

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1881

**Field Office
Distribution**

Notices are available on Internet at www.fsa.usda.gov/dam/forms/notices.asp. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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**Temporary
Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
CM-423 1-25-02	Service Center Information Management System (SCIMS) System Requirements	State and County Offices
CM-424 1-31-02	Service Center Information Management System (SCIMS) Deployment Software	State and County Offices
CP-538 1-25-02	Submitting 2001 Aerial Compliance Data Report	State and County Offices
FLP-238 1-24-02	Acceptable Scores for Credit and Financial Analysis (CFAT) and Farm Loan Programs (FLP) Training	State and County Offices
NAP-50 1-23-02	The National Crop Table (NCT)	State and County Offices
PF-175 1-28-02	Lockout of FY 1998 and FY 1999 MLA Payment Processing	State and County Offices
PM-2289 1-29-02	Standards of Ethical Conduct: Use of Official Government Position	FFAS Employees
PM-2290 1-31-02	2002 Interest Rates for Civilian and Military Service Credit Deposits/Redeposits	FFAS Employees

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
SIP-38 1-25-02	Obligating Remaining SIP-ICE Funds	ME, NH, NY, and VT State and County Offices, State Foresters, and Service Foresters
SU-77 1-30-02	2001 Sugar Payment-in-Kind (PIK) Program - Grower Contract Requirements	State Offices and Service Centers
TB-1030 1-31-02	Tobacco Referendum Supplies for Cigar-Filler and Cigar-Binder Tobacco	Other Kinds of Tobacco State and County Offices and KCAO

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
9-AO (Rev. 4) Amend. 4 1-28-02	Audits and Investigations	All FSA Offices
2-CP (Rev. 15) Amend. 26 1-29-02	Acreage Compliance Determinations	State and County Offices
1-NAP (Rev. 1) Amend. 5 1-23-02	Noninsured Crop Disaster Assistance Program for 2001 and Subsequent Years	State and County Offices

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National Procedure Checklist No. 1881 (Continued)

Procedure Notices Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 133	1-28-02	State and County Offices
PN Issue No. 134	1-30-02	State and County Offices

Obsolete Directives Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
PM-2283	1-31-02	PM-2290
SIP-33	1-25-02	SIP-38

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
FSA	73	07-06-84	FSA Ballot Return Envelope with Voter Certification on the Reverse - 8 7/8 x 3 7/8	nofile.htm	KC	Envelope	State and County Offices	15-AO, 5-AS, 1-PA	N/A	This envelope was reprinted to replenish stock at the KC Warehouse for the Tobacco Referendum. Tentative delivery date is 02-01-02. Back orders will be filled automatically. Order only if needed.
FSA	73-E	Undated	FSA Opaque Ballot Envelope - 3 5/8 x 8 5/8"	nofile.htm	KC	Envelope	State and County Offices	Notice PN-616		This envelope was reprinted to replenish stock at the KC Warehouse. Tentative delivery date is 02-01-02. Back orders will be filled automatically. Order only if needed.
FSA	326	12-04-01	Input Worksheet for Annual Survey of County Farm and Ranch Land Values	eFSA0326.FML FSA0326.PDF	Electronic Form	Sheet	State and County Offices	AFIDA-27, AFIDA-31, AFIDA-37, Notice AO-1255	RPI5	The PDF-Audio form is now available electronically.
FSA	1980-28	07-20-01	Preferred Lender Application for Guarantee	eFSA1980-0028.FML 1980-28.PDF	Electronic Form	MP/2 Head to Head	County Offices	Referenced in FSA PN No. 120, 2-FLP, 2-FLP Lender and Notice FLP-214	Position 3	This form is reissued in Omniform and PDF format to fix fillable cells. No changes were made to the contents of the form.
FSA	2105	10-26-01	Direct Loan Servicing File Review Questionnaire	eFSA2105.FML FSA2105.PDF	Electronic Form	MP/2 Head to Head	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.
FSA	2109	10-26-01	Farm Inventory Property File Review Questionnaire	eFSA2109.FML FSA2109.PDF	Electronic Form	MP/2 Head to Head	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.
FSA	2113	10-26-01	Service Center FLP Management File Review Questionnaire Guaranteed Loans	eFSA2113.FML FSA2113.PDF	Electronic Form	Sheet	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.

Note: Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
FSA	2118	10-26-01	LO-DOC Direct Loan Making File Review Questionnaire	eFSA2118.FML FSA2118.PDF	Electronic Form	Sheet	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.
FSA	2119	10-26-01	Delinquent Borrower (1951-S) File Review Questionnaire	eFSA2119.FML FSA2119.PDF	Electronic Form	Sheet	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.
FSA	2120	10-26-01	Disaster Set-Aside (1951-T) File Review Questionnaire	eFSA2120.FML FSA2120.PDF	Electronic Form	Sheet	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.
FSA	2121	10-26-01	Guaranteed Loan Restructuring File Review Questionnaire	eFSA2121.FML FSA2121.PDF	Electronic Form	Sheet	State and County Offices	1-FLP	N/A	The PDF-Audio form is now available electronically.
KC	1355-1	12-01-94	Mailing Label - P. O. Box 419205 (Unfranked) - First class (NOTE: Continuous, pinfeed version still used by contract Mailroom)	nofile.htm		Label	All Divisions			No longer used; destroy and discontinue stock.
KC	1355-1 PRI		Primary Merge (Form) File - P. O. Box 419205	nofile.htm						No longer used; destroy any previous files.
KC	1355-3	03-13-87	Mailing Label - P. O. Box 419205 (Permit No. G-96) - First Class (NOTE: Continuous pinfeed version still used by contract mailroom because of volume requirements.)	nofile.htm		Label	Mailroom Contractor			No longer used; destroy and discontinue stock.
KC	1355-3 PRI		Primary Merge (Form) File - Permit No. G-96	nofile.htm						No longer used; destroy any previous files.

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