

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2004

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1307 6-28-04	Distributing FY 2004 BU-563R County Office Workload Reports	State and County Offices
AS-2079 6-29-04	Maintaining Directives	State and County Offices
BU-671 6-24-04	FY 2004 Instructions for De-Obligating Travel Obligations	FSA Employees
CN-969 6-25-04	Centralized Cotton Redemption (CCR) System	Cotton State and County Offices
CN-970 6-29-04	Updating Files in Automated Price Support System (APSS) and the Cotton PC Software for Processing Crop Year 2004 Cotton Loans and Loan Deficiency Payments (LDP's)	Cotton State and County Offices, Cotton CMA's, and LSA's
LP-1963 6-25-04	2004 Crop Peanut Loan Rates by Type	State and County Offices and CMA's, and DMA's
NAP-77 6-25-04	NAP Software for Crop Year 2002	State and County Offices
SP-25 6-24-04	Modified FAS-930, Trade Adjustment Assistance (TAA) for Farmers Petition for Certification and Eligibility for a Group of Producers	State and County Offices

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Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
2-FLP Amend. 19 6-21-04	Guaranteed Loan Making and Servicing	State and County Offices

Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 204	6-23-04	State and County Offices

Obsolete Directives

None

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to angela_coln@wdc.fsa.usda.gov.