UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

Notice PS-332

For: State and County Offices

APSS Software in County Release No. 423-S
Processing Peanut Marketing Assistance Payments (PMAP)

Approved by: Deputy Administrator, Farm Programs

1 Overview

A Background

Important: Do **not** process PMAP-I through APSS until authorized by TPD.

Title VIII, Subtitle A of the FY 2000 Agricultural Appropriations Act contains provisions for making PMAP payments to eligible peanut producers for the 1999 crop year. Agency decisions have been made to process PMAP payments:

- through APSS using the "Special Price Support Functions" option
- as a single automated transaction for each application that will:
  - combine both **quota** and **additional** peanut production
  - be based on these respective payment rates:
    - 5 percent of the loan rate for quota peanuts
    - 5 percent of the loan rate for additional peanuts.

This program is being called PMAP-I to differentiate it from any future PMAP program that is not currently anticipated.

Important: PMAP policy was provided in Notice **PN-636**.

B Purpose

This notice provides instructions to State and County Offices for processing PMAP-I payments using APSS software contained in **County Release No. 423-S**.

Disposal Date	Distribution
July 1, 2000	State Offices; States Offices relay to County Offices

2 Important Basic PMAP-I Program Information

A Important Facts

The following facts are specific to peanuts for PMAP-I purposes:

- planted acres are to tenths of an acre

  Example: 14.2 acres.

- the term "**share**", as used in this document on:

  - Screen PIA12500, according to subparagraph 5 E, means payment share

  - Screen PIA15000, according to subparagraphs 5 F and 5 G respectively, means producer share of the farm's planted acres which are recorded to 4 decimal places

    Example: .7525 producer share.

- yield is in whole pounds

  Example: 4163 pounds.

- **calculated pounds** are:

  - determined by multiplying the planted acres times the applicable yield times the applicable share, the result then being rounded up or down to a whole number

    Example: 14.2 acres times 4163 pounds times .7525 share equals 44,483.736, rounded equals 44,484 pounds.

  - displayed by FSN under the heading "P & CP Lbs" on Screen PIA15002, according to subparagraph 5 G

- **additional pounds** are:

  - the result of subtracting the "Quota Lbs" from the "P & CP Lbs"

  - displayed by FSN under the heading "Add'l Lbs" on Screen PIA15002, according to subparagraph 5 G.

Continued on the next page

2 Important Basic PMAP-I Program Information (Continued)

A
Important Facts (Continued)

PMAP-I:

- program year is “99"
- payments involve, as applicable:
    - in 1 automated transaction, both:
        - quota peanuts
        - additional peanuts
    - these automated accounting codes:
        - “99PMAP” for disbursements
        - “99PMAP” for collections
- can be processed for multiple producers
- involve **no** minimum or maximum quantity or amount
- are based on a payment rate of:
    - $ .01525 per pound for quota peanuts
    - $ .004375 per pound for additional peanuts
- **are** subject to assignment, joint payment, and setoff
- can involve **refused** payments according to subparagraph 5 E.

3 Getting Started with Processing PMAP-I Payments

A Accessing the PMAP Processing Menu

County Offices shall follow the actions in this table to access the PMAP Processing Menu.

Step	Action	Result
1	On Application Selection Menu FAX07001: • ENTER “13”, “Price Support” • PRESS “Enter”.	Price Support Main Menu PCA005 will be displayed.
2	On Menu PCA005: • ENTER “10”, “Perform Special Functions” • PRESS “Enter”.	Special Price Support Functions Processing Menu PCA000 will be displayed; see subparagraph B.
3	On Menu PCA000: • ENTER “3”, “Perform Peanut Marketing Assistance Payment (PMAP) Processing Functions” • PRESS “Enter”.	PMAP Processing Menu PIA000 will be displayed; see subparagraph C.

