

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2013

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
CM-502 9-10-04	Service Center Information Management System (SCIMS) Duplicate Resolution Reminder	State and County Offices
FI-2653 9-13-04	Repaying Travel Advances Acquired Through the NFC Travel System and Preparing FSA Employees' Travel Documents for End of FY 2004 and Beginning of FY 2005	FSA Offices
PS-495 9-9-04	Electronic Loan Deficiency Payments (eLDP's) Available Nationwide on September 20, 2004	State and County Offices, CMA's (except Cotton), and Peanut DMA's

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
12-AO (Rev. 20) Amend. 4 9-9-04	County Office Work Measurement and Fund Allocation System for FY 2004	All FSA Offices Except APFO and KCCO
7-CN (Rev. 15) Amend. 20 9-11-04	Cotton Loans and Loan Deficiency Payments	KC Offices and Cotton State and County Offices

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Procedure Notices

None

Obsolete Directives

Short Reference	Date Of Obsolescence	Made Obsolete By
12-FI (Rev. 4)	8-31-04	FMD memo

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela_coln@wdc.usda.gov.