

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1969

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
CN-961 10-21-03	Training Meeting for States and Counties That Will Participate in Beta Test for the New Centralized Cotton Redemption (CCR) System	Cotton State and County Offices
CONSV-91 10-21-03	Deferred EQIP Contracts	State and County Offices
CP-573 10-21-03	2004 Compliance Imagery	State and County Offices
CRP-453 10-17-03	Software Changes in Information Bulletin No. 2812 for CRP Signup 26	State and County Offices
CRP-454 10-16-03	Revised Policy for Practice CP23	State and County Offices
DCP-101 10-15-03	2003 1 st Advance Counter-Cyclical Rates	State and County Offices
DCP-102 10-21-03	Fruit and Vegetables (FAV) or Wild Rice Queries	State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
FI-2607 10-20-03	Revised FSA/FAS Travel Policy and Procedure Manual	All FSA Offices and FAS National Office Employees
PM-2378 10-8-03	FY 2004 Seminars of the Management Development Centers	FSA Federal and County Employees
PM-2379 10-14-03	Pilot FSA Flexiplace Program for State Office Employees	FSA State Office Employees
PM-2380 10-15-03	2004 New Leader Program (NLP)	All FSA Federal and County Employees
TB-1094 10-15-03	2003 Burley Tobacco Designation Information - Revision #4	Burley Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
3-CM (Rev. 3) Amend. 8 10-21-03	Farm, Tract, and Crop Data	State and County Offices
7-CN (Rev. 15) Amend. 15 10-14-03	Cotton Loans and Loan Deficiency Payments	KC Offices and Cotton State and County Offices
1-PL (Rev. 1) Amend. 41 10-14-03	Payment Limitations	State and County Offices
1-PL (Rev. 1) Amend. 42 10-21-03	Payment Limitations	State and County Offices

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Procedure Notices

None

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
TB-1092	10-15-03	TB-1094

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to angela_coln@wdc.fsa.usda.gov.

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State Office Reports Calendar

The reports due in November are listed in this table.

Due Date	Title	Directive Requiring Report
11-7-03	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
11-7-03	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
11-7-03	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
11-7-03	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
11-7-03	Progress Report for RCWP (ACP-305)(CEP-46R)	1-CONSV
11-7-03	Progress Report for ECPHS (ACP-305)(CEP-52R)	1-CONSV
11-7-03	Progress Report for ECPHSF (ACP-305)(CEP-55R)	1-CONSV
11-7-03	Progress Report for ECPMWF (ACP-305)(CEP-56R)	1-CONSV
11-7-03	Progress Report for ECPMWF2 (ACP-305)(CEP-57R)	1-CONSV
11-7-03	Interim EQIP Progress Report (CEP-60R)	1-CONSV
11-7-03	Progress Report for EQIP (ACP-305) (CEP-61R)	1-CONSV
11-7-03	TAP Progress Report (AP-305)(CEP-62R)	1-CONSV
11-7-03	Progress Report for ECPMP (ACP-305) (CEP-63R)	1-CONSV
11-7-03	Progress Report for PRP (ACP-305) (CEP-65R)	1-CONSV
11-7-03	Progress Report for ECPCGF (ACP-305) (CEP-67R)	1-CONSV
11-14-03	Late Voucher Report (NAP-1R)	2-NAP
11-14-03	LA Interest Payment Report (NAP-2R)	2-NAP