

For: Peanut State and County Offices

2002 Peanut Marketing and Buying Point Automation

Approved by: Deputy Administrator, Farm Programs



1 Overview

A

Background

The Farm Security and Rural Investment Act of 2002 dramatically changed the peanut marketing procedures for 2002 crop farmer's stock peanuts. Basic changes to the automated system of data processing and transfer include, but are not limited to, the following:

- FSA-1002 will not be used during the 2002 crop year
- FSA-1003 will continue to be used to identify the load of peanuts delivered at the buying point
- FV-95 will continue to be used as a note sheet to record peanut inspection and grading information
- FSA-1007 and FSA-1007 VC will continue to be used as the official inspection certificate
- FSA-1007 data will continue to be transmitted to the FSA-Data Collection Center (FSA-DCC) in Kansas City, however, the County Office will no longer receive a copy of the FSA-1007 transmission file
- Warehouse Receipt for Peanuts will be required to apply for a warehouse-stored marketing assistance loan
- FSA will no longer support the government-issued buying point software and equipment used to process FSA-1007 data.

Continued on the next page

<p>Disposal Date</p> <p>June 1, 2003</p>	<p>Distribution</p> <p>Peanut State Offices; State Offices relay to applicable County Offices</p>
---	--

Notice PN-658

1 Overview (Continued)

B

Purpose

This notice:

- outlines State and County Office responsibilities associated with the automated peanut marketing activities for the 2002 crop
 - highlights peanut handler/sheller and buying point responsibilities, TPD and PSD, KCAO, KC-ITSTO, and KC-ITSDO responsibilities
 - defines the roles of other entities involved in peanut marketing activities.
-

2 Responsibilities

A

TPD and PSD Responsibilities

TPD and PSD shall provide:

- guidelines and procedures for marketing farmer's stock peanuts to peanut handlers/shellers and buying points
 - overall integration.
-

B

Kansas City FSA Office Responsibilities

KCAO, KC-ITSTO, and KC-ITSDO shall do the following.

Step	Action
1	Operate the FSA-Data Collection Center.
2	Receive, process, and distribute FSA-1007 transmission files.
3	Provide technical support on issues relating to FSA-1007 transmissions. Note: This does not include support of the buying point automation software.
4	Process FSA-1003 requests.
5	Generate FSA-1007 transmission reports.

Continued on the next page

Notice PN-658

2 Responsibilities (Continued)

C

County Office Responsibilities County Offices shall do the following.

Step	Action
1	<p>Issue FSA-1003 to producers according to Notice PN-657.</p> <p>Note: For new peanut farms, send the FSA-1003 request to:</p> <p style="padding-left: 40px;">Linda Morgan USDA FSA KCAO APD, Stop 8408 6501 Beacon Drive Kansas City, MO 64133-4675 FAX: 816-926-6981.</p>
2	<p>Inform producers that:</p> <ul style="list-style-type: none"> • FSA-1002 will not be used for the 2002 crop year • they will be responsible for tracking their peanut production.
3	<p>Inform peanut producers that they will be responsible for keeping track of individual producer shares for each load of peanuts delivered for commercial sale, warehouse-stored marketing assistance loan, or LDP.</p>
4	<p>Inform peanut producers and handlers/shellers to contact the Federal-State Inspection Service (FSIS), AMS for questions associated with peanut inspection and grading. Refer to paragraph 5 for FSIS contact information.</p>
5	<p>Instruct buying points and handlers/shellers to contact the handler/sheller designated representative for technical questions about FSA-1007 processing and transmissions.</p>
6	<p>Instruct peanut producers to contact the warehouse operator for questions about the contents of the Warehouse Receipt for Peanuts.</p>
7	<p>Inform peanut producers that warehouse-stored marketing assistance loans will be based on the Warehouse Receipt for Peanuts.</p>
8	<p>Inform peanut producers, handlers/shellers, and warehouse operators that County Offices do not:</p> <ul style="list-style-type: none"> • receive FSA-1007 transmissions • handle corrections to FSA-1007 and Warehouse Receipt for Peanuts.

Continued on the next page

Notice PN-658

2 Responsibilities (Continued)

C
County Office
Responsibilities
(Continued)

Step	Action
9	Provide inventory of USDA-owned equipment at the County Office, buying point, or handler/sheller to the State Office by December 2, 2002. Example: CTS-100 Peanut I/O box at the County Office, TLP-0720 peanut I/O box at the buying point, and/or modem.
10	Inform peanut producers, buying points, handlers/shellers, warehouse operators, and other entities associated with the peanut industry of the contents of this notice.

