

For: State and County Offices

2007 National Crop Table (NCT) Record Rollover

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

To enable County Offices to timely process 2008 applications for coverage and collection of service fees, rollover of 2007 NCT records as shell records and 2008 application for coverage software will be transmitted to County Offices on or about April 30, 2007. A forthcoming Information Bulletin will notify County Offices when software is available.

B Purpose

This notice advises State and County Offices that:

- crop year 2007 data loaded on 2007 NCT, as of 3:30 c.t., April 25, 2007, was rolled over for 2008 on April 25, 2007

Note: If download of 2008 records is **not** received, County Offices shall contact their State Office.

- crop data that was **not** loaded on 2007 NCT by April 25, 2007, may be added to 2007 NCT and 2008 NCT using the shell record process according to 1-NAP, subparagraph 756 E
- 2008 shell record process will be available on or about May 1, 2007
- continuous coverage letters must be printed before 2008 applications for coverage can be loaded
- applications for coverage will be available on or about May 1, 2007.

Disposal Date	Distribution
December 1, 2007	State Offices; State Offices relay to County Offices

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1 Overview (Continued)

C 2008 Application for Coverage Software

The 2008 application for coverage software will be included in County Release No. 614 that will arrive in County Offices on or about May 11, 2007. Before processing 2008 applications for coverage in the automated system, County Offices must have:

- received their 2008 NCT records
- printed all the 2008 continuous coverage letters.

Notes: See 1-NAP, paragraph 891.

Access to 2008 software will **not** be permitted until the continuous coverage letters have been printed.

For crop year 2008, applications for coverage must be loaded in the automated system no later than 7 calendar days after the application closing date. This validation does not apply to crops that have an application closing date before May 29, 2007. However, those crops having an application closing date before May 29, 2007, will have the 7-calendar-day validation imposed beginning May 29, 2007. Crops in this category shall be loaded by June 5, 2007.

2 Action

A County Office Action

County Offices shall:

- begin using the automated 2008 application for coverage process as soon as software and 2008 NCT records are available
- enter all 2008 applications for coverage that have been taken manually into the automated system immediately
- request the State Office add shell records for crops not included in the County Office crop table when 2008 NCT is enabled
- **not** take manual applications after receiving the 2008 application for coverage software, if the crops are included on the crop table at the time the application is filed.

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2 Action (Continued)

B State Office Action

State Offices shall ensure that:

- County Offices load any manual 2008 applications for coverage that were taken before rollover
- County Offices enter **all** crop year 2008 applications for coverage taken before receiving 2008 application for coverage software into the automated system immediately
- shell records for additional crops are timely entered when 2008 NCT is enabled
- County Offices **shall not** take manual applications for crops on the crop table unless the automated system is **not** available.