

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 1984

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
EQ-119 2-3-04	FY 2003 Federal Archaeological Activities Report (CEP-66R)	State and County Offices
FI-2622 2-2-04	February 2004 CCC and Farm and Sugar Storage Facility Loan (FSFL/SSFL) Program Interest Rates	State and County Offices
FI-2623 2-2-04	Handling Waivers of \$100 or Less for Erroneous Payments of Pay and Allowances	APFO, FAS, FSA, KCAO, KCCO, KCFO, and RMA Employees
FI-2624 2-3-04	Implementing Salary Offset Program (SOP) for Travel Charge Card Delinquencies	All FSA Employees
FI-2625 2-3-04	Implementing Salary Offset Program (SOP) for Travel Charge Card Delinquencies	FSA, RMA, and FAS Employees, Except Overseas Employees
LP-1951 1-30-04	Extending Final Deadline for 2003 Crop Year Peanut Marketing Assistance Loans and LDP's	Peanut State and County Offices
LP-1952 2-3-04	2004 County Loan Rates for Wool and Mohair	State and County Offices

**National Procedure Checklist No. 1984 (Continued)**

**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
PM-2405 1-30-04	Update on Payment of Federal Employees Health Benefits (FEHB) Premiums for Reservists Called to Active Duty	FAS, RMA, and, FSA Employees
PM-2406 2-3-04	FY 2003 BU-533R, Report 14, County Office Workday Summary	State and County Offices, Except AK, HI, and PR
TB-1098 1-29-04	2004 Burley Tobacco Quotas and Referendum	Burley Tobacco State and County Offices and KCAO

**Permanent Directives**

None

**Procedure Notices**

None

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
AO-1290	2-1-04	Disposal Date
BU-652	2-1-04	Disposal Date
BU-658	2-1-04	Disposal Date
CM-472	2-1-04	Disposal Date
CM-474	2-1-04	Disposal Date
CM-476	2-1-04	Disposal Date
CN-962	2-1-04	Disposal Date
CP-570	2-1-04	Disposal Date
CP-576	2-1-04	Disposal Date
CP-577	2-1-04	Disposal Date
CRP-443	2-1-04	Disposal Date
CRP-461	2-1-04	Disposal Date
DAP-168	2-1-04	Disposal Date
DAP-170	2-1-04	Disposal Date
DAP-184	2-1-04	Disposal Date
DCP-98	2-1-04	Disposal Date

**National Procedure Checklist No. 1984 (Continued)**

**Obsolete Directives (Continued)**

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
DCP-103	2-1-04	Disposal Date
EQ-118	2-1-04	Disposal Date
FI-2570	2-1-04	Disposal Date
FI-2574	2-1-04	Disposal Date
FI-2576	2-1-04	Disposal Date
FI-2598	2-1-04	Disposal Date
FI-2599	2-1-04	Disposal Date
FI-2602	2-1-04	Disposal Date
FI-2606	2-1-04	Disposal Date
FI-2608	2-1-04	Disposal Date
FI-2611	2-1-04	Disposal Date
FI-2624	2-3-04	FI-2625
FLP-326	2-1-04	Disposal Date
LP-1932	2-1-04	Disposal Date
LP-1933	2-1-04	Disposal Date
LP-1938	2-1-04	Disposal Date
LP-1939	2-1-04	Disposal Date
LP-1948	2-1-04	Disposal Date
NAP-58	2-1-04	Disposal Date
NAP-65	2-1-04	Disposal Date
PM-2291	2-1-04	Disposal Date
PM-2343	2-1-04	Disposal Date
PM-2384	2-1-04	Disposal Date
PM-2385	2-1-04	Disposal Date
PM-2399	2-1-04	Disposal Date
PM-2400	2-1-04	Disposal Date
PM-2401	2-1-04	Disposal Date
SIP-46	2-1-04	Disposal Date

**Forms**

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to [angela\\_coln@wdc.fsa.usda.gov](mailto:angela_coln@wdc.fsa.usda.gov).