

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 1910**

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**Field Office  
Distribution**

Notices are available on Internet at [www.fsa.usda.gov/dam/forms/notices.asp](http://www.fsa.usda.gov/dam/forms/notices.asp). Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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**National Office  
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Notices are available on Internet. Handbooks are printed and distributed to the National Office. Some handbooks are available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

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**Temporary  
Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AO-1266 8-16-02	2002 COC Election Outreach and Nominations	State and County Offices
AO-1267 8-15-02	Implementing the Electronic Forms (eForms) Application	All FSA Employees
AO-1268 8-19-02	MP-52, EEO Counselor and Mediator Poster	All FSA Offices
CM-443 8-21-02	Power of Attorney Queries and Notification Letter	State Offices and Service Centers
CM-444 8-21-02	Service Center Information Management System (SCIMS)-KC-ITSDO "Dear Producer/Owner/Operator Letters"	State and County Offices
CONSV-83 8-19-02	CRES Software Modifications in County Release No. 492	State and County Offices
CONSV-84 8-19-02	CCC Software Modifications in County Release No. 492 and State Release No. 403	State and County Offices
CRP-410 8-16-02	Extending 2002 Emergency Haying and Grazing of CRP Acreage	State and County Offices

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**Temporary  
Directives  
(Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
DCP-23 8-19-02	Peanut Quota Buyout Program (QBOP)	State and County Offices
FI-2534 8-19-02	Offset of Administrative Payments Issued by FSA	State and County Offices
FLP-264 8-19-02	Monitoring the Statute of Limitations (SOL's)	State and County Offices
LD-526 8-21-02	Transition Period Payments	State and County Offices
LP-1857 8-19-02	2002 Through 2007 Crop Year Peanut Marketing Assistance Loan and LDP Program	State and County Offices
PF-191 8-21-02	Clarification for Issuing Market Loss Assistance (MLA) Payments and Issuing Payments to Producers Involved in Bankruptcy Proceedings	State and County Offices
PM-2316 8-19-02	CED Reclassification	State and County Offices
PN-657 8-21-02	Ordering FSA-1003's	Peanut State and County Offices

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**Permanent Directives**                      Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
1-NAP (Rev. 1) Amend. 12 8-13-02	Noninsured Crop Disaster Assistance Program for 2001 and Subsequent Years	State and County Offices
27-PM (Rev. 1) Amend. 6 8-16-02	County Office Classification, Employment, and Pay Administration	State and County Offices

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**Procedure Notices**                      Procedure notices issued since the last weekly checklist are listed on this table.

<b>PN Issue No.</b>	<b>Date</b>	<b>For</b>
FSA PN Issue No. 148	8-9-02	State and County Offices

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**Obsolete Directives**                      None

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Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
CCC	79	08-01-02	Solicitation for Offers (SFO)	CCC0079.PDF CCC0079.FML	Electronic Form	MP/31	County Offices	31-AS	RLP8-2	This form was revised and is available electronically. Destroy old stock dated 02-04-00.
CCC	452 Manual	03-06-02	NAP Actual Production History and Approved Yield Record	eCCC0452-0000-Manual.FML	Electronic Form	MP/2	County Offices	1-NAP	N/A	This form was reissued to correct a fillable field. No changes were made to the content of the form.
CCC	530	08-13-02	Peanut Quota Holder Buyout Program Contract (QBOP)	CCC0530.pdf	Electronic Form	Sheet	State and County Offices	Notice DCP-23		This form is new and is available electronically.
FSA	79	05-30-96	FSA Administrators Mail	FSA0079.DOC	Electronic Form	Sheet	WDC	6-AS		This form was reissued in MS Word format. No changes were made to the content of the form.
FSA	319	02-06-92	Appointment and Salary Computation Worksheet Above the Minimum Rate	FSA0319.XLS	Electronic Form	Sheet	HRD, States	3-PM		Now available in Microsoft Excel; no changes made to content of form.
KC	14	02-22-95	Request For Tariff Information	KC0014.DOC	Electronic Form	MP/2 Head to head	BCD-SCB, D&DOD-MPWB			Now available in Microsoft Word fillable format; OMB clearance approval received.
KC	140	05-09-95	Warehouse Operators Report of Space Available	KC0140.DOC	Electronic Form	Sheet	D&DOD-MPWB			Now available in Microsoft Word fillable format; OMB clearance approval received.
KC	255-A	08-15-02	Clearance and Approval Sheet	KC0255-A.DOC	Electronic Form	Sheet	All KC Offices			Revised form; destroy all previous stocks/files.
KC	Unnumbered 0022	10-06-98	Media Label	MEDIA.WPD MEDIA.DOC	Electronic Form	Adhesive Label	KCAO-IMPD	N/A	N/A	Now available in Microsoft Word; refer to KC Unnumbered 0022A, Notice 210 for label completion instructions.
KC	Unnumbered 0022A	07-02	Preparation Instructions for Media Label	NOTIC210.PDF	Electronic Form	Sheet	KCAO-IMPD			Instruction file for completing KC Unnumbered 0022, Media Label.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 5.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.