

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1919

**Field Office
Distribution**

Notices are available on Internet at www.fsa.usda.gov/dam/forms/notices.asp. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

**National Office
Distribution**

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Some handbooks are available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

**Temporary
Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
BU-630 10-17-02	FY 2003 Operations Under a Third Continuing Resolution (CR)	FSA Offices
BU-631 10-22-02	FY 2003 Operations After October 18, 2002	FSA Offices
CN-944 10-16-02	Modifications to the Cotton Electronic Warehouse Receipt (EWR) Processing PC Software for the 2002 Crop Year Contained in PC Release No. 12	Cotton State and County Offices
CP-549 10-23-02	Numonic Planimeter Machine Repair	State and County Offices
DCP-46 10-16-02	Instructions for Processing 2002 Peanut Direct Payments	State and County Offices
DCP-47 10-23-02	Acreage Reporting Requirements for 2002 Peanut Direct and Counter-Cyclical Program (DCP) Payments	State and County Offices
FI-2551 10-21-02	Procedures for Employee Data for Activity-Based Costing (ABC) Studies	National Office DAM Employees

Continued on the next page

National Procedure Checklist No. 1919 (Continued)

**Temporary
Directives
(Continued)**

Short Reference and Effective Date	Title	For
FI-2552 10-21-02	Approving Foreign Travel for FSA Employees	FSA Offices
FLP-277 10-18-02	Farm Loan Program (FLP) Training	State Offices
LP-1874 10-17-02	Authorizing 2002 Through 2007 Crop Honey Nonrecourse Marketing Assistance Loan and Loan Deficiency Payments (LDP) Program Disbursements	State and County Offices
LP-1875 10-16-02	Test Weight and Pack Factors for Pulse Crops	State and County Offices
PM-2332 10-17-02	Reminder for FSA Administrator's Awards for Service to Agriculture (AASA)	FSA Offices
PS-439 10-17-02	Processing 2002 Peanut Loan Repayments Using Software in County Release No. 496	State and County Offices
PS-440 10-18-02	Instructions for Updating Offer Shipping Rate Table for Peanuts in APSS and Determining "Date Documents Received" Date for Peanut Loans	State and County Offices
SU-79 10-23-02	2002 Sugar Loan Disbursements	State and County Offices
TB-1059 10-17-02	2002 Burley Tobacco Designation Information Revision	Burley Tobacco State and County Offices

Continued on the next page

National Procedure Checklist No. 1919 (Continued)

Permanent Directives Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-DCP Amend. 3 10-18-02	Direct and Counter-Cyclical Program	State and County Offices
2-FLP Amend. 11 10-21-02	Guaranteed Loan Making and Servicing	State and County Offices

Procedure Notices None

Obsolete Directives Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
DCP-39	10-18-02	1-DCP Amend. 3
TB-1057	10-17-02	TB-1059

Continued on the next page

National Procedure Checklist No. 1919 (Continued)

Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1</u> /	Remarks
CCC	25 (Adden. 2)	09-30-02	Addendum to the Uniform Grain and Rice Storage Agreement for the Storage and Handling of Pulses UGRSA No. A ____3-CCC____	CCC0025ADDENDUM.pdf	Electronic Form	MP/2	KCCO	N/A		This form is new and available electronically.
CCC	25-2(Pulses)	09-30-02	Schedule of Rates For Pulses	CCC0025-0002-PULSES.pdf	Electronic Form	Sheet	KCCO	N/A		This form is new and available electronically.
CCC	502-U	10-09-02	Update for CCC-502, Farm Operating Plan for Payment Eligibility Review	CCC0502U.pdf	Electronic Form	Sheet	County Offices	1-PL	HELC/WC3	This form was reinstated and revised and is available electronically.
CCC	531B	Undated	CCC-531B Worksheet	nofile.htm	System 36	Sheet	State and County Offices	Notice DCP-46		This CG form will be released on County Office Release No. 496.
CCC	531E	Undated	Peanut Direct Payments Statement of Producer Earnings Fiscal Year - 2002	nofile.htm	System 36	Sheet	State and County Offices	Notice DCP-46		This CG form will be released on County Office Release No. 496.
FSA	165	12-05-85	Year 2 Calculation of Covered Taxable Reimbursements Made During Year 1	nofile.htm	RPL/WPD	MP/2	County Offices	115-FI		This form is obsolete. Destroy all stock.
FSA	1927-1 OK	10-07-02	Mortgage for Oklahoma (Also contains FSA-1927-1A OK and FSA-1927-1B OK)	eFSA1927-0001-OK.FML	Electronic Form	MP/7	Oklahoma State Office	Notice FLP-234	Position 5	This form was revised and is available electronically. Destroy old stock. PDF-Audio version will be forthcoming.

Note: Files saved in PDF format must be opened in Adobe Acrobat Reader 5.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

National Procedure Checklist No. 1919 (Continued)

State Office The reports due in November are listed in this table.
Reports
Calendar

Due Date	Title	Directive Requiring Report
11-7-02	County Office Work Measurement (4 th Quarter Report-Work Measurement Counties Only)	12-AO
11-7-02	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
11-7-02	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
11-7-02	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
11-7-02	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
11-7-02	Progress Report for SIP (ACP-305)(CEP-46R)	1-CONSV
11-7-02	Progress Report for ECPHS (ACP-305)(CEP-52R)	1-CONSV
11-7-02	Progress Report for ECPHSF (ACP-305)(CEP-55R)	1-CONSV
11-7-02	Progress Report for ECPMWF (ACP-305)(CEP-56R)	1-CONSV
11-7-02	Progress Report for ECPMWF2 (ACP-305)(CEP-57R)	1-CONSV
11-7-02	Interim EQIP Progress Report (CEP-60R)	1-CONSV
11-7-02	Progress Report for EQIP (ACP-305) (CEP-60R)	1-CONSV
11-7-02	TAP Progress Report (AP-305) (CEP-62R)	1-CONSV
11-7-02	Progress Report for ECPMP (ACP-305) (CEP-63R)	1-CONSV
11-7-02	Progress Report for PRP (ACP-305) (CEP-65R)	1-CONSV
11-7-02	Progress Report for ECPCGF (ACP-305) (CEP-67R)	1-CONSV
11-15-02	Late Voucher Report (NAP-1R)	2-NAP
11-15-02	LA Interest Payment Report (NAP-2R)	2-NAP