

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2021

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
CMA-85 11-5-04	Revised Instructions on Processing DMA Loans and LDP's by the Service County Office	Georgia, Texas, Virginia State Offices, Applicable Designated Marketing Association (DMA) Service County Offices, and DMA's
CRP-489 11-8-04	Processing Erroneous and Omitted Offers for Signup 29	FSA Offices
DCP-124 11-5-04	2003 Final Counter-Cyclical Payment (CCP) Calculations for Soybeans	State and County Offices
PM-2439 11-9-04	2005 Aspiring Leader Program (ALP)	FSA Federal and County Employees
PM-2440 11-5-04	Using Annual Leave to Avoid Forfeiture and Exigency Information for Leave Year (LY) 2004	FFAS Employees
PM-2441 11-10-04	2005 Thrift Savings Plan (TSP) Catch-up Contributions	FFAS Employees
PM-2442 11-9-04	Flexible Spending Account Program (FSAP) Open Season for 2005 Plan Year	FFAS Employees

National Procedure Checklist No. 2021 (Continued)

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
4-RM Amend. 14 11-5-04	FCIC Program Integrity	State and County FSA Offices, RMA Regional Compliance Offices, and Regional Offices

Procedure Notices

None

Obsolete Directives

None

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela_coln@wdc.usda.gov.