D
State Office State Offices shall do the following.
Responsibilities

Step	Action
1	Ensure that the County Office completes the inventory of USDA-owned peanut equipment and forward the inventory by December 16, 2002 to: Director Tobacco and Peanuts Division 1400 Independence Ave., SW, Stop 0514 Washington, DC 20250 FAX: 202-690-1536.
2	Inform buying points and handlers/shellers that technical questions about FSA-1007 processing and transmissions shall be handled by handler/sheller representatives.
3	Contact TPD or PSD for questions about buying point automation procedures.
4	Refer questions on peanut inspection and grading to FSIS, AMS. Refer to paragraph 5 for FSIS contact information.

Continued on the next page

Notice PN-658

2 Responsibilities (Continued)

E

Peanut Handler/Sheller Responsibilities Peanut handlers/shellers shall do the following.

Step	Action
1	Continue to use the assigned handler number and buying point number. Note: New peanut handler/sheller must contact TPD for handler number assignment. New buying points must continue to register with FSIS, AMS.
2	Continue to use FSA-1003 to identify the load of inspected peanut marketings.
3	Provide affiliated peanut buying points with software and hardware to process and transmit FSA-1007 to FSA-DCC following the requirements established by FSA.
4	Instruct affiliated buying points on the continued use of FSA-1007 to reflect official results of farmer's stock inspection. The use of FSA-1007's shall follow the guidelines issued by FSA.
5	Designate a handler/sheller technical representative who will provide technical support and training to affiliated buying points.
6	Contact the FSA National Help Desk for questions about transmissions to FSA-DCC. Refer to paragraph 4 for FSA National Help Desk information.
7	Call FSA National Help Desk before sending test transmissions to FSA-DCC.
8	Ensure that all FSA-1007 records processed by all affiliated buying points are transmitted to the FSA-DCC following the guidelines issued by FSA.
9	Handlers/shellers must contact FSA, TPD to request a new transmission ID to transmit to FSA-DCC.
10	Inform peanut producers that warehouse-stored marketing assistance loans will be processed based on the Warehouse Receipt for Peanuts.
11	Instruct affiliated buying points that corrections to peanut grading and inspection data shall be handled by FSIS, AMS. Transmitted records with errors in FSA-1007, Section I, shall be superseded upon approval by the FSIS inspector. Note: There is no need to notify the County Office of superseded or corrected FSA-1007's.

Continued on the next page

2 Responsibilities (Continued)

**E
Handler/Sheller
Responsibilities
(Continued)**

Step	Action
12	Submit end-of-season reconciliation file (Recon.dat) to KCAO after completing all marketing activities for the 2002 crop year.
13	Complete the online peanut handler/sheller and buying point profile survey following the instructions issued during the 2001 crop year.
14	Provide County Office with updated inventory of USDA-owned peanut buying point equipment used to process peanut marketing data, including equipment description and serial number by November 15, 2002.

**F
Buying Point
Responsibilities**

Buying points shall do the following.

Step	Action
1	Install peanut buying point hardware and software following the instructions provided by the affiliated peanut handler/sheller.
2	Continue to use the assigned buying point number, handler number, and FSA-1003 provided by the producer to identify the load of inspected peanut marketings. Note: New buying point numbers will be assigned by FSIS, AMS. Refer to paragraph 5 for FSIS contact information.
3	Follow the instructions issued by the handler/sheller about FSA-1007 processing and transmissions.
4	Contact affiliated handler/sheller representative for technical software support.
5	Inform peanut producers that warehouse-stored marketing assistance loans will be processed based on the Warehouse Receipt for Peanuts.
6	Contact FSIS, AMS for questions about peanut grading and inspection.

Continued on the next page

2 Responsibilities (Continued)

**F
Buying Point
Responsibilities
(Continued)**

Step	Action
7	Provide affiliated handler/sheller with inventory of USDA-owned peanut buying point equipment including the equipment description and serial number by November 1, 2002. Note: Buying points not affiliated with any peanut handler/sheller shall provide the local County Office with equipment description and serial number.
8	Direct peanut producers to local County Office for questions about warehouse-stored marketing assistance loans and LDP's.
9	Create a backup of all FSA-1007 transmissions and keep the backup until all marketings for the 2002 crop year have been reconciled.

**G
FSIS, AMS
Responsibilities**

FSIS, AMS shall do the following.

Step	Action
1	Continue to assign buying point numbers and notify KCAO of newly assigned numbers.
2	Continue to use the assigned buying point number, handler number, and FSA-1003 provided by producers to identify the load of inspected peanut marketings.
3	Sign and date FSA-1007, Section I (Inspection Certification - Farmer's Stock Peanuts).
4	Approve superseded FSA-1007 to correct errors in Section I of a transmitted FSA-1007.
5	Handle questions about grading and inspection.

Continued on the next page

Notice PN-658

2 Responsibilities (Continued)

H

DACO

DACO shall do the following.

Responsibilities

Step	Action
1	Handle questions about peanut warehouses storing farmer's stock peanuts offered as collateral for warehouse-stored marketing assistance loans.
2	Handle issues about rates for storage, handling, and associated costs for forfeited peanuts.
3	Handle questions about Peanut Storage Agreement and Warehouse Receipt for Peanuts.

