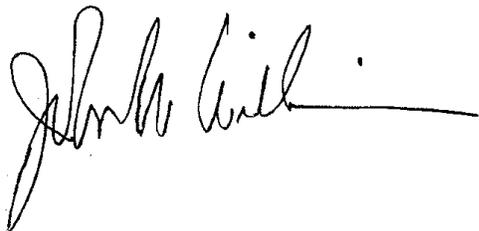


For: All FSA Offices and RMA Offices in Kansas City

New Office of Workers' Compensation Chargeback Codes

Approved by: Deputy Administrator, Management



1 New Chargeback Codes

A

Background

In the past, the Department of Labor (DOL) assigned each of the 3 FFAS mission area agencies an Agency chargeback code to be used when completing various injury forms. This code allows DOL to identify the claimant's Agency and subsequently charge and bill the agency for compensation and/or medical costs incurred by the injured employee.

In an effort to determine the actual duty station/location of each injured employee, DOL has assigned separate chargeback codes for FSA State Offices and Kansas City Offices, APFO, RMA Offices in Kansas City, and the National Office.

Note: In the future, County Offices will have separate chargeback codes. HRD shall notify State and County Offices when DOL has established these codes.

B

Purpose

This notice provides the new chargeback codes in Exhibit 1.

Continued on the next page

<p>Disposal Date</p> <p>July 1, 2001</p>	<p>Distribution</p> <p>All FSA Offices and RMA Offices in Kansas City; State Offices relay to County Offices</p>
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Notice PM-2239

1 New Chargeback Codes (Continued)

C

Contact

If questions about this notice, contact the appropriate individual according to this table.

IF located in...	THEN contact...
a State Office	Maria T. Ruiz, HRD, Performance Management Benefits and Awards Branch at 202-418-9034 or e-mail to Maria_Ruiz@wdc.fsa.usda.gov.
a County Office	State Office.
APFO, KCAO, KCCO, KCFO, KC-ITSDO, KC-ITSTO, RMA-KC	Sue Collins or Mary Harvey, KCAO, Personnel Division (PD) at 816-926-6643.
an RMA Compliance Field Office	Sue Collins, KCAO, PD at 816-926-6643.

D

Using New Chargeback Codes

Offices shall begin using the new Agency chargeback codes immediately when processing CA-1, CA-2, and CA-2a.

Agency Chargeback Codes

Office	Chargeback Code	Contact
FSA National Office	8504-HQ	Maria Ruiz, HRD, PMBAB
KCAO, KCCO, KCFO, KC-ITSDO, KC-ITSTO	8506-KC	Sue Collins or Mary Harvey, KCAO, PD
APFO	8507-AP	Mary Harvey, KCAO, PD
State and County Offices	8505-(2-letter State abbreviation) Example: The chargeback code for the State Office and County Offices in Maryland would be 8505-MD.	Administrative Officer
RMA-KC	8511-RD	Sue Collins, KCAO, PD
RMA Compliance Field Offices	8512-CM	
