

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2321

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1482 11-24-10	Capturing COC Election Outreach Activities in the Outreach Tracking and Information System (OTIS)	State Offices and Service Centers
AO-1483 11-24-10	Conducting Outreach in FSA	FSA Employees
CM-677 11-24-10	PS-3553, USPS Coding Accuracy Support System (CASS) Summary Report and the Certification Process Comparing SCIMS to the USPS Database	State and County Offices
CONSV-103 11-22-10	FY11 ECP and EFRP Training	State and County Offices
DCP-244 11-26-10	2011 DCP/ACRE Advance Direct Payment and Overpayment Processing	State and County Offices
ECP-62 11-22-10	ECP Transition From CRES to the Web	State and County Offices
EFRP-2 11-22-10	Emergency Forest Restoration Program (EFRP) Implementation	State and County Offices
FI-3009 11-22-10	Transmission Schedule for 2010 Yearend Reporting	State and County Offices
FI-3010 11-22-10	NPS Primary Reference Field Range Search and Program Area Sorting	State and County Offices
FI-3011 11-22-10	Announcing GovTrip Fees Effective November 12, 2010, Through November 11, 2013	FSA Employees
FI-3012 11-23-10	Transmission Schedule for 2010 Yearend Reporting	State and County Offices

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Short Reference and Effective Date	Title	For
FLP-580 11-26-10	Continued Management of Web AgCredit AG87 Cases	State and County Offices
NAP-142 11-22-10	Completing NAP Approved Yields	State and County Offices
PS-677 11-24-10	Processing Peanut Loan Transfers	Peanut State and County Offices, CMA's, and DMA's

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-ECP (Rev. 4) Amend. 1 11-22-10	Emergency Conservation Program	State and County Offices
1-EFRP Amend. 1 11-22-10	Emergency Forest Restoration Program	State and County Offices
1-FLP (Rev. 1) Amend. 47 11-22-10	General Program Administration	State and County Offices
1-SURE Amend. 12 11-22-10	Supplemental Revenue Assistance Payments Program	State and County Offices

Procedures Notices

None

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CM-675	11-24-10	CM-677
1-ECP (Rev. 3)	11-22-10	1-ECP (Rev. 4)
FI-2936	11-22-10	FI-3011
FI-3009	11-23-10	FI-3012

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Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov