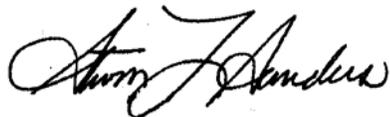


For: FSA Employees and Contract Employees

Computer Access for Temporary Contract Employees From the Wachovia Corporation

Approved by: Acting Deputy Administrator, Management, FSA
Acting Associate CIO, OCIO-ITS



1 Overview

A Background

On October 22, 2004, the President signed the American Jobs Creation Act of 2004, which included the Fair and Equitable Tobacco Reform, commonly referred to as the Tobacco Buyout. USDA, which is charged with administering the program, titled it the Tobacco Transition Payment Program (TTPP).

Contract employees from the Wachovia Information Consulting Group, Wachovia Corporation, are a temporary labor placement for TTPP. The signup period for TTPP is March 14, 2005, through June 17, 2005.

B Purpose

This notice provides guidance for authorizing computer access for FSA's contract employees from the Wachovia Information Consulting Group. This guidance is for:

- FSA offices
- Office of the Chief Information Officer (OCIO), Information Technology Services (ITS).

Disposal Date	Distribution
July 1, 2006	All FSA Employees and Contract Employees; State Offices relay to County Offices

Notice IRM-360

1 Overview (Continued)

C Authorities

Following is a list of authorities:

- E-Government Act of 2002, Pub. L. 107-347, 44 U.S.C. 3531 et seq., Title III, Federal Information Security Management Act
- OMB Circular A-130, Management of Federal Information Resources, Appendix III, Security of Federal Automated Information Resources.

2 Policy

A Security Review Completed

The contract employees from the Wachovia Corporation have had a security review before their employment with FSA on TTPP. FSA and ITS have been provided with a list of all these employees. Only those individuals that have cleared all screenings will be assigned to work in the local FSA offices.

B Computer User ID Issuance Approved

Based on this successful security review, FSA management accepts the risk of having these contractor employees having access to FSA, ITS, and USDA computer systems as needed under appropriate supervision. ITS will create user ID's on the LAN, with Internet and e-mail access, as requested by the appropriate FSA officials.

C Contact Information

If there are questions about this notice:

- FSA employees shall contact Brian J. Davies, FSA's Information Systems Security Program Manager, by either of the following:
 - telephone at 202-720-2419
 - e-mail at **Brian.Davies@wdc.usda.gov**
- ITS employees shall contact Greg Gage, ITS Security Services Service Line Manager, by either of the following:
 - telephone at 202-720-8650
 - e-mail at **Greg.Gage@usda.gov**.