

For: Peanut State Offices

Peanut Automation Software Changes in State Release No. 321

Approved by: Acting Deputy Administrator, Farm Programs

1 Overview

A

Software Modification

The State Office peanut automation software has been modified to calculate 1 State increase factor for quota and nonquota peanut producing farms.

B

Purpose

This notice advises State and County Offices of the peanut automation software changes in State Release No. 321.

2 State Office Action

A

Creating Factor

State Offices shall:

- **not** create the quota and nonquota factor until specific instructions are received to complete annual peanut automation procedures for the 1999 crop year
- complete the confirmation worksheet, Exhibit 1, before downloading factor, and FAX the worksheet and a copy of the State PA-103R to TPD at 202-690-1536, ATTN: Tonye Gross
- create the quota increase factor according to 1-PN, subparagraphs 134 A through F.

B

PA-103R

State Offices shall confirm that all County Office PA-103R's are received and correct before calculating the State increase factor.

Disposal Date	Distribution
July 1, 1999	Peanut State Offices

Increase Factor Confirmation Worksheet

Increase Quota Calculation

State Offices shall follow the instructions in this table to confirm the computed automated increase factor.

Step	Action
1	Determine amount of State increase by subtracting the 1998 State quota from the 1999 State quota in Notice PN-629.
2	Determine State increase factor by dividing the State increase by the total farm production history on quota and eligible non-quota farms which is the last entry on the State Summary, PA-103R, Report of Data for Use in Determining 1999 Basic Quota for Peanuts. Note: Computed factor should match the factor manually computed on this worksheet.
3	FAX this worksheet to TPD according to subparagraph B. Note: Do not download factor until confirmation is received from TPD.

1999 State Quota (minus) _____

1998 State Quota (equals) _____

State Quota Increase (divided by) _____

Total Farm Production History (equals) _____

1999 State Quota Increase Factor _____

Submitted by:

_____ State Office

_____ Official Signature

_____ Date

Approved by:

_____ TPD, Peanut Branch Chief

_____ Date