

For: State and County Offices

Updating Eligibility Records for 2006 or Prior Years

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Subsidiary records were migrated from System 36 to the Web-Based Subsidiary System. The migrated data did not update any field that required a date entry as this information was not stored on System 36. Date values are not required for a migrated subsidiary record unless a change is initiated in that particular subsidiary field. 3-PL, Amendment 6 added CCC-770 Eligibility and the procedure for spot-checking eligibility data. 3-PL requires County Offices to check certain subsidiary values, including dates entered into the Web-Based Subsidiary System.

B Purpose

This notice provides information about eliminating the requirement to add date values in the Web-Based Subsidiary System when the only reason the date is added is because of:

- spot-checking eligibility data
- completing CCC-770 Eligibility for 2006 or prior years.

Disposal Date	Distribution
December 1, 2008	State Offices; State Office relay to County Offices

Notice PL-169

2 Action

A County Office Action

County Offices:

- are not required to enter the date in any eligibility certification/determination field in the Web-Based Subsidiary System for 2006 or prior years when the only reason to add this date is for spot-checking procedure in 3-PL and/or completing CCC-770 Eligibility
- shall continue to use CCC-770 Eligibility for spot-checking eligibility certifications/determinations as required by 3-PL and Notice CM-588

B Contact

This table provides contacts if there are questions about this notice.

IF located in a...	THEN contact...
County Office	the State Office.
State Office	Brent Orr by either of the following: <ul style="list-style-type: none">• e-mail at brent.orr@wdc.usda.gov• telephone at 202-720-0809.

3 Completing CCC-770 Eligibility

A Initial Preparation

Follow this table for the initial preparation.

WHEN completing CCC-770 Eligibility and both of the following apply...	THEN...
CCC-770 Eligibility is for 2006 or prior years	the person completing items 7b, 9b, 10b, and 11b shall leave those items blank.
the only reason items 7b, 9b, 10b, and 11b would be checked “No” is because the date in the Web-Based Subsidiary System is blank	

B Spot Check Preparation

Any CCC-770 Eligibility spot checks with the conditions in subparagraph A shall **not** be listed as “Do Not Concur”.