

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1976

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1293 12-4-03	Additional Guidelines for 2003 COC Election	State and County Offices
DAP-190 12-9-03	Preparing to Issue Livestock Assistance Program (LAP) Payments	State and County Offices
FI-2612 12-4-03	National Office Travel Management Center (TMC) Update of the OnLine Reservations System	FSA National Offices
FI-2613 12-4-03	Instructions for Reconciling Milk Income Loss Contract (MILC) Program Payments Issued Using Program Code "02URGENT"	State and County Offices
IRM-345 12-9-03	Combined Releases for AS/400 and System 36 (S/36) Software	State and County Offices
LP-1946 12-5-03	Clarifying Eligible Dry Pea Quantity for Marketing Assistance Loans and LDP's	FSA Offices
LP-1947 12-8-03	2004 County Loan Rates for Wheat, Barley, Oats, Canola, Flaxseed, Rapeseed, Crambe, Mustard, Safflower, Sesame Seed, and Sunflower Seed	State and County Offices
LP-1948 12-10-03	National Price Support Training	State and County Offices

National Procedure Checklist No. 1976 (Continued)

Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
PM-2396 12-4-03	Flexible Spending Account Program (FSAP) Open Season for 2004 Plan Year	FFAS Employees
PM-2397 12-5-03	2003 Government Employees Insurance Company (GEICO) Public Service Awards	FSA, RMA, and FAS Employees
PS-485 12-8-03	APSS Modifications to Provide E-Funds Control for the Lamb Meat Adjustment Assistance Program (LMAAP)	State and County Offices
PS-486 12-10-03	eLDP Beta Test II Enhancements	State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
4-DAP Amend. 3 12-10-03	Livestock Programs	State and County Offices
97-FI (Rev. 6) Amend. 4 12-9-03	Processing Employee Reimbursements and Advances	All FSA Offices Except County Offices and all FAS National Offices
10-SU (Rev. 3) Amend. 13 12-10-03	Sugar Loans	Sugar State and County Offices
15-TB Amend. 2 12-3-03	Tobacco Importer Assessment Program	KCFO; Controller, CCC; and Tobacco Importers

Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 182	12-3-03	State and County Offices
PN Issue No. 183	12-9-03	State and County Offices

National Procedure Checklist No. 1976 (Continued)

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
LP-1944	12-5-03	LP-1946
PM-2394	12-4-03	PM-2396

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to angela_coln@wdc.fsa.usda.gov.