3 Marketing of Segregation 2 and Segregation 3 Peanuts

A

Loan Rates for Segregation 2 and 3 Peanuts

If the FSIS inspector determines that the load of farmer's stock peanuts graded Segregation 2 or 3, then the marketing assistance loan rate shall be discounted to 35 percent of the applicable loan rate.

B

Reinspecting Segregation 3 Peanuts

Farmer's stock peanuts graded Segregation 3 may be reconditioned at the buying point to remove foreign material and loose-shelled kernels. The second inspection shall be the final grade. When a load of peanuts is presented for regrade, a copy of FV-95 must be presented to the inspector to identify the load.

C

72-Hour Rule

The 72-hour rule which was in effect during the 2001 crop year will not apply under current procedures. The load of peanuts can be reinspected anytime after the initial inspection has been completed.

Notice PN-658

4 FSA National Help Desk Technical Assistance

A

Telephone Number

Designated handler/sheller representatives may call the FSA National Help Desk at 816-926-1552 for technical support relating to FSA-DCC and FSA-1007 transmissions.

B

Hours of Operation

FSA National Help Desk calls:

- will be answered directly Monday through Friday from 8 a.m. to 5:30 p.m. C.S.T.
 - received after workhours will be recorded by voice mail and returned the next workday morning.
-

Continued on the next page

Notice PN-658

5 FSIS, AMS Contact Information

A

FSIS Addresses and Telephone Numbers Following are FSIS addresses and telephone numbers.

SOUTHEAST (Georgia, Alabama, and Florida)	
Federal Contacts	State Contacts
<p>Mr. Bill Norrell Mr. Robert Spann USDA, AMS, FVP, Fresh Products Inspection PO Box 3999 Haines City, FL 33845-3999 Telephone: 863-421-0973, FAX: 863-421-6783</p>	<p>Mr. Donald Dozier Alabama Federal-State Inspection Service PO Box 1368 Dothan, AL 36302 Telephone: 334-792-5185, FAX: 334-671-7984</p> <p>Mr. Ben Shoemaker Florida Federal-State Inspection Service PO Box 566 Gracevielle, FL 32440 Telephone: 850-263-3204, FAX: 850-263-7382</p> <p>Mr. Charles Beasley Florida Federal-State Inspection Service PO Box 1072 Winter Haven, FL 33882-1072 Telephone: 863-291-5820, FAX: 863-291-5215</p> <p>Mr. Donnie Harris Georgia Federal-State Inspection Service PO Box 1767 Albany, GA 31708-1767 Telephone: 229-438-7505, FAX: 229-438-9285</p>

Continued on the next page

Notice PN-658

5 FSIS, AMS Contact Information (Continued)

A
FSIS Addresses
and Telephone
Numbers
(Continued)

VIRGINIA-CAROLINA (Virginia, North Carolina, and South Carolina)	
Federal Contacts	State Contacts
Mr. Robert Martin Mr. Milton Gray Federal Program Managers USDA, AMS, FVP, Fresh Products Inspection PO Box 1326 Williamston, NC 27892-1326 Telephone: 252-809-1116, FAX: 252-809-4925	Mr. Wayne Bryant North Carolina Federal-State Inspection Service PO Box 588 Williamston, NC 27892 Telephone: 252-792-1672, FAX: 252-792-4784 Mr. Jimmy Martin USDA, AMS, FVD, Fresh Products Inspection PO Box 13391 Columbia, SC 29201 Telephone: 803-737-4597; FAX: 803-737-4667 Mr. S. S. Webb, Jr. USDA, AMS, FVD, Fresh Products Inspection PO Box 1130 Suffolk, VA 23434 Telephone: 757-925-2286, FAX: 757-925-2275

Notice PN-658

5 FSIS, AMS Contact Information (Continued)

A
FSIS Addresses
and Telephone
Numbers
(Continued)

SOUTHWEST (Texas, Oklahoma, New Mexico, and Arkansas)	
Federal Contacts	State Contacts
Mr. Dave Mardwardt Mr. Gary Verheck USDA, N Pointe, Office Park Suite 350 7505 NW Tiffany Springs Parkway Kansas City, MO 64153 Telephone: 816-880-4689, FAX: 816-880-4682	Mr. Kenneth Whitley Texas Cooperative Inspection Program PO Box 368 Gorman, TX 76454 Telephone: 254-734-3006, FAX: 254-734-3009 Mr. Stacy Gerck New Mexico Federal-State Inspection Service PO Box 483 Portales, NM 88130 Telephone: 505-356-8393, FAX: 505-356-6464 Mr. Shane Brown USDA, AMS, FVD, FPB PO Box 1205 McCloud, OK 74851 Telephone: 405-964-6143; FAX: 405-964-6145
