

**For:** State and County Offices

**2005 County Office Pay Adjustment**

---

**Approved by:** Deputy Administrator, Management



---

**1 Overview**

**A Background**

Under the current law (5 U.S.C. 5303), Federal employees will receive a 2.5 percent general scheduled increase for calendar year 2005 unless Congress enacts legislation providing for a different amount.

Legislation is pending in Congress for a proposed 3.5 percent overall pay increase in January 2005. If that legislation is enacted, the President will then allocate the total increase by Executive Order that will be issued later this year to implement 2005 pay adjustments.

**B Purpose**

This notice extends the general schedule increase to County Office employees for 2005, subject to the requirements of this notice.

**C Contact**

If there are questions about this notice, State Offices shall contact 1 of the following:

- Omega Edwards, HRD at 202-418-8988 for policy issues
- Crystal Wilsey, HRD at 202-418-9002 for processing issues
- Cathy Rogers, HRD at 202-418-3436.

---

<b>Disposal Date</b>	<b>Distribution</b>
February 1, 2006	State Offices; State Offices relay to County Offices

---

12-21-04 **Page 1**

## Notice PM-2452

### 2 County Office CO Pay Increase

#### A Effective Dates

The 2005 increases will be effective January 9, 2005, and will be reflected in salary payments issued for the official pay date of February 3, 2005.

#### B Pay Charts

Since the GS pay rates are being extended to County Office employees, separate County Office pay charts will **not** be issued. When available, pay rate charts will be located on OPM's web site at [www.opm.gov](http://www.opm.gov).

#### C Action

State Office shall make **every** effort to process the following before January 9, 2005:

- extensions
- terminations
- appointment actions for all COC members.

**No** action is required by the County Offices to process the annual pay adjustment. NFC shall process annual pay adjustments on the following:

- all County Office employees
- COC members whose NTE date is January 9, 2005, or later
- temporary employees whose NTE date is after January 9, 2005.

If the NTE date is earlier than January 9, 2005, then State Offices are responsible for processing the following:

- the pay adjustment
- other action to extend or terminate.

State Offices are responsible for processing any annual adjustments that NFC is unable to process.

After January 19, 2005, the NFC IRIS application can be used to view employee records to determine whether pay adjustments have been processed.