B Special Price Support Menu

This is an example of the Special Price Support Menu PCA000.

```
COMMAND                                PCA000                                C5
SPECIAL PRICE SUPPORT FUNCTIONS - PROCESSING MENU
-----------------------------------------------------------------------------------------------------------------
  1. Perform Small Hog Operation Payment (SHOP) Processing Functions
  2. Perform Dairy Market Loss Assistance (DMLA) Processing Functions
  3. Perform Peanut Marketing Assistance Program (PMAP) Processing Functions
  4. Reserved
  5. Reserved

 21. Return To Application Selection Menu
 22. Return to Office Selection Menu
 23. Return to Primary Selection Menu
 24. Sign Off
Enter option and press the “Enter” key
Cmd3=Previous Menu
```

Continued on the next page

B
Special Price Support Menu (Continued)

When option "3" on Menu PCA000 is selected for the **first time**, and "Enter" is PRESSED, Screen PKE00000 displays message "no files are found for this county" and instructs user to PRESS "Enter" to create files that will:

- contain planted acres from the Compliance File
- contain highest farm yield from the Peanut Farm Crop File
- contain effective quota pounds, **plus** fall transfers from the farm, from the Peanut Crop File
- after build file process is completed, display Menu PIA000.

C
PMAP Menu PIA000

This is an example of PMAP Processing Menu PIA000.

```
COMMAND                                        PIA000
PEANUT MARKETING ASSISTANCE PROGRAM - PROCESSING MENU
-----------------------------------------------------------------------------------------------------------
    1.  Entering PMAP-I Application Data and Issuing Payments
   *2.  Reserved
   *3.  Reserved
    4.  Canceling PMAP-I Payables
   *5.  Recording PMAP-I Overpayments/Underpayments
   *6.  Reserved
    7.  Print Stored PMAP Payment Data
   *8.  Reserved
    9.  Adjust Farm Marketing Data


   21.  Return To Application Selection Menu
   22.  Return to Office Selection Menu
   23.  Return to Primary Selection Menu
   24.  Sign Off

 Enter option and press the "Enter" key
 Cmd3=Previous Menu
```

Installation of **County Release No. 423-S** activates these PMAP-I options:

- "1" to enter application data and issue payments according to paragraph 5
- "4" to cancel payables according to paragraph 6
- "7" to print stored Payment Statements according to paragraph 7
- "9" to adjust or inquire about farm data according to paragraph 4.

Important: Software for processing **overpayments** and **underpayments** by using option "5" will be provided in a **future** release.

---

4 Inquiring About and Adjusting PMAP Farm Data

A PMAP Data Inquiries and Adjustments

For peanut producing farms, follow the instructions in subparagraphs B and C to **inquire** about or **update**:

- planted acres
- highest farm yield
- effective quota.

B Accessing Inquiries and Adjustments

To inquire about or update PMAP-I data, select option "9" on Menu PIA000, and PRESS "Enter". Screen PIA00901 will be displayed as shown in this example.

```
                                  077-MARTINDALE                                PIA00901
PEANUT MARKETING ASSISTANCE PROGRAM      Version: AA52 12-18-99 14:06 Term    C5

                                 Adjust PMAP Farm Data

                        Farm Number     . . . . . .

                        1.  Update

                        2.  Inquire

                   Enter the number of your selection    . .

Press "Enter" To Continue       Cmd3=Previous Menu     Cmd7=End of Job
```

On Screen PIA00901, users shall:

- enter applicable FSN
- select option "1" to update, PRESS "Enter", and Screen PIA00902 will be displayed:
  - for the applicable FSN
  - to allow users to change and update data
- select option "2" to inquire, PRESS "Enter", and Screen PIA00902 will be displayed:
  - for the applicable FSN
  - **not** allow user entries.

Continued on the next page

C
PMAP
Screen PIA00902

This is an example of Screen PIA00902.

```
                                  077-MARTINDALE                          PIA00902
PEANUT MARKETING ASSISTANCE PROGRAM     Version: AA52 12-18-99 14:06 Term    C5

                Farm Number        524

                Operator Name      The Nut Farm

                  Planted Acres    1250

                  Farm Yield       3691

                  Effective Quota  1,273

Press "Enter" To Continue      Cmd3=Previous Screen     Cmd7=End of Job
```

If the selection on Screen PIA00901, according to subparagraph B, was:

- "1" to **update**, then after the user makes changes on Screen PIA00902 and PRESSES "Enter":
  - entries made on Screen PIA00902 will be updated to the PMAP-I files
  - Screen PIA00901 will be redisplayed
- "2" to **inquire**, then after the user views Screen PIA00902 and PRESSES "Enter", Screen PIA00901 will be redisplayed.

