

For: State and County Offices

Collecting Farm Operating Plan Contributions for ELAP, LFP, LIP, and TAP

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

The Agriculture Act of 2014 (2014 Farm Bill), enacted on February 7, 2014, authorized new programs such as ELAP, LFP, LIP, and TAP, and sign-up began on Tuesday, April 15, 2014.

On April, 15, 2014, software was released for the Business File software that changed the question presented in the interview process that is printed on the automated CCC-902 version. This software change facilitated collecting data for capital, land, equipment, labor, and management contributions to the farming operation.

B Purpose

This notice:

- advises State and County Offices that the changes made to the Business File software on April 15 will revert back as originally designed
- provides guidance for recording farm operating plan information for producers applying for ELAP, LFP, LIP, and TAP
- reminds State and County Offices of the proper procedure for recording producer and COC determination dates.

Disposal Date	Distribution
October 1, 2014	State Offices; State Offices relay to County Offices

Notice PL-261

2 Using CCC-902 to Collect Contribution Information

A Introduction

CCC-902 allows for collecting capital, land, equipment, labor, and management to make applicable payment eligibility and payment limitation determinations.

Although originally indicated, collecting contribution data is **not required** for producers enrolling in ELAP, LFP, LIP, and TAP.

B Changes to the Business File Software

On April 15, 2014, the automated CCC-902 version was modified to include the question, “Is the farming operation applying for a program requiring contributions of capital, land, equipment, labor, and/or management?”, for entities and joint operations.

Note: This change did **not** affect the printed CCC-902 version for individual farming operations.

Before this change was made, the question printed on CCC-902 was worded, “Is the farming operation applying for a program requiring an ‘actively engaged in farming’ determination?”

A future software release will revert back to printing the question as, “Is the farming operation applying for a program requiring an ‘actively engaged in farming’ determination?” on the automated CCC-902 version.

C Using Business File Software for LIP, LFP, ELAP, and TAP

As of the date of this notice, if the producer is **only** applying for ELAP, LFP, LIP, and/or TAP, County Offices shall follow this table.

IF the operation is for...	THEN handle the question in the interview process as follows...
an individual	<ul style="list-style-type: none">• on the Contribution Page in the interview process, answer “No” to capital, land, equipment, labor, management, and custom farming• verify the information from Business Partner for minor child determinations• verify the information from SCIMS for foreign person status• include the following language in the “Remarks” section of the interview process: “For [<i>program</i>] purposes only. An “actively engaged in farming” and cash rent tenant determination will not be made by COC or the applicable reviewing authority.” <p>Note: In [<i>program</i>], insert ELAP, LFP, LIP, and/or TAP, as applicable.</p>

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2 Using CCC-902 to Collect Contribution Information (Continued)

C Using Business File Software for LIP, LFP, ELAP, and TAP (Continued)

IF the operation is for...	THEN handle the question in the interview process as follows...
<p>an entity or joint operation</p>	<ul style="list-style-type: none"> • answer “No”, to the question, “Is the farming operation applying for a program requiring an ‘actively engaged in farming’ determination?” <p style="margin-left: 40px;">Note: This answer will bypass all contribution questions and navigate to the Member Page to specify the members of the operation and their share.</p> <ul style="list-style-type: none"> • verify the information from Business Partner for minor child determinations for members • verify the information from SCIMS for foreign person status for members • include the following language in the “Remarks” section of the interview process: <p style="margin-left: 80px;">“For [program] purposes only. An “actively engaged in farming” and cash rent tenant determination will not be made by the COC or the applicable reviewing authority.”</p> <p style="margin-left: 40px;">Note: In [program], insert ELAP, LFP, LIP, and/or TAP, as applicable.</p>

3 Farm Operating Plan Determinations

A Completing CCC-903

For farm operating plans filed for program that do **not** require an “actively engaged in farming” or cash tenant determination, complete CCC-903 as follows:

- Part A, item 4
- Part B, items 1, 4, and 5
- Part D, items 6 and 7
- Part E, notate the program the determinations that apply and that “actively engaged in farming” and cash rent rules do **not** apply.

B Recording Signature Dates in the Business File Software

County Offices shall follow 3-PL (Rev. 1), paragraph 503 for recording producer signature and COC determination dates.

Note: The foreign person and combined attribution are COC determinations. So even though an “actively engaged in farming” and cash rent tenant determination is **not** being made, the date on CCC-903 shall be recorded as the COC date.