

For: State and County Offices

2009 CO Pay Adjustment

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

The President has signed an Executive Order to implement the January 2009 pay adjustments for an overall average pay increase of 2.9 percent.

B Purpose

This notice extends the general schedule increase to the CO pay plan for County Office employees for 2009, subject to the requirements of this notice.

C Contact

If there are questions about this notice, State Offices shall contact either of the following:

- Michael Rafferty, HRD at 202-401-0432 for policy issues
- either of the following for processing issues:
 - Crystol Wilsey, HRD at 202-401-0209
 - Tatjana Fernandez, HRD at 202-401-0231.

Disposal Date	Distribution
February 1, 2009	State Offices; State Offices relay to County Offices

Notice PM-2693

2 County Office CO Pay Increase

A Effective Dates

The 2008 increase was effective January 4, 2009, and will be reflected in salary payments issued for the official pay date of January 29, 2009.

B Pay Charts

Since the GS 2009 salary tables are extended to CO employees, separate CO salary tables will **not** be issued. Salary tables for 2009 are available on OPM's web site at www.opm.gov.

C Action

State Offices shall make **every** effort to process the following **before** January 4, 2009:

- extensions
- terminations
- appointment actions for all COC members.

No action is required by State or County Offices to process the annual pay adjustment.

NFC shall process annual pay adjustments on the following:

- all CO pay plan employees
- COC members whose not to exceed (NTE) date is January 4, 2009, or later
- temporary employees whose NTE date is after January 4, 2009.

If the NTE date was earlier than January 4, 2009, then State Offices are responsible for processing the following:

- the pay adjustment
- other action to extend or terminate.

State Offices are responsible for processing any annual adjustments that NFC is unable to process.