

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2370

### Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at [http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\\_index.htm](http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://fsaintranet.sc.egov.usda.gov/fsa/>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1525 11-7-11	Requests for Ballots From County Offices	State Offices and Service Centers
FI-3068 11-7-11	NRRS Change to Add Hyperlinks to Other Web-Based Applications	State and County Offices
FI-3069 11-8-11	Adding New Options for Full Settlements Within NRRS	State and County Offices
PM-2837 11-8-11	FAS Civil Service Performance Management Program	FAS Employees
PM-2838 11-9-11	Using Annual Leave (AL) to Avoid Forfeiture and Exigency Information for Leave Year (LY) 2011	FFAS Employees
PM-2839 11-14-11	2011 Federal Employees Benefits Open Season	FFAS Employees
PS-691 11-9-11	Using EWR's to Process Rice and Peanut eLDP Applications	State and County Offices
SURE-21 11-9-11	2010 SURE Software	State and County Offices

## National Procedure Checklist No. 2370 (Continued)

### Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
2-DCP (Rev. 1) Amend. 23 11-7-11	Direct and Counter-Cyclical Automation	State and County Offices
5-FLP Amend. 15 11-10-11	Direct Loan Servicing – Special and Inventory Property Management	State and County Offices

### Procedure Notices

None.

### Obsolete Directives

None.

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms/Publications Online Website at <http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).