

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 1760**

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**Field Office Distribution** All directives are sent to BBS for State Offices and KCMO to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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**National Office Distribution** Notices are available on Internet. Handbooks are printed and distributed to the National Office.

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**Directives on Internet** Notices are available on Internet at [www.fsa.usda.gov/dam/msd/notices/fsa.htm](http://www.fsa.usda.gov/dam/msd/notices/fsa.htm).  
**Note:** FAS and RMA employees replace "fsa" in the Internet address to access notices for their agency.

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**Temporary Directives** Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AO-1200 8-25-99	Third Session of 1999 County Office Work Measurement and Workload Training	State and County Offices
AO-1201 8-30-99	CO Employees and the Support Services Bureau (SSB)	FSA Employees
CN-901 8-26-99	1999 National Cotton PC Training Meeting	Cotton State and County Offices
FI-2384 8-27-99	Common Receivable System (CRS) Purge Process	State and County Offices
FI-2385 8-27-99	Obtaining Reimbursements After the Departmental Consolidated Imprest Fund (DCIF) Closes	All FSA and FAS National Office Employees
FI-2386 8-31-99	Procedures for Revised Initial Notification and Demand Letters and Tickler Reports	FSA State and County Offices and KCMO

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**National Procedure Checklist No. 1760 (Continued)**

**Temporary  
Directives  
(Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
FI-2387 9-1-99	September 1999 Loan Interest Rates	State and County Offices
FLP-76 8-26-99	Removing FY 1999 SDA Targets	State and County Offices
FLP-77 8-31-99	Notification of Loan Servicing and Administrative Offset	State and County Offices
LD-486 8-26-99	Authorization to Make Supplemental Small Hog Operation Payment (SHOP-II)	State and County Offices
LP-1695 8-26-99	Handling Situations When Producers Cannot Obtain LDP's or Warehouse-Stored Loans	State and County Offices
LP-1696 8-27-99	Sales of 1998-Crop Farm-Stored Deliveries and Warehouse-Stored Forfeitures	State and County Offices
LP-1697 8-30-99	1997-1998 Crop Wheat Karnal Bunt Compensation for Affected Southwest Producers	State and County Offices
LP-1698 8-31-99	Reviewing Seed Contracts to Determine Beneficial Interest	State and County Offices
LP-1699 8-31-99	Revoking CCC-681-1 Emergency Extension Authority	State and County Offices
NAP-36 8-31-99	New CCC-576, Notice of Loss/Application for Payment	State and County Offices
PF-113 8-26-99	FY 1999 PFC \$1 Payment Problem	State and County Offices
PF-114 8-27-99	1999 PFC Payment Reduction Report (PF-4R)	State and County Offices
PS-323 8-31-99	APSS Modifications Included in County Release No. 415	State and County Offices
RM-228 8-30-99	CAT Crop Year 1996 and 1997 Reconciliation 1996/1997 CAT File and 1998 CAT Citrus Application Close Out	State and County Offices

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**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
4-CP (Rev. 4) Amend. 12 8-25-99	Payment Reductions and Violations	State and County Offices
1-NAP Amend. 12 8-24-99	Noninsured Crop Disaster Assistance Program	State and County Offices
1-NAP Amend. 13 8-30-99	Noninsured Crop Disaster Assistance Program	State and County Offices
6-PM (Rev. 6) Amend. 3 8-27-99	Employee Development and Training	All FSA Offices
17-PM (Rev. 2) Amend. 2 8-31-99	Leave Administration and Alternative Work Schedule Reference	FAS, FSA, and RMA Offices

**Procedure Notices**

None

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**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
BU-556	9-1-99	Disposal Date
CN-895	9-1-99	Disposal Date
CP-517	9-1-99	Disposal Date
CRP-325	9-1-99	Disposal Date
CRP-337	9-1-99	Disposal Date
FC-309	9-1-99	Disposal Date
FI-2313	9-1-99	Disposal Date
FI-2321	9-1-99	Disposal Date
FI-2323	9-1-99	Disposal Date

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**Obsolete  
Directives  
(Continued)**

