

For: FSA Federal and County Employees

Updated MP-52, EEO Counselors Servicing Areas Poster

Approved by: Administrator



1 Overview

A Background

EEOC regulations contained in 29 CFR Part 1614 require Federal agencies to publicize at all times the name, telephone number, and address of EEO counselors.

B Purpose

The notice informs Federal and County Office employees about:

- issuing an updated EEO counselor poster (MP-52) dated June 30, 2009
- obtaining and displaying the updated poster.

C Contact

If there are questions about this notice, contact Mark Newsom, OCR, Counseling and Mediation Branch by telephone at 202-720-8826.

Disposal Date	Distribution
February 1, 2010	All FSA Federal and County employees; State Offices relay to County Offices

Notice PM-2740

2 EEO Counselor Poster

A Reason for Update

FSA's EEO counselor poster was updated on June 30, 2009, to reflect the name, telephone number, and address of FSA's EEO counselor for Washington, DC.

B Obtaining Updated Poster

An initial distribution of the EEO counselor poster has been made. Additional posters may be obtained from the following locations. Use FSA-159 when ordering.

IF located in...	THEN contact...
an FSA office in the Washington, DC, metropolitan area	FSA Supply Room - South Building Room 0078 1400 Independence Avenue, SW Washington DC 20205.
any other FSA office	KC Warehouse 9240 Troost Avenue Kansas City MO 64131 Phone: 816-363-1103 E-Mail: ra.mokansasc2.kcasbwhse FAX: 816-363-1762.

C Displaying the Poster

Offices shall display the EEO counselor poster dated June 30, 2009, in a conspicuous location that is accessible by employees and applicants for employment. It is recommended that the office manager initial and date the right-hand bottom corner of the June 30, 2009, poster on the date displayed for documentation purposes.

Remove and destroy any other versions of the poster (MP-52).