

**For:** FAS Employees

**Announcing the First Annual Swanee Hunt Awards**

**Approved by:** Deputy Administrator, Management



**1 Overview**

**A**

**Background**

This notice announces the first annual Swanee Hunt Awards for Outstanding Achievement in Improving the Status of Women Globally by Advancing Their Influence in Policy Formulation. The awards will be presented at an awards ceremony held during Public Service Recognition Week, May 7-11, 2001.

**B**

**Purpose**

This notice:

- informs FAS employees of the first annual Swanee Hunt Awards
- requests award nominations.

**C**

**Recognition**

The Swanee Hunt Awards specifically recognize achievements in the area of promoting women as participants in the political and economic processes or as policy shapers.

An annual stipend of \$10,000 will be given in 2 awards of \$5,000 each:

- 1 to a Foreign Service or Civil Service employee
- 1 to a Foreign Service National at a U.S. Embassy or Consulate.

<b>Disposal Date</b>	<b>Distribution</b>
June 1, 2001	All FAS employees

## 2 Awards Eligibility, Criteria, and Procedures

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### A

#### Eligibility

Any Foreign Service or Civil Service employee from the following agencies may be nominated for the Swanee Hunt Awards by anyone having knowledge of the nominee's contributions:

- Department of State
  - AID
  - U.S. Foreign Commercial Service
  - FAS, as well as Foreign Service Nationals at U.S. Embassies and Consulates.
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### B

#### Selection Criteria

The following selection criteria relates to the promotion of women as peace builders:

- advancing women's leadership in the public arena
  - strengthening the advocacy power of women at the grassroots level
  - mobilizing activists around policy initiatives of concern to women
  - expanding women's political participation
  - increasing the economic opportunities of women around the world for:
    - outstanding work in the field at the local or governmental level to advance the status of women
    - excellence in reporting on the status of women and their role in the public policy process
    - originality and perseverance in promoting women's influence in policy formulation in their host country
    - effectively improving the influence of women and girls in international affairs.
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**2 Awards Eligibility, Criteria, and Procedures (Continued)**

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**C  
Nomination  
Procedures**

Ensure that all nominations:

- do not exceed 3 typewritten pages
- submitted from abroad are endorsed by the Chief of Mission or principal officer
- submitted domestically are endorsed by the appropriate Assistant Secretary
- are submitted **no later than March 21, 2001**, to HRD, Performance Management, Benefits and Awards Branch (PMBAB) at the following address:

USDA FSA HRD PMBAB  
STOP 0595  
1400 INDEPENDENCE AVENUE SW  
WASHINGTON DC 20250-0595.

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**D  
Contact**

If there are questions about this notice, contact HRD, PMBAB at 202-418-8975, 202-418-8979, or TTY at 202-418-9116.

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