

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2009

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
ACP-361 8-12-04	Returning Unobligated Agricultural Conservation Program (ACP) Funds	State and County Offices
AS-2081 8-18-04	Processing County Office Mass Mailings (COMM) Using the Electronic Distribution System (EDS)	State Offices and KCAO
CM-497 8-19-04	Instructions for Updating Prior Year Business Types in Service Center Information Management System (SCIMS)	State Offices
CONOP-19 8-10-04	Environmental Quality Incentive Program (EQIP) Migration Questions and Answers	State and County Offices
CONOP-20 8-11-04	EQIP Migration - Participant Letter	State and County Offices
CP-581 8-10-04	Geospatial Data Distribution Policy and Associated Costs	State and County Offices
FI-2650 8-16-04	Change in URL for Electronic Funds Control (E-FC) Process and Updated E-FC Crosswalk Table	State Offices
FLP-358 8-11-04	Acquired Property Web Site - Shared Process	State and County Offices
NAP-78 8-13-04	Processing 2003 NAP Payments	State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
PM-2426 8-10-04	Announcing FFAS Gainsharing Travel Savings Program	FFAS Employees
PS-494 8-13-04	Instructions for the Peanut Electronic Warehouse Receipt (EWR) Pilot Project	State and County Offices, Peanut CMA's, and DMA's
TB-1108 8-13-04	2004 Burley Tobacco Designation Information Revised	Burley Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
98-FI (Rev. 8) Amend. 1 8-4-04	Foundation Financial Information System (FFIS) Budget and Accounting Codes	FSA Offices

Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
PN Issue No. 209	8-6-04	State and County Offices
PN Issue No. 210	8-18-04	State and County Offices

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CP-565	8-10-04	CP-581
98-FI (Rev. 7)	8-4-04	98-FI (Rev. 8)
TB-1107	8-13-04	TB-1108

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Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela_coln@wdc.fsa.usda.gov.