

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 1994

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AS-2076 4-7-04	Continuation of Records Retention	FFAS Offices
CRP-469 4-9-04	2004 National Conservation Reserve Enhancement Program (CREP) Forum	State Offices
DAP-196 4-12-04	California Livestock Indemnity Program (LIP)	California State and Kern, Los Angeles, Santa Barbara, San Bernardino, San Diego, and Ventura County Offices
FI-2632 4-14-04	Renewing the Nationwide Travel Management Center (TMC) Contract	FSA State Offices, KC Complex, St. Louis Complex, and APFO
FLP-345 4-7-04	Implementing the Farm Business Plan (FBP) System	State and County Offices
FLP-346 4-13-04	Direct Farm Ownership (FO) Loan Funds	FSA Offices
IRM-349 4-9-04	Program Information Management System (PIMS) and Office Information Profile (OIP)	FSA Offices
LP-1957 4-6-04	Reminder for Processing Loans Open After Maturity	State and County Offices
LP-1958 4-7-04	Final Date to Stop All AMLAP Program Activity	State and County FSA Offices

**National Procedure Checklist No. 1994 (Continued)**

**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
LP-1959 4-13-04	2004 Crop Pulse Crop Loan Rates and National Posted Price (NPP)	FSA Offices
PM-2411 4-7-04	Announcing the Thrift Savings Plan (TSP) Open Season	FFAS Employees
TB-1101 4-12-04	Completing PHASE II of 2004 Annual Calculations	Burley Tobacco State and County Offices and KCAO

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
5-DAP Amend. 10 4-7-04	2001 and 2002 Crop Disaster Program	State and County Offices
1-DCP Amend. 25 4-1-04	Direct and Counter-Cyclical Program	State and County Offices
1-ECP (Rev. 3) Amend. 1 3-30-04	Emergency Conservation Program	State and County Offices
7-FI (Rev. 1) Amend. 1 4-5-04	Local Depository Contracting and Maintenance	State and County Offices
6-FLP Amend. 8 4-7-04	Special Programs	State and County Offices
3-PM (Rev. 3) Amend. 10 4-7-04	Personnel Operations	FAS Including Overseas, FSA Except CO Employees, and RMA
27-PM (Rev. 1) Amend. 10 4-7-04	County Office Classification, Employment, and Pay Administration	State and County Offices
1-SP Amend. 1 3-31-04	Special Programs	All FSA Offices Except APFO and KCCO
1-TAP (Rev. 2) Amend. 5 4-12-04	Tree Assistance Program	State and County Offices

## National Procedure Checklist No. 1994 (Continued)

### Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

<b>PN Issue No.</b>	<b>Date</b>	<b>For</b>
PN Issue No. 196	4-7-04	State and County Offices

### Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
1-ECP (Rev. 2)	3-30-04	1-ECP (Rev. 3)
7-FI SCOAP	4-5-04	7-FI (Rev. 1)

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to [angela\\_coln@wdc.fsa.usda.gov](mailto:angela_coln@wdc.fsa.usda.gov).