

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1850

Field Office Distribution All directives are sent to BBS for State Offices and KCAO to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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Directives on Internet Notices are available on Internet at www.fsa.usda.gov/dam/forms/notices.asp.

Temporary Directives Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
FLP-209 6-14-01	Uniform Commercial Code (UCC) Revisions	State and County Offices
FSFL-20 6-14-01	Farm Storage Facility Loan (FSFL) Program Installment Repayment and Maintenance Reminders	State and County Offices
IRM-322 6-20-01	AS/400 Security	State and County Offices
LP-1800 6-14-01	Authorizing Late-Filed 2000 Crop LDP's	State and County Offices

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Permanent Directives Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
22-CN (Rev. 2) Amend. 1 6-6-01	CCC Cotton Authorized Loan Servicing Agent Program	Authorized Loan Servicing Agents
1-FSFL Amend. 10 6-14-01	Farm Storage Facility Loan Program	State and County Offices
15-PM Amend. 26 6-14-01	Employee Relations and Services	All Offices (Except Counties)

Procedure Notices Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 117	6-13-01	State and County Offices
PN Issue No. 118	6-14-01	State and County Offices

Obsolete Directives Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
22-CN	6-6-01	22-CN (Rev. 2) Amend. 1
22-CN (Rev. 1)		

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code ^{1/}	Remarks
AD	435-P		Performance Appraisal	nofile.htm	KC	Cont./5	Offices using 5-Tier Rating System	5-PM	N/A	The tractor-feed form is obsolete for FFAS Offices. Offices in the 5-Tier Rating System use the AD-435 that is available in word processing format.
AD	2000A	06-06-01	Opportunity to Improve (OTI)	eAD2000-0000-A.FML AD2000-A.PDF	Electronic Form	MP/4 Head to Head	FSA National Office and RMA (except Kansas City)	Notice PM-2247	N/A	This form was revised and is available electronically. Destroy old stock.
CCC	709	06-08-01	Direct Loan Deficiency Payment Agreement	eCCC0709.FML CCC0709.PDF	Electronic Form	MP/2 Head to Head	County Offices	6-LP, 12-AO, 7-CP, 2-LP (RICE), 8-LP, 7-CN, 22-CN	LP15-1	This form was revised and is available electronically. Destroy old stock.
CCC	633 LDP	06-08-01	Loan Deficiency Payment Certification and Application	eCCC0633-0000-LDP.FML CC633LDP.PDF	Electronic Form	MP/2 Head to Head	State and County Offices	8-LP	N/A	This form was revised and is available electronically. Destroy old stock.
CCC	Cotton G-4	06-14-01	Cotton Reconcentration Agreement	CCCCOTG4.PDF	Electronic Form	MP/3 Head to Head	COOP	21-CN, 1-CMA	N/A	This form was revised and is available electronically. Destroy old stock.
FSA	153	05-24-01	Agricultural Foreign Investment Disclosure Act Report	eFSA0153.FML FSA0153.PDF	Electronic Form	MP/2 Head to Head	County Offices	1-AFIDA, 2-AS, 25-AS, 12-AO	AFIDA1	This form was revised and is available electronically. Destroy old stock.
FSA	708	06-12-01	Notice of Acreage Bases, Yields, Allotments and/or Quotas (Self Mailer for MQ-24)	nofile.htm	KC	SM	Tobacco States and County Offices	5-PA, 1-TB (SCOAP), 9-TB (SCOAP), 10-TB (SCOAP)	N/A	This form was revised to include a mail endorsement. Old stock can be used if the mailing is not presort first-class mail. Tentative delivery date is 08-12-01. Order form from KC Warehouse. Back orders will be filled automatically.
FSA	1956-10	06-07-01	Debt Settlement or Release of Liability Checklist	eFSA1956-0010.FML	Electronic Form	MP/2 Head to Foot	State, District, and County Offices	FMI 06-14-01, Referenced in RD Instruction 1956-B and FSA PN No. 118 dated 06-14-01.	Position 2	This form was revised and is available electronically. Destroy old stock. Referenced in FSA PN No. 118 dated 06-14-01.

Note: Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

^{1/} Filing codes pertain only to State and County Offices.

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code ^{1/}	Remarks
FSA	1956-20	06-07-01	Checklist for "Currently Not Collectible" Debt	eFSA1956-0020.FML	Electronic Form	MP/2 Head to Foot	State, District, and County Offices	FMI 06-14-01. Referenced in RD Instruction 1956-B and FSA PN No. 118 dated 06-14-01.	Position 2	The form was revised and is available electronically. Destroy old stock. Referenced in FSA PN No. 118 dated 06-14-01.
FSA-HQ	343	10-06-83	Forms Work Status Report	nofile.htm	RPL	Sheet	WDC	N/A	N/A	This form is obsolete. Destroy stock.
KC	409	06-08-01	DNS Addition/Change Request Form	KC0409.DOC	RPL/DOC	Sheet	KCITSTO-TD	N/A	N/A	New form.
MISC	7525-V-ALT Inter	01-01-88	Shippers Export Declaration	7525VALT.DOC 7525VALT.WPD	RPL/WP/DOC	Sheet	All	N/A	N/A	WordPerfect file reissued to correct misspelled words; form also converted to Microsoft Word format; no changes made to content of form.
MISC	FV-95	05-15-95	Federal-State Inspection Service Peanut Inspection Notesheet	nofile.htm	KC, State FSIS Offices	NCR 5-part set	AMS	1-PN, 2-PN, 3-PN, 6-PN	N/A	This form has been reprinted. FV-95 is serially numbered beginning with a character which identifies the crop year; previous years are not usable.
RD	440-29	05-01	Semiannual Labor Compliance Report	0440-29.PDF	Electronic Form	Sheet	FSA, RD	FMI 06-13-01. Referenced in RD Instruction 1940-C, and FSA PN No. 117, dated 06-13-01.	N/A	This form was revised and is available electronically. Destroy old office/Whse. stock. Referenced in FSA PN No. 117 dated 06-13-01.
RD	1905-4	04-01	Application and Processing Card - Individual	1905-04.PDF	Electronic Form	Sheet	FSA, RD	FMI 06-13-01, RD Instructions 1905-A, 1910-B, 1980-D, and Referenced in FSA PN 117 dated 06-13-01.	N/A	This form was revised and is available electronically. Destroy old office/Whse. stock. RD has not made this form fillable yet. Referenced in FSA PN No. 117 dated 06-13-01.

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