

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1901

**Field Office
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**Temporary
Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AS-2045 6-13-02	Travel Information for Advanced Simplified Acquisition Training	State Offices
BU-623 6-19-02	July 2002 Interest Rate Changes for Agricultural Credit Insurance Fund (ACIF) Program	State and County Offices
CM-436 6-14-02	NRCS and Rural Development (RD) National Service Center Information Management System (SCIMS) Training	State and County Offices
CN-938 6-13-02	Researching and Updating Producer Collection Invoices in Cotton Online Processing System (COPS) for Forfeited Cotton	Cotton State and County Offices and LSA's
CP-542 6-11-02	Providing Information to Private Insurance Company Representatives	State and County Offices
CRP-403 6-18-03	CRP Contract Modifications and Pending Acreage Expiration Letters	State and County Offices
DAP-133 6-14-02	2001 Idaho Oust Program (Oust Program)	Idaho State and County Offices
IRM-333 6-14-02	IBM 4232-302 Impact Printers	State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
PM-2307 6-17-02	Consolidating Student Employment Programs	FSA Employees

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
3-LD (Rev. 6) Amend. 13 6-11-02	Dairy Indemnity Payment Program	State and County Offices
12-PS (Rev. 2) Amend. 4 6-18-02	Automated Price Support Procedures and Common Functions for Grain, Oilseeds, and Rice	State and County Offices
9-TB SCOAP Amend. 55 6-13-02	Flue-Cured Tobacco Automation and Marketing	Flue-Cured State and County Offices, and KCMO
12-TB (Rev. 3) Amend. 16 6-13-02	Instructions for FSA Marketing Recorders, Tobacco Dealers, and Warehouse Operators	Flue-Cured Tobacco Marketing Recorders, Tobacco Dealers, and Warehouse Operators
14-TB (Rev. 1) Amend. 3 6-13-02	Tobacco Receiving Station Marketing Procedures	Burley and Flue-Cured State and County Offices

Procedure Notices

None

Obsolete Directives

None

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
CCC	550	06-01-00	Tobacco Disaster Assistance Program Application	nofile.htm	Electronic Form	MP/2 Head to Head	Counties	Notice TB-966	N/A	This form is obsolete. Destroy all stock.
CCC	559	06-05-02	2001 Idaho Oust Program Application	CCC0559.PDF	Electronic Form	Sheet	Idaho State and County Offices	Notice DAP-133		This form is new and available electronically.
CCC	559A	06-05-02	2001 Idaho Oust Program Payment Calculation Worksheet	CCC0559-0000-A.PDF	Electronic Form	Sheet	Idaho State and County Offices	Notice DAP-133		This form is new and available electronically.
CCC	870	03-13-01	Limited California Cooperative Insolvency Payment Program	nofile.htm	Electronic Form	MP/2 Head to Head	California State Office	Press Release	N/A	This form is obsolete. Destroy all stock.
CCC	890	01-23-01	Cranberry Market Loss Assistance Payment (CMLAP) Program Application	nofile.htm	Electronic Form	MP/2 Head to Head	Counties	Notice LP-1770		This form is obsolete. Destroy all stock.
FSA	101	03-06-98	Report of Seed Peanuts	nofile.htm	Electronic Form	MP/2	Counties in Peanut States	12-AO, 25-AS, 1-PN, 1-COR Notice PN-655	PA7-13	This form is obsolete. Destroy all stock.
FSA	117	06-08-01	2000 Crop Fresh Russet Potato Diversion Program (PDP) Application	nofile.htm	Electronic Form	MP/2 Head to Head	County Offices	Notice FV-16	PDP3	This form is obsolete. Destroy all stock.
FSA	383	06-14-02	Lamb Meat Adjustment Assistance Program (LMAAP) Payment Application (Year 2, Year 3, or Year 4)	FSA0383.PDF	Electronic Form	MP/4 Head to Head	County Offices	10-LD, Notice LD-519	N/A	This form was revised and is available electronically. Destroy old stock dated 05-31-02.

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1/ Filing codes pertain only to State and County Offices.

