maintaining current program delivery, employee access to e-mail, the Internet, and software productivity tools, such as word processing, that will save both employee and customer time.

ITSD receives requests for many items that have not been certified as CCE equipment and, therefore, cannot be approved for acquisition. It is critical that the many hardware, software, and communications solutions introduced into CCE are not only compatible with one another, but are also compliant with established CCE standards.

B

Purpose

This notice reiterates the policy that non-CCE equipment shall **not** be installed on the Service Center's networks.

<p>Disposal Date</p> <p>August 1, 2002</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
---	--

Notice IRM-323

2 Complying with CCE Guidelines

A

Action

The CCE Project Team continuously evaluates the benefits of many additional hardware and software tools, including network copiers, FAX machines, and handheld devices; however, no decision has been made to include them as part of the Service Center infrastructure. Therefore, **do not** install any hardware or software on the Service Center's networks unless it has been certified.

The following websites provide information on certified hardware and software:

- <http://www.servicecenter.usda.gov/release>
 - <http://www.sci.usda.gov/cce/config.html>
 - <http://www.sci.usda.gov/cce/inventory.html>.
-

B

Contact

Direct questions about this notice to Sandi Davenport, ITSD, at 202-720-1700.
