

For: State and County Offices

Clarifying Procedure on Using CCC-633 LDP or CCC-709

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

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Background

LDP requests are accepted when a County Office receives CCC-633 LDP and CCC-709, according to 8-LP, Part 3. If the LDP request was FAXed, FSA-237 must be filed in the County Office, according to 1-CM.

PSD has received several inquiries from State and County FSA Offices about missing data on FAXed CCC-633 LDP and CCC-709.

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Purpose

This notice provides procedure for handling CCC-633 LDP and CCC-709 requests when data is missing.

Disposal Date April 1, 2002	Distribution State Offices; States Offices relay to County Offices
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Notice LP-1823

2 Incomplete LDP Requests

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Handling Incomplete LDP Requests

If an LDP request is missing data, other than that absolutely necessary to determine the LDP amount, according to 8-LP, paragraphs 305 and 307, then County Offices shall:

- contact the producer, in writing
- return the application and highlight the missing data
- inform the producer:
 - to return the LDP request to the County Office with all the highlighted areas completed within 10 days of the date of notification
 - that if the completed LDP request is not received in the County Office within 10 days after the date of the letter, the LDP request will be disapproved.

The LDP rate will be the rate in effect on the date of the original request; if the corrected LDP form is received in the County Office by the applicable deadline.

Exception: The provisions in this notice are not applicable to FAXed LDP requests that are **incomplete** because FSA-237 is not on file, according to 1-CM. FSA-237 **must** be on file before a FAXed LDP request can be accepted.
