UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

Notice LP-1731

For: State and County Offices

National Price Support Training Meeting

Approved by: Deputy Administrator, Farm Programs

1 Overview

A Background

The National Price Support Training meeting has been scheduled for New Orleans, Louisiana, for May 16 through May 19, 2000. The training will cover:

- payment limitation on marketing loans and LDP's
- policy and procedure for the Farm Storage Facility Loan Program
- marketing assistance loan and LDP review
- Lamb Meat Adjustment Assistance Program.

B Purpose

This notice provides:

- the scheduled dates and times of the training session
- the number of participants from each State
- information about the hotel accommodations and transportation
- travel authorization for attendees from each State.

Disposal Date	Distribution
October 1, 2000	State Offices; State Offices relay to County Offices

2 Training Schedule and Number of Participants

A
Training Dates

The training sessions will begin Tuesday, May 16, 2000, at 8 a.m. and will end Friday, May 19, 2000, at 12 noon.

Advise participants that return flights shall not be scheduled before 2 p.m. on Friday, May 19.

B
Number of State Participants

State Offices may send 2 participants from each State. Only 2 participant's travel from each State will be paid from Washington-based travel funds. Contact Linda Cronin, EDSO at 202-720-7228 for approval to send additional participants.

3 Hotel and Travel Authorization Information

A
Hotel Information

Participants shall make their own reservation directly with the Marriott New Orleans Hotel, 555 Canal Street, New Orleans, Louisiana, by COB May 5, 2000. The telephone number is 504-581-1000. Participants shall identify themselves as a participant of the USDA/National Price Support Training Meeting. The reservations must be made with the hotel by COB May 5, 2000.

The room rate will be $88, plus tax, for a single room each night and must be guaranteed for late arrival (after 6 p.m.) by using a credit card.

B
Travel Authorization

Each employee must have an approved AD-202 or FSA-164, as applicable, before incurring travel expenses. This notice does not constitute an approved travel authorization. The per diem rate is $130 per day ($88, excluding tax, for lodging and $42 for M&IE).

Participants shall make their own travel arrangements as soon as possible, using the most efficient means of transportation.

C
Reasonable Accommodations

Persons with disabilities who require accommodation to attend or participate in this training should contact the hotel at 504-581-1000 or the Federal Relay Service at 1-800-877-8339.

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3 Hotel and Travel Authorization Information (Continued)

D
Airport Transportation

Participants arriving via an airline shall use the New Orleans International Airport, which is about 15 minutes from the hotel.

Transportation to and from the hotel can be arranged by Airport shuttle service, which is located at the main terminal by baggage carousel. The cost of this shuttle is $10 per person one way or $20 round trip. Make arrangements for the return trip at the time of pickup.

4 Action

A
State Office and Participants Action

State Office and participants shall take the following action:

- by Monday, May 1, 2000, each State Office with participants attending this training shall FAX a list of attendees to PSD at 202-690-3307
- by Wednesday, May 5, 2000, participants shall register directly with the Marriott Hotel
- if a participant needs special accommodations, notify the hotel and airline directly.

B
Documenting Training

Participants of **Non-Combined Administrative Management System (CAMS) States** shall complete SF-182 according to 6-PM.

Participants of **CAMS States** shall:

- select training session course number 020004 from the CAMS Training Course Catalog
- go to CAMS web, select “Training”, then “Request Course Session” to make a “request to” attend this training. Once the training is requested in CAMS, the participant’s training request will flow into the supervisor, the State Training Officer for approval. After approval, the training request will flow into HRD, TDB for processing.

Note: Direct questions about processing to Tom Montgomery or Joe Hoffman at 202-418-9041.