

**For:** FAS Employees

**Temporarily Suspending FAS Recruitment Committee (RC) Interview Process**

**Approved by:** Deputy Administrator, Management



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**1 Suspending Interview Process**

**A Background**

On June 29, 2006, FAS issued a revised directive governing the operations of FAS RC. The existing policies and procedures had not been updated since November 12, 1991, and needed to reflect the current practices. The current policy is in 3-PM, Part 9.

FAS is currently undergoing a thorough review of its recruitment strategy and procedures. As part of this review, FAS has determined that the interviewing process for prospective candidates is too cumbersome and lengthy. FAS will establish a more streamlined approach that will enable selecting officials to make faster hiring decisions.

**B Purpose**

This notice:

- temporarily suspends 3-PM, paragraph 203 covering the interview process
- authorizes the establishment of a temporary interim process which provides for one RC committee member to be present during the interviews conducted by selecting officials.

**C Effective Date**

The interview process provided in 3-PM, paragraph 203, was suspended effective October 1, 2007.

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| <b>Disposal Date</b> | <b>Distribution</b> |
| October 1, 2008      | All FAS Employees   |