

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2247

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1442 5-15-09	Color Correction for the FSA Logo and Program Icons	State and County Offices
AS-2175 5-14-09	Announcing FSA Records and Privacy Act (PA) Officers	FAS and FSA Employees and Contractors
CM-642 5-15-09	Establishing State and Local Government and Public Schools for 2009 and Subsequent Years	State and County Offices
CN-1039 5-13-09	Cotton Policy About Beneficial Interest and Holdership of Cotton EWR's	Cotton State and County Offices and LSA's
DAP-309 5-13-09	Hurricane Indemnity Program (HIP) Final Download	Alabama, Florida, Louisiana, Mississippi, North Carolina, and Texas State and County Offices
DAP-310 5-15-09	2008 NAP and CAT Buy-In 2 Software	State and County Offices
FLP-539 5-11-09	2009 Farm Loan Programs Risk Assessment (FLPRA) State Reviews	State Offices
LP-2117 5-7-09	Termination of Commodity Certificate Exchanges Effective for 2010 Crop Loan Collateral	State and County Offices, CMA's, and LSA's
LP-2118 5-13-09	2009 Crop Peanut Loan Rates by Type	State and County Offices and Peanut CMA's and DMA's
PL-191 5-12-09	Preparing for Implementation of Direct Attribution	State and County Offices

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**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
PM-2717 5-12-09	Acting Designations in OBF	FSA Employees
PM-2718 5-13-09	Length of Service (LOS) Keepsake Program	FSA Employees
PM-2719 5-13-09	Applying Time Off Awards (TOA) to Time and Attendance (T&A) Through the Time Keeper	FFAS Employees
PM-2720 5-14-09	2009 New Leader Program (NLP)	FSA Federal and County Employees
PM-2721 5-14-09	2009 Aspiring Leader Program (ALP)	FSA Federal and County Employees

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
11-LD (Rev. 2) Amend. 3 5-6-09	Milk Income Loss Contract Program	State and County Offices

**Procedures Notices**

None

**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
AO-1417	5-15-09	AO-1442

**Forms**

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).