

For: State and County Offices

2003 and 2004 National Crop Table (NCT)

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Since 2001, an interim crop table was used to interface the application for coverage and notice of loss software to allow County Offices the ability to access these automated processes. NCT in those years was only used for processing the application for payment and calculating payments. For 2004 and subsequent years, an interim crop table will not be used because the NCT software will be released timely. All NAP software will now be interfaced with NCT.

B Purpose

This notice informs State and County Offices of the following:

- an interim crop table will not be used for 2004 and subsequent years
- the option for accessing the 2004 NCT is currently available as of May 1, 2003
- data from the 2002 NCT was used to roll over both the 2003 and 2004 NCT
- subsequent rollovers to the 2004 NCT will be required to accommodate insurable data that has not been released by RMA
- 2004 crop data must be approved on NCT and downloaded before being able to take an application for coverage
- 2004 application for coverage software will be validated against the application closing date entered in NCT
- applications for coverage must be entered into the system no later than 7 calendar days of the application closing date.

Disposal Date	Distribution
November 1, 2003	State Offices; State Offices relay to County Offices

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2 Rollover for the 2004 NCT

A Historic Data

The option for accessing the 2003 NCT was released to State and County Offices in early April 2003. Because of the limited amount of time State Offices had to update historic data for calculating a 2003 crop record, the 2002 NCT data was used to roll over to the 2004 NCT. As a result, for 2004, State Offices will have to update both the 2001 and 2002 historic price and yield data in the 2004 NCT. Also, any STC-recommended changes or corrections to program dates (such as application closing dates, final planting dates, acreage reporting dates, and normal harvest dates) or payment factors made for 2003 in the 2003 NCT will also have to be updated in the 2004 NCT because those changes will not be rolled forward from 2003 to 2004.

B Insurance Data

Before 2004, NCT was being released at a time when all actuarial data for insurable crops had been published by RMA. As a result, insurable records were developed that would interface with NCT to ensure that NAP provided the same crop data as RMA. However, to accommodate the earliest application closing dates for 2004 NAP, very little actuarial data has been published by RMA for 2004.

To ensure consistency between insurable crops and crops covered by NAP, insurable crops have not been rolled over in the 2004 NCT until such time that RMA publishes the crops' actuarial data. State Offices shall not attempt to update insurable crops on the 2004 NCT until an insurable record has been received and interfaced with NCT. Once those records are received, KC-ITSDO will roll over the historic data for those crops and run the validation process for consistency with RMA. State Offices will be notified of those crops that have been rolled over so they can access them for update.

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3 Application for Coverage

A NCT Interface With the Application for Coverage

The application for coverage software will now validate against the application closing date established by STC to ensure that applications for coverage are not accepted after the application closing date. County Offices shall load all applications for coverage through the automated process. Software has been developed with a 7-calendar-day grace period to allow County Offices the opportunity to:

- resolve any outstanding issues
- enter all timely filed applications for coverage into the automated process.

Note: The application for coverage software will be locked out for that crop after the 7-calendar-day grace period.

To meet these deadlines, State Offices shall ensure that crop data is loaded into NCT, approved, and downloaded timely to ensure that applications for coverage can be taken and entered by the application closing date established by STC.

State Offices having crops with application closing dates established between May 15 and June 30, 2003, for the 2004 crop year **shall immediately** access the 2004 NCT and process that crop data. Once the record is entered, State Offices shall notify their assigned National specialist so the crop record can be timely processed.

4 Action

A State Office Action

States Offices shall:

- not request crops to be added using the interim crop table for 2004 and subsequent crop years

Note: State Offices shall continue using the interim crop table for 2001 through 2003.

- continue updating the 2003 NCT with 2001 historic crop price and yield data
- verify that application closing dates loaded into NCT are correct
- immediately update the 2004 NCT with 2001 and 2002 historic crop price and yield data for those crops having an application closing date between May 15 and June 30, 2003
- remember to notify their assigned National specialist when crop records are approved
- ensure that County Offices load applications for coverage using the automated process

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4 Action (Continued)

A State Office Action (Continued)

- ensure that all applications for coverage have been loaded within 7 calendar days of the application closing date
- begin updating the remaining crop records on the 2004 NCT as soon as possible with 2001 and 2002 historic crop price and yield data keeping in mind that records must be loaded, approved, and downloaded to County Offices before an application for coverage can be taken for that crop.

B County Office Action

County Offices shall:

- continue to assist State Offices in updating crop data on NCT for both 2003 and 2004
- notify State Offices immediately of any new crop or crop types not previously requested on an application for coverage for NAP
- ensure that all applications for coverage are entered through the automated software within 7 calendar days after the application closing date.

Note: The application for coverage software will be locked out for that crop after 7 calendar days.