

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2301

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AS-2204 6-23-10	Procurement Requisitions for End-of-FY 2010 and Renewals for FY 2011	All FAS, FSA, and RMA Offices
CM-671 6-28-10	Correctly Updating Customer Records in SCIMS and Farm Records	State and County Offices
CP-664 6-25-10	Crop Year 2010 Policy and Procedure for the Boll Weevil Eradication Program (BWEP)	AL, FL, GA, LA, MS, MO, NC, OK, SC, TN, TX, and VA State and County Offices
CRP-665 6-14-10	Grouped Soil Productivity Factors for 2010 SRR's	State and County Offices
DP-216 6-28-10	Updating the Food, Feed, Seed, and Fertilizer (FFSF) Facility Listings and Geospatial Point Layer	State and County Offices
ECP-61 6-23-10	Returning ECP Funds	State and County Offices
EQ-134 6-21-10	ECP Debris Removal Environmental Requirements	State and County Offices
FI-2979 6-25-10	Restarting Automated Refunds From National Receipts and Receivables System (NRRS) to NPS	State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
FI-2980 6-28-10	Procedures for FAXing Receivable Documentation to the Receivable Imaging System (RIS)	State and County Offices
FI-2981 6-28-10	Entering Manual Demand Letter Dates in National Receipts and Receivables System (NRRS)	State and County Offices
IRM-433 6-24-10	FSA Information Security Telephone Support Desk	FSA Employees and Contractors
LDAP-28 6-28-10	Manual Process for 2008 Emergency Assistance for Livestock, Honeybees, and Farm-Raised Fish Program (ELAP) Payments	State and County Offices
PM-2764 6-15-10	RMA's Length of Service (LOS) Keepsake Program	RMA Employees
PS-666 6-21-10	Processing Payments Through APSS for All Commodities	State and County Offices, CMA's, DMA's, and LSA's
SP-52 6-25-10	Asparagus, Shrimp, and Catfish Certified for TAA for Farmers Benefits	State and County Offices
SURE-8 6-25-10	Share Discrepancies Between RMA and FSA	State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
15-AO (Rev. 5) Amend. 7 6-23-10	County Committee Elections	State and County Offices
1-FLP (Rev. 1) Amend. 40 6-22-10	General Program Administration	State and County Offices
5-FLP Amend. 8 6-18-10	Direct Loan Servicing-Special and Inventory Property Management	State and County Offices
3-PL (Rev. 1) Amend. 4 6-23-10	Web-Based Subsidiary Files for 2009 and Subsequent Years	State and County Offices

Procedures Notices

None

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Obsolete Directives

None

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov