UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

Notice PN-651

For: Peanut State and County Offices

Preparing for 2002 Peanut Farm Bill Provisions

Approved by: Acting Deputy Administrator, Farm Programs

Diane Sharp

1 Overview

A Background

In anticipation of the peanut program provisions expiring at the end of this marketing year, automation software has been developed to provide planted or prevented planted acreage and actual yield data for each historic peanut producer from 1998 through 2001 peanut records.

Each peanut producer will receive a letter so they may verify the accuracy and completeness of the computer generated acreage history and yield report. At a future date, the newly developed software will have the capability to generate this letter.

The letter will instruct producers to carefully review their acreage history and yields, and if necessary, contact the County Office to revise the yield data.

These instructions are being issued before passage of the new farm bill to enable FSA to implement the new provisions as timely as possible. Until the new legislation is finalized, FSA cannot be sure that producers will be permitted to establish payments based on this data.

All County Offices with peanut acreage reported as planted or prevented planted in crop years 1998, 1999, 2000, and 2001 shall review, update, and print the report from the automation system.

Disposal Date	**Distribution**
December 1, 2002	Peanut State Offices; State Offices relay to applicable County Offices

1 Overview (Continued)

B
Purpose

This notice provides instructions for:

- reviewing and updating peanut acreage and yield data
- printing the Peanut Acreage and Yield Data Report.

C
Software

KC-ITSTO will transmit acreage software to County Offices on April 25, 2002, with County Offices receiving the software during start-of-day on April 26, 2002. A forthcoming information bulletin will be provided.

D
Definition of Historic Peanut Producer

A historic peanut producer is the producer who shared in the risk of producing peanuts during crop years 1998, 1999, 2000, and 2001.

2 Peanut Acreage and Yield Data

A
Determining Acreage

The automation software will calculate the historic peanut producer's acreage. The data will be displayed by State, county, producer name, crop year, and FSN for 1998, 1999, 2000, and 2001 crop years that the producer shared in the risk of producing peanuts. The acreage will be the sum of the historic peanut producer's share of peanut acreage reported on FSA-578, which includes the following:

- planted acreage
- prevented planted acreage
- failed acreage.

Note: The calculation will not include acreage reported with status code of "A", abandoned, or intended use of "HP", hogged. Acreage reported with the status code of "E", experimental is included.

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2 Peanut Acreage and Yield Data (Continued)

B
Calculating Yields

The automation software will calculate the actual yield by dividing the historic peanut producer's total actual production, production from the Producer's Sales Certification Summary plus miscellaneous marketings, by the historic producer's share of the peanut acreage reported on FSA-578, as determined in subparagraph A.

The historic peanut producer's actual yield will be the same as the actual yield for the farm, unless there were multiple producers on the farm with separate acreage which required separate marketing cards. If this is the case, manual calculations by the FSA County Office will be required. Follow instructions in subparagraph 4 A for manual calculation procedures.

3 Printing and Reviewing Acreage and Adjusting Yield Data Reports

A

Printing Acreage and Yield Data Reports

County Offices shall print the Acreage and Yield Data Report (Exhibit 1) for all farms immediately upon receiving this notice and software according to the following table. County Offices shall use the Acreage and Yield Data Report to verify historic peanut producer's peanut acreage and, if necessary, revise yields for crop years 1998, 1999, 2000, and 2001.

Note: Additional instructions will be issued in a future notice for printing producer notification letters.

Step	Action	Result
1	On Menu MPA200: • ENTER "13", "Acreage & Yield Process" • PRESS "Enter".	Menu MPC000 will be displayed.
2	Menu On MPC000: • ENTER "1", "Update/Review Acreage & Yield Data" • PRESS "Enter". **Note**: Each time this option is chosen, the following messages will be displayed: • "Processing 1998 Data, Processing 1999 Data, Processing 2000 Data, Processing 2001 Data", for only the years that have data • "SYS-3275 '0' Pause when ready, enter '0' to continue".	Acreage and yield data file will be created. Return to Menu MPA200.
3	On Menu MPA200: • ENTER "13", "Acreage & Yield Process" • PRESS "Enter".	Menu MPC000 will be displayed.

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3 Printing and Reviewing Acreage and Adjusting Yield Data Reports (Continued)

A
Printing Acreage and Yield Data Reports (Continued)

Step	Action	Result
4	On Menu MPC000: • ENTER "2", "Print Acreage & Yield Data" • PRESS "Enter".	Screen MPC20001 will be displayed. Enter the printer ID and print the report by entering: • "1", "Print all farms" • "2", "Print only one farm" • "3", "Print all producers" • "4", "Print only one producer". ENTER: • "1" to print a complete report for the county sorted by FSN • "2" and Screen MFC21003 will be displayed. Enter FSN for the selected farm, PRESS "Enter", and a report for the selected farm will be displayed and printed • "3" to print a complete report for the county sorted by producer name • "4" and Screen MPC21001 will be displayed. Enter the producer's last name or producer's ID and PRESS "Enter" to continue or "Cmd7" to end. Screen MPC21002 will display the producers name, address, and ID number. ENTER "Y" if this is the correct producer and PRESS "Enter" and a report for the selected producer will be displayed and printed.

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3 Printing and Reviewing Acreage and Adjusting Yield Data Reports (Continued)

B
Reviewing Acreage and Adjusting Yields

County Offices shall use the following table when reviewing FSN, producer name, crop year, acreage, and yield for the farm by crop year. **Only** the "yield" for the farm can be adjusted. If there is more than 1 peanut producer on the farm, then there may be more than 1 screen. Use steps 1 through 3 to review acreage and yield data, and steps 1, 2 and 4 to adjust the yield. Revisions in acreage must be made through the FSA-578 process.

Step	Action	Result
1	On Menu MPA200: • ENTER "13", "Acreage & Yield Process" • PRESS "Enter".	Menu MPC000 will be displayed.
2	On Menu MPC000: • ENTER "1", "Update/Review Acreage & Yield Data" • PRESS "Enter". **Note**: Each time this option is chosen, the following messages will be displayed: • "Processing 1998 Data, Processing 1999 Data, Processing 2000 Data, Processing 2001 Data", for only the years that have data • "SYS-3275 "0" Pause when ready, enter "0" to continue".	Screen MPC11001: • will be displayed • allows the user to enter FSN and select 1 of the following process options: • "1", Inquire acreage and yield" • "2", "Update yield".
3	On Screen MPC11001: • enter FSN • ENTER "1", "Inquire Acreage & Yield" • PRESS "Enter".	Screen MPC11201 will be displayed. PRESS "Enter" to see additional screens. PRESS: • "Cmd7" to return to Menu MPC000 • "Cmd4" to return to the previous screen.

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3 Printing and Reviewing Acreage and Adjusting Yield Data Reports (Continued)

B
Reviewing
Acreage and
Adjusting Yields
(Continued)

Step	Action	Result
4	On Screen MPC11001: • enter FSN • ENTER "2", "Update Yield" • PRESS "Enter".	Screen MPC11201 will be displayed with the following: • FSN • producer ID • producer name • crop year • acreage • yield. The user will have the option to make corrections to the "yield" field only. All other fields will be blocked. PRESS: • "Cmd7" to return to Menu MPC000 • "Cmd4"to return to the previous screen.

4 Reviewing and Adjusting Acreage and Producer Data

A Farms With Multiple Smart Marketing Card Registers

County Offices shall review the smart marketing card register for 1998, 1999, 2000, and 2001 crop years to determine whether producers on any farms in the county were issued separate smart marketing cards. If multiple smart marketing cards were issued to separate producers on a farm, the County Office shall review, recalculate, and correct the actual yield on the Acreage and Yield Data Report for each producer on the farm.

Example: FSN 2 had a total of 100.0 acres of peanuts reported as planted on the farm. Sam Brown had 100 percent interest in 20.0 acres and Sue Smith had 100 percent interest in 80.0 acres. The total production for the farm as shown on the Producer Sales Certification Summary was 300,000 pounds resulting in an actual yield for the farm of 3,000 pounds per acre. However, Sam Brown actually produced 30,000 pounds of peanuts on 20.0 acres resulting in an actual yield of 1,500 pounds per acre and Sue Smith's actual production on 80.0 acres was 270,000 pounds resulting in an actual yield of 3,375 pounds per acre.

B Updating the Yield

Once the actual yields are recalculated, they should be updated in the automated system according to subparagraph 3 B. Any recalculations should be documented in COC minutes.

5 Correcting Acreage Reports

A Correcting Producer and Acreage Data

Corrections to producer name, FSN, crop year, or acreage:

- must be corrected through the FSA-578 process
- require COC approval before entering in the automated system.

Any corrections to the producer name, FSN, crop year, or acreage must be completed through the FSA-578 process. These corrections will be updated to the Acreage and Yield Data File, when they are updated to the compliance file, however, if there is a correction in acreage, the County Office should review the yield to determine if it is correct or if it needs revising. Any revision to actual yields other than, corrections because of multiple producers on a farm with separate marketing cards must have county committee approval. After FSA-578 corrections are completed return to subparagraph 3 B to update the file.

Example of Acreage and Yield Data Report

TEXAS USDA-FSA Prepared: 04-15-02
PARKER As Of: 04-15-02
Report ID: MPC220-R001 Peanut Acreage and Yields Report Page: 1

Producer Name	Crop Year	Farm Number	Acreage	Actual Yield
BOB WILFONG	1998	4	0.6	2,606
BOB WILFONG	1998	5	0.6	2,606
BOB WILFONG	1998	6	0.6	2,606
BOB WILFONG	1998	7	0.6	2,606
BOB WILFONG	1998	8	0.6	2,606
BOB WILFONG	1998	9	0.6	2,606
BOB WILFONG	1998	10	0.6	2,606
BOB WILFONG	1998	11	0.6	2,606
BOB WILFONG	1998	12	0.6	2,606
BOB WILFONG	1998	13	0.6	2,606
BOB WILFONG	1998	14	0.6	2,606
BOB WILFONG	1998	15	0.6	2,606
BOB WILFONG	1998	16	0.6	2,606
BOB WILFONG	1998	17	0.6	2,606
BOB WILFONG	1998	18	0.6	2,606
BOB WILFONG	1998	19	0.6	2,606
BOB WILFONG	1998	20	0.6	2,606
BOB WILFONG	1998	21	0.6	2,606
BOB WILFONG	1998	22	0.6	2,606
BOB WILFONG	1998	23	0.6	2,606
BOB WILFONG	1998	24	0.6	2,606
BOB WILFONG	1998	100	0.6	2,606
BOB WILFONG	1998	101	0.6	2,606
BOB WILFONG	1998	102	0.6	2,606
BOB WILFONG	1998	997	0.6	2,606
BOB WILFONG	1999	4	0.6	2,116
BOB WILFONG	1999	5	0.6	2,116
BOB WILFONG	1999	6	0.6	2,116
BOB WILFONG	1999	7	0.6	2,116
BOB WILFONG	1999	8	0.6	2,116
BOB WILFONG	1999	9	0.6	2,116
BOB WILFONG	1999	10	0.6	2,116
BOB WILFONG	1999	11	0.6	2,116
BOB WILFONG	1999	12	0.6	2,116
BOB WILFONG	1999	13	0.6	2,116
BOB WILFONG	1999	14	0.6	2,116
BOB WILFONG	1999	15	0.6	2,116
BOB WILFONG	1999	16	0.6	2,116
BOB WILFONG	1999	17	0.6	2,116
BOB WILFONG	1999	18	0.6	2,116
BOB WILFONG	1999	19	0.6	2,116
BOB WILFONG	1999	20	0.6	2,116
BOB WILFONG	1999	21	0.6	2,116
BOB WILFONG	1999	22	0.6	2,116
BOB WILFONG	1999	23	0.6	2,116
BOB WILFONG	1999	24	0.6	2,116
BOB WILFONG	1999	100	0.6	2,116
BOB WILFONG	1999	101	0.6	2,116
BOB WILFONG	1999	102	0.6	2,116
BOB WILFONG	1999	997	0.6	2,116
BOB WILFONG	2000	4	0.5	2,400
BOB WILFONG	2000	5	0.5	2,400
BOB WILFONG	2000	6	0.5	2,400
BOB WILFONG	2000	7	0.5	2,400
BOB WILFONG	2000			