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
FSA	1001	12-11-96	Notice of Peanut Poundage Quota (FOR AUTOMATED OFFICES)	nofile.htm	KC	SM - Head to Head	Counties	12-AO, 1-PN, 2-PN, 1-COR Notice PN-654	PA7-1	This form is obsolete. Destroy all stock.
FSA	1905-1	06-87	Management System Card - Individual	nofile.htm	KC	MP/4 Card	FSA	FMI 7-13-87, 1905-A		This form is obsolete. Destroy all stock. Remove FMI dated 07-13-87.
KC	327-A-BF	04-98	Domestic Offer Form - BF7	KC327ABF.DOC	Electronic Form	MP/3 Head to head	D&DOD			Now available in Microsoft Word fillable format; no changes made to content of form. Awaiting OMB clearance.
KC	327-Dairy-5A	05-22-02	Dairy-5 (Bulk Butter) Offer Form	KC327DAIRY5A.DOC	Electronic Form	MP/2 Head to head	D&DOD			New form.
KC	327-Dairy-5B	05-22-02	Dairy-5 (Bulk Nonfat Dry Milk) Offer Form	KC327DAIRY5B.DOC	Electronic Form	MP/2 Head to head	D&DOD			New form.
KC	327-Dairy-5C	05-22-02	Dairy-5 (Bulk Cheese) Offer Form	KC327DAIRY5C.DOC	Electronic Form	MP/2 Head to head	D&DOD			New form.
KC	327-Dairy-5D	05-22-02	Price Support Cancellation Request	KC327DAIRY5D.DOC	Electronic Form	MP/2 Head to head	D&DOD			New form.
KC	327-DELVSTAT	05-22-02	Delivery Status Report	KC327DELVSTAT.DOC	Electronic Form	MP/2 Head to head	D&DOD-All Branches			New form.
KC	362	06-18-02	Standard Abbreviations Shown on Information Releases	KC0362.PDF KC0362.FML	Electronic Form	MP/2 Head to head	BCD, EOD			Revised form; destroy all previous stocks/files.
MISC	FV-95	05-15-95	Federal-State Inspection Service Peanut Inspection Notesheet	nofile.htm	KC, State FSIS Offices	NCR 5-part set	AMS	1-PN, 2-PN, 3-PN, 6-PN	N/A	This form has been reprinted. A distribution has been made. Tentative delivery date is 7/16/02.

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code _{1/}	Remarks
MISC	OSC-485-965	8-00	Political Activity and the Federal Employee	nofile.htm	KC	Pamphlet	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-967	01-02	Whistleblowing	nofile.htm	KC	Poster	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-968	01-02	Rules on Political Activity	nofile.htm	KC	Poster	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-970	Undated	The Hatch Act and Federal Employees	nofile.htm	KC	Poster	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-970	Undated	The Hatch Act and Federal Employees	nofile.htm	KC	Poster	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-970	Undated	The Hatch Act and Federal Employees	nofile.htm	KC	Poster	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-971	01-02	Prohibited Personnel Practices	nofile.htm	KC	Poster	All offices			New publication; a nationwide distribution has been made.
MISC	OSC-485-972	03-98	Political Activity and the State and Local Employee	nofile.htm	KC	Pamphlet	All offices			New publication; a nationwide distribution has been made.

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State Office The reports due in July are listed in this table.
Reports
Calendar

Due Date	Title	Directive Requiring Report
7-8-02	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
7-8-02	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
7-8-02	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
7-8-02	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
7-8-02	Progress Report for SIP (ACP-305)(CEP-46R)	1-CONSV
7-8-02	Progress Report for ECPHS (ACP-305)(CEP-52R)	1-CONSV
7-8-02	Progress Report for ECPHSF (ACP-305)(CEP-55R)	1-CONSV
7-8-02	Progress Report for ECPMWF (ACP-305)(CEP-56R)	1-CONSV
7-8-02	Progress Report for ECPMWF2 (ACP-305)(CEP-57R)	1-CONSV
7-8-02	Interim EQIP Progress Report (CEP-60R)	1-CONSV
7-8-02	Progress Report for EQIP (ACP-305) (CEP-60R)	1-CONSV
7-8-02	TAP Progress Report (AP-305) (CEP-62R)	1-CONSV
7-8-02	Progress Report for ECPMP (ACP-305) (CEP-63R)	1-CONSV
7-8-02	Progress Report for PRP (ACP-305) (CEP-65R)	1-CONSV
7-8-02	Progress Report for ECPCGF (ACP-305) (CEP-67R)	1-CONSV
7-10-02	County Office Work Measurement Report 3 rd Quarter (Work Measurement Counties only)	12-AO
7-10-02	Late Voucher Report (NAP-1R)	2-NAP
7-10-02	LA Interest Payment Report (NAP-2R)	2-NAP
7-17-02	RCWP Status Report (CEP-28R)	1-RCWP