5 Entering PMAP-I Application Data and Issuing Payments

A Producer Data

To enter initial PMAP-I application data, select option "1" on PMAP Processing Menu PIA000, and PRESS "Enter". Screen PIA31000 will be displayed to allow the user to identify the **contact** producer for whom initial PMAP-I data will be entered.

This is an example of Screen PIA31000 for entering basic **contact** producer information.

```
Sign-Up                          077-MARTINDALE                          PIA31000
PEANUT MARKETING ASSISTANCE PROGRAM          Version: AA52 12-18-99 14:06 Term    C5

 Enter Contact Producer's Last Name   NUT                        or
 Contact Producer's ID (Numeric)  ............................   and   Type  (S, I, E or T)  . .
 Program Year   99                    PMAP-I  Number . . . . . NEW    (N)ew

 Press "Enter" To Continue      Cmd3=Previous Menu    Cmd7=End of Job
```

When entering initial PMAP-I application data, on Screen PIA31000:

- follow 14-PS, Part 3, for recording **contact** producer information
- the program year will be system-displayed and cannot be changed
- the system defaults to "NEW" in the "PMAP-I Number" field
- the PMAP-I number will be system-assigned.

After completing entries on Screen PIA31000, PRESS "Enter". Screen PIA31010 will be dispalyed.

Continued on the next page

5 Entering PMAP-I Application Data and Issuing Payments (Continued)

B
Producer Verification

This is an example of Screen PIA31010 that will display:

- contact producer information for user verification
- question, "Is this the correct producer?"

```
Sign-Up                          077-MARTINDALE                          PIA31010
PEANUT MARKETING ASSISTANCE PROGRAM          Version: AA52 12-18-99  14:06 Term    C5

Contact Producer's Last Name  NUT                          Producer's ID  222 22 2222  S
Program Year  99                    PMAP-I  Number     NEW

Contact Producer's Name        (First   Middle   Last   Suffix)


                    WILLIAM NUT

 Producer's Address
                    RR 1 BOX 74
                    PHILLIP, MS   38950-9603

 Is this the correct producer? (Y or N) . .


 Press "Enter" To Continue      Cmd3=Previous Menu    Cmd7=End of Job
```

The user shall select either of the following:

- "N", and PRESS "Enter", Screen PIA31000 will be redisplayed; go back to subparagraph A

- "Y", and PRESS "Enter", Screen PIA10000 will be displayed; go to subparagraph C.

Continued on the next page

C
Multiple Producers

This is an example of Screen PIA10000. The following information will be displayed:

- PMAP-I payment year
- question, "Does this PMAP-I Application have multiple producers?"

Important: For PMAP-I, answer this question "Y" only when 2 or more producers farm together on **all** farms on FSA-1043 and each multiple producer has an "S" type ID number.

```
Sign-Up                    077-MARTINDALE                          PIA10000
PEANUT MARKETING ASSISTANCE PROGRAM        Version: AA52 12-18-99 14:06 Term   C5

WILLIAM NUT                                PY99   PMAP-I  #  NEW



     Does this PMAP-I Application have multiple producers?  (Y or N) . .



 Press "Enter" To Continue      Cmd7=End of Job
```

The user shall select either of the following:

- "N", and PRESS "Enter", Screen PIA15000 will be displayed; go to subparagraph F

- "Y", and PRESS "Enter", Screen PIA12000 will be displayed; go to subparagraph D.

Continued on the next page

5 Entering PMAP-I Application Data and Issuing Payments (Continued)

D Recording Multiple Producers

This is an example of Screen PIA12000 for recording multiple producers.

```
                                   077-MARTINDALE                                PIA12000
PEANUT MARKETING ASSISTANCE PROGRAM          Version: AA52 12-18-99 14:06 Term    C5

WILLIAM NUT                                  PY99    PMAP-I  #    1

Enter the Last Name or ID Number for the producer who will share in the
proceeds of this PMAP-I.

          Last Name  ...................................

          ID Number (Numeric) ......................


 Are there additional producers?  (Y or N) . .

 Press "Enter" To Continue      Cmd3=Previous Screen      Cmd7=End of Job
```

After all multiple producer entries have been recorded on Screen PIA12000, PRESS "Enter". Screen PIA12500 will be displayed.

