

For: State and County Offices

Changes to National Crop Table (NCT) Access

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

Currently, NCT containing NAP crop information is accessed by logging in at the Internet location with a “User Name” and password. Access and authority roles are defined as “County”, “State”, and “National” users. Beginning September 1, 2006, all users **must** access the NCT software using an eAuthentication (eAuth) ID and password through the FSA Intranet web site “FSA Applications”.

B Purpose

This notice informs State, County, and National users:

- that beginning September 1, 2006, users can **only** access NCT through the FSA Intranet web site, “FSA Applications” page by using eAuth ID and password
- that access and authority roles have been expanded to include “view only” access for **any** valid eAuth ID
- of the eAuth conversion process and new URL
- of situations where users may be required to obtain new or revised eAuth authority.

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| Disposal Date November 1, 2006 | Distribution State Offices; State Offices relay to County Offices |
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2 Accessing NCT Using eAuth and New URL

A Conversion of Access to NCT

NCT “User Names” will convert to the eAuth login system during the conversion process. The majority of NCT users will experience the following changes:

- NCT access has been moved to the FSA Intranet web site and is **only** available from the “FSA Applications” page, listed under “Production Adjustment & Disaster Programs”
- NCT users attempting to access the NCT using the previous URL will be provided the new URL link **<http://intranet.fsa.usda.gov/fsa/>** that they can click on to go to the FSA Intranet Home Page.

Note: To ensure that users access the most current NCT version, users should always access NCT from the “FSA Applications” page.

B Issues That May Be Encountered With the Conversion Process

Some NCT users may experience the following issues:

- NCT users who need access or who do **not** successfully convert from the previous sign on process **must** request access through their supervisor and the State Security Liaison Representative
- users who have received County, State, or National authority to access NCT **since July 14, 2006**, will **not** convert and **must** resubmit a request through their supervisor and the State Security Liaison Representative
- NCT users may receive an error message prompting them to, “request an office assignment in Extensible Authorization Service (EAS) through their State Security Liaison Representative”.

Note: All NCT users are **required** to verify the ability to access NCT no later than **September 29, 2006**.

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3 Action

A County Office Action

County Office NCT users shall:

- use the FSA Intranet link and eAuth user ID and password to verify that they have access to NCT
- verify that authority previously granted was retained
- request new user access or resubmit any authority requests made **since July 14, 2006**, through their supervisor and the State Security Liaison Representative
- provide the State Security Liaison Representative requests by September 29, 2006.

B State Office Action

State Offices shall:

- have NCT users use the FSA Intranet link and eAuth user ID and password to verify that they have access to the NCT
- have NCT users verify that authority previously granted was retained
- request new user access or resubmit any authority requests made **since July 14, 2006**, through the State Security Liaison Representative
- ensure County Office NCT users verify access, authority, and submit requests by **September 29, 2006**
- ensure that all requests for “County” or “State” authority are verified by the State Disaster Specialist
- compile all requests and submit to the OCIO/ITS Service Desk through e-mail to **ra.mokansasc2.security** as soon as possible after **September 29, 2006**.

C Other Guidance

Additional information is forthcoming as:

- web application transmittal
- information bulletin.