

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2006

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1309 7-7-04	Preparing for 2004 County Committee (COC) Election	State and County Offices
AS-2080 7-20-04	Address Change for Farm Loan Programs Mail	FSA Offices
BU-672 7-16-04	August 2004 Interest Rate Changes for Agricultural Credit Insurance Fund (ACIF) Program	State and County Offices
CM-493 7-9-04	Establishing the Modernize and Innovate the Delivery of Agricultural Systems (MIDAS)	FSA Offices
CM-494 7-20-04	Cleanup of Reconstitutions Before Farm Record Rollover	State Offices and Service Centers
CM-495 7-20-04	County Operations Review (COR) Program Findings for FY 2003 for Reconstitutions	State Office and Service Centers
CM-496 7-20-04	Deadlines for Requesting, Initiating, and Updating FY 2004 Reconstitutions	State Offices and Service Centers
CN-971 7-20-04	Electronic Warehouse Receipt (EWR) Holder Requirements	Cotton State and County Offices
CN-972 7-20-04	Receiving Cotton Classing Directly From AMS Classing Offices	Cotton State and County Offices, Cotton CMA's, and LSA's

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
CN-973 7-20-04	Automated Price Support Software (APSS) Modifications Provided in County Release No. 541 and 542	Cotton State and County Offices
CONSV-94 7-19-04	FY 2004 Conservation Program Rollover, Reconciliation, and eFunds Interaction	State and County Offices
CP-580 7-12-04	Performing Common Land Unit (CLU) Certification	State and County Offices
CRP-471 7-7-04	Compliance Reviews for the Conservation Reserve Program (CRP)	FSA Offices
CRP-472 7-15-04	Purge of Expired CRP Contracts From CRP Contract File	State and County Offices
FI-2643 7-13-04	Reviewing 2003 Milk Income Loss Contract (MILC) Refund Activity and Issuing CCC-1099-G-1	State and County Offices
FI-2644 7-13-04	Annual Review of Redelegation of Authority to Sign or Countersign CCC Payments	FSA Offices
FI-2645 7-19-04	Foundation Financial Information System (FFIS) Training Schedule	State Offices
FLP-354 7-16-04	Sale of Inventory Property	FSA Offices
FLP-355 7-20-04	Address Change for Farm Loan Programs Mail	FSA Offices
FLP-356 7-20-04	Releasing Debt and Loan Restructuring System (DALR\$) 2000 Version 3.7	FSA Offices
IRM-355 7-20-04	Expanding USDA eAuthentication Service Credentials for Employees	FSA Employees
LD-547 7-14-04	Ewe Lamb Replacement and Retention Payment Program (ELRRPP) Update	FSA State and County Offices
LP-1965 7-9-04	Excess Moisture (EM) Commodities	FSA Offices
PL-127 7-12-04	Payment Limitation End-of-Year Reviews (EYR's) for 2003	State and County Offices
PM-2423 7-12-04	Workers Compensation Policies and Procedures	State and County Offices and Kansas City Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
PS-492 7-7-04	Processing 2004 Peanuts Loans and LDP's Using APSS County Release No. 541	State and County Offices, CMA's, and DMA's
PS-493 7-20-04	Software Modifications for Printing Producer Identification Numbers on Certain Computer-Generated Price Support Forms in the Automated Price Support System (APSS)	Cotton State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-CM (Rev. 3) Amend. 16 7-20-04	Common Management and Operating Provisions	All FSA Offices
5-DAP Amend. 11 7-19-04	2001 and 2002 Crop Disaster Program	State and County Offices
1-FI (Rev. 13) Amend. 10 7-20-04	Processing Payments Initiated Through the System 36	State and County Offices
3-FI (Rev. 8) Amend. 5 7-1-04	State and County Receipts and Deposits	State and County Offices
8-LP (Rev. 1) Amend. 6 7-9-04	Marketing Assistance Loans and Loan Deficiency Payments for 2002 and Subsequent Crop Years	State and County Offices

Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 206	7-16-04	State and County Offices

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Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
FLP-353	7-16-04	FLP-354

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela_coln@wdc.fsa.usda.gov.

State Office Reports Calendar

The reports due in August are listed in this table.

Due Date	Title	Directive Requiring Report
8-4-04	AD-1153 Summary Expense Report (CEP-70R)	GRP-3
8-4-04	CCC-920 Summary Expense Report (CEP-71R)	GRP-3
8-6-04	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
8-6-04	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
8-6-04	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
8-6-04	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
8-10-04	Late Voucher Report (NAP-1R)	2-NAP
8-10-04	LA Interest Payment Report (NAP-2R)	2-NAP
8-12-04	Shared Management Operations and Combination County Report (FSA-467) (BU-546R)	BU-669