

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 1775**

---

**Field Office Distribution** All directives are sent to BBS for State Offices and KCMO to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

---

**National Office Distribution** Notices are available on Internet. Handbooks are printed and distributed to the National Office.

---

**Directives on Internet** Notices are available on Internet at [www.fsa.usda.gov/dam/forms/notices.asp](http://www.fsa.usda.gov/dam/forms/notices.asp).

---

**Temporary Directives** Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AS-2001 12-14-99	FY 2000 State Office Equipment Allotments	State Offices
DAP-61 12-15-99	Y2K Payment Processing Problem	State and County Offices
FI-2405 12-13-99	Maximum Per Diem Rates for Continental U.S. (CONUS)	FSA and FAS Offices, Except Overseas Offices
FI-2406 12-15-99	Reporting CCC-1099-A's to Producers and IRS	State and County Offices and KCMO
FI-2407 12-15-99	1999 Calendar Yearend Reminder Concerning FLP Payment Activity	KCMO and State and County Offices
FLP-99 12-10-99	Using Disaster Set-Aside (DSA)	State and County Offices
IRM-302 12-15-99	Instructions for COB Thursday, December 30, 1999	State Offices and Service Centers
PF-124 12-15-99	Y2K Payment Processing Problem	State and County Offices
PM-2149 12-9-99	Pay Period 25 Annual Leave Accruals	All FFAS Offices

---

Continued on the next page

**National Procedure Checklist No. 1775 (Continued)**

---

**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
PM-2150 12-9-99	Preparing Pay Period 26 T&A's	All FFAS Offices
PS-331 12-13-99	New \$150,000 Payment Limitation Correcting Marketing Assistance Loans and LDP's	State and County Offices

---

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
8-FI (Rev. 9) Amend. 1 12-3-99	CCC Instructions for Federal Reserve Banks	FRB's
2-LP Rice (Rev. 8) Amend. 19 12-10-99	Loans and Loan Deficiency Payments for Rice	State and County Offices
1-NAP Amend. 16 12-9-99	Noninsured Crop Disaster Assistance Program	State and County Offices
19-PM (Rev. 6) Amend. 4 12-3-99	Equal Employment Opportunity Program	All Offices

---

**Procedure Notices**

None

---

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
FI-2350	12-13-99	FI-2405
8-FI (Rev. 8)	12-3-99	8-FI (Rev. 9) Amend. 1

---

Continued on the next page

Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
CCC	320	10-06-99	Dairy Options Pilot Program Contract	CCC0320.PDF	nofile.htm	RPL/PDF	MP/4 Head to Head	N	RMA	N/A	N/A	This form is new. A distribution will be made to the Regional Service Offices by RMA.
CCC	320-1	10-06-99	Broker Agreement of the Dairy Options Pilot Program	CC0320-1.PDF	nofile.htm	RPL/PDF	MP/4 Head to Head	N	RMA	N/A	N/A	This form is new. A distribution will be made to the Regional Service Offices by RMA.
CCC	321	10-06-99	DOPP Authorization for Release of Information Regarding Options Marketing Contracts	CCC0321.PDF	nofile.htm	RPL/PDF	Sheet	N	RMA	N/A	N/A	This form is new. A distribution will be made to the Regional Service Offices by RMA.
CCC	322	10-06-99	Dairy Options Pilot Program Training Event Survey	CCC0322.PDF	nofile.htm	RPL/PDF	Sheet	N	RMA	N/A	N/A	This form is new. A distribution will be made to the Regional Service Offices by RMA.
CCC	323	10-06-99	Dairy Options Pilot Program Exit Survey	CCC0323.PDF	nofile.htm	RPL/PDF	Sheet	N	RMA	N/A	N/A	This form is new. A distribution will be made to the Regional Service Offices by RMA.
CCC	324	10-06-99	Dairy Options Pilot Program Meeting Attendance Response Card	nofile.htm	nofile.htm	Regional Service Offices	Postcard	N	RMA	N/A	N/A	This form is new. A distribution has been made to the Regional Service Offices.
CCC	547	12-09-99	1999 Crop Disaster Program Application	CCC0547.PDF	nofile.htm	Computer Generated S-36 and RPL/PDF	MP/2 Head to Head	Y	Counties	2-DAP	TBD	This form was revised and uploaded to the BBS on 12-9-99. Destroy old stock.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

**Note:** NOFILE.HTM indicates that there is no electronic file available.

Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
CCC	549	12-10-99	Crop Insurance Agreement	CCC0549.PDF	nofile.htm	RPL/PDF	Sheet	Y	States, Counties	2-DAP	N/A	This form was revised and uploaded to the BBS on 12-10-99. Destroy old stock.
CCC	601(MH)	12-15-99	Note and Security Agreement Terms and Conditions for Mohair and Honey Recourse Loans	CC601MH.PDF	nofile.htm	RPL/PDF	MP/3 Head to Head	N	Counties	LP-1676	N/A	This form was revised and uploaded to the BBS on 12-15-99. Destroy old stock.
FAS	982	03-92	Delegation of Responsibility to Equipment Custodian for Laptop Computer Equipment	nofile.htm	nofile.htm	PS&SS	Sheet	N	FAS/W	12 FASR 9	N/A	This form is obsolete. Destroy all stock.
FCIC Prov.	98-034		Peach Crop Provisions	98-034.PDF	nofile.htm	RPL/PDF	MP/4 Head to Head	N	Insurance Providers and Producers	N/A	N/A	Provision is obsolete; remove old files. 98-034 Peach was replaced by 99-034.
FCIC Prov.	98-057	N/A	Pear Crop Provisions	98057PR.PDF	nofile.htm	RPL/PDF	MP/4 Head to Head	N	Insurance Providers and Producers	N/A	N/A	Provision is obsolete; remove old files. 98-057 Pear was replaced by 99-089.
FSA	303	07-31-96	Correspondence/ File Charge-Out Card	nofile.htm	nofile.htm	KC	Folder	N	All offices except counties	2-AS, 3-PM, 24-PM	N/A	"This form was reprinted to replenish stock at the "Stocked By" location. Tentative delivery date is 01-05-00. Back orders will be filled automatically. Order only if needed.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

**Note:** NOFILE.HTM indicates that there is no electronic file available.