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
FI-2338	9-1-99	Disposal Date
FI-2342	9-1-99	Disposal Date
FI-2354	9-1-99	Disposal Date
FI-2382	9-1-99	Disposal Date
FLP-6	9-1-99	Disposal Date
FLP-9	9-1-99	Disposal Date
FLP-13	9-1-99	Disposal Date
FLP-60	9-1-99	Disposal Date
LD-485	9-1-99	Disposal Date
LP-1673	9-1-99	Disposal Date
LP-1676	9-1-99	Disposal Date
LP-1687	9-1-99	Disposal Date
PM-2072	9-1-99	Disposal Date
PM-2104	9-1-99	Disposal Date
PM-2113	9-1-99	Disposal Date
PN-634	9-1-99	Disposal Date
PS-297	9-1-99	Disposal Date
PS-298	9-1-99	Disposal Date
PS-299	9-1-99	Disposal Date
PS-302	9-1-99	Disposal Date
PS-303	9-1-99	Disposal Date
PS-305	9-1-99	Disposal Date
PS-306	9-1-99	Disposal Date
PS-307	9-1-99	Disposal Date
PS-311	9-1-99	Disposal Date
TB-936	9-1-99	Disposal Date
TB-939	9-1-99	Disposal Date
TB-941	9-1-99	Disposal Date
TB-942	9-1-99	Disposal Date

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Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directive	File Code	Remarks
CCC	448-A	07-27-99	NAP Payment Calculation Worksheet (Prevented Planting)	CCC0448A.PDF	nofile.htm	RPL/PDF	Sheet	Y	Counties	1-NAP	N/A	The following form was revised and uploaded to the BBS on 8-31-99. Destroy old stock.
CCC	451-D	08-26-99	Category 1 Forage Information Noninsured Crop Disaster Assistance Program	CCC0451D.PDF	nofile.htm	RPL/PDF	Sheet	Y	States	1-NAP	N/A	This form is new; it was uploaded to the BBS on 8-31-99.
CCC	576-1	07-23-99	Appraisal/ Production Report Noninsured Crop Disaster Assistance Program	CCC576-1.PDF	nofile.htm	RPL/PDF	Sheet	Y	Counties	1-NAP	N/A	This form is new; it was uploaded to the BBS on 8-31-99.
CCC	576	08-25-99	Notice of Loss/Application for Payment Noninsured Crop Disaster Assistance Program	CCC0576.PDF	nofile.htm	RPL/PDF	MP/2 Head to Head	Y	Counties	1-NAP	N/A	This form is new; it was uploaded to the BBS on 8-31-99.
FMHA	1940-22	06-88	Environmental Checklist for Categorical Exclusions	1940-22.PDF	nofile.htm	RPL/PDF	MP/2 Head to Foot	Y	FSA, RD	FMI 11-2-94, 1940-G, 1-COR	Position 3	This form has been reissued; it is now PDF fillable for online completion. It was uploaded to the BBS on 8-31-99. This is not a revision to the content of the form. Print as needed.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

**Note:** NOFILE.HTM indicates that there is no electronic files available.

Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directive	File Code	Remarks
FSA	410-1	03-31-97	Request for Direct Loan Assistance	0410-1.PDF	nofile.htm	RPL/PDF	MP/4 Head to Foot	Y	States, Counties	FMI 3-31-97, 1910-A, 1941-A, 1943-A, 1943-B, 1945-D, 1951-J, 1962-A, 1965-A, 1980-B, 1-COR	N/A	This form has been reissued; it is now PDF fillable for online completion. It was uploaded to the BBS on 8-27-99. This is not a revision to the content of the form. Print as needed.
FSA	440-04	08-09-99	Security Agreement (Chattels and Crops) (Generic Version)	0440-04.PDF	nofile.htm	RPL/PDF	MP/6 Head to Foot	Y	FSA	FMI 6-14-99. Referenced in FSA Transferred Instruction 1941-B, 1-COR.	Position 1	This form was revised and uploaded to the BBS on 8-27-99. Destroy old stock. FSA PN Instructions are forthcoming.
LS	51-1	08-99	Soybean Promotion and Research Order Request for Referendum	LS51-1.PDF	nofile.htm	RPL/PDF	Sheet	Y	States, Counties	N/A	N/A	This form is new; it was uploaded to the BBS on 8-30-99. LD Notice is forthcoming.
LS	51-2	08-99	Soybean Promotion and Research Order Request for Referendum: List of Soybean Producers Requesting A Referendum	LS51-2.PDF	nofile.htm	RPL/PDF	Sheet	Y	States, Counties	N/A	N/A	This form is new; it was uploaded to the BBS on 8-30-99. LD Notice is forthcoming.
RD	1940-59	10-96	Settlement Statement	1940-59.PDF	nofile.htm	RPL/PDF	MP/2 Head to Foot	Y	FSA, RD	FMI 12-23-96, 1940-I, RD Handbook 3550	N/A	This form has been reissued; it is now PDF fillable for online completion. It was uploaded to the BBS on 8-27-99. This is not a revision to the content of the form. Print as needed.

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