Continued on the next page

E Multiple Producers and Flagging Refused Payments

This is an example of Screen PIA12500 for:

- recording multiple producer **payment** shares
- flagging multiple producers for **refused** payment.

```
                                077-MARTINDALE                                PIA12500
PEANUT MARKETING ASSISTANCE PROGRAM        Version: AA52 12-18-99 14:06 Term    C5

WILLIAM NUT                                PY99    PMAP-I   #    1

Enter each producer's share of this PMAP-I payment as a whole percentage.
The total percent to be allocated: 100
**REMINDER**  Shares entered on this screen are payment shares.

    NAME            PERCENTAGE (%)        REFUSED PYMT

    WILLIAM NUT          50                    N

    SKIPPY CRUNCH        50                    N

Press "Enter" To Continue      Cmd3=Previous Screen      Cmd7=End of Job
```

Screen PIA12500:

- **requires** producer **payment** shares to:
  - be entered as a whole percentage
  - total 100%
- allows for:
  - entry of a zero share
  - flagging producers on this payment for **refused** payment by changing default "N" flag shown on Screen PIA12500 to "Y"

After completing entries, PRESS "Enter". Screen PIA15000 will be displayed.

Continued on the next page

F
Screen PIA15000 for Data Entry or Modification

This is an example Screen PIA15000 that:

- allows users to enter from FSA-1043 only:
  - FSN's
  - shares
- displays question, "Do you have more FSN's and Shares to enter?"
- allows users to modify data according to instructions in subparagraph G.

```
                                   077-MARTINDALE                                PIA15000
PEANUT MARKETING ASSISTANCE PROGRAM          Version: AA52 12-18-99 14:06 Term    C5

WILLIAM NUT                                          PY99    PMAP-I  #  1

Enter from FSA-1043 all applicable FSN's and Shares:
**NOTE**  Shares are producer(s)' share of the FSN's planted acres.

 FSN        Acres        Yield      Share      P & CP Lbs        Quota Lbs     Add'l Lbs

11234     ........     .....      .5000     ..........      ..........     ...........
15678     ........     .....     1.0000     ..........      ..........     ...........
19999     ........     .....     1.0000     ..........      ..........     ...........
18888     ........     .....     1.0000     ..........      ..........     ...........
16666     ........     .....     1.0000     ..........      ..........     ...........
17777     ........     .....     1.0000     ..........      .........      ...........

Do you have more FSN's and Shares to enter?  (Y) or (N)  . .

Press "Enter" To Continue      Cmd3=Previous Screen      Cmd7=End of Job
```

If the answer to, "Do you have more FSN's and Shares to enter?" is:

- "Y", PRESS "Enter", and Screen PIA15000 will be redisplayed in "blank " format and allow users to make additional "FSN" and "Share" entries
- "N", PRESS "Enter", and system-calculations will be shown in sequence on the required number of Screens PIA15002 according to subparagraph G.

Continued on the next page

G
Screen PIA15002 for Display and Verification

This is an example of Screen PIA15002 that:

- displays system-calculations
- asks question, "Are the quota pounds for this contact producer correct?"
- displays message, "Screen print this screen and file with FSA-1043"
- allows users to return to Screen PIA15000 to:
  - modify:
    - FSN's
    - shares
    - quota pounds
  - remove entries that were made for FSN's or Shares.

077-MARTINDALE PIA15002
PEANUT MARKETING ASSISTANCE PROGRAM Version: AA52 12-18-99 14:06 Term C5
WILLIAM NUT PY**99** PMAP-I # **1**

FSN	Acres	Yield	Share	P & CP Lbs	Quota Lbs	Add'l Lbs
11234	**100,000.0**	**2222**	.5000	**111,100,000**	**11,100,000**	**100,000,000**
15678	**10,000.0**	**3333**	1.0000	**33,330,000**	**1,000,000**	**32,330,000**
19999	**10,000.0**	**4444**	1.0000	**44,440,000**	**1,000,000**	**43,440,000**
18888	**10,000.0**	**5555**	1.0000	**55,550,000**	**1,000,000**	**54,550,000**
16666	**10,000.0**	**6666**	1.0000	**66,660,000**	**1,000,000**	**65,660,000**
17777	**10,000.0**	**7777**	1.0000	**77,770,000**	**1,000,000**	**76,770,000**

Screen 2 of 3
Are the quota pounds for this contact producer correct? Y or N . .
Screen print this screen and file with FSA-1043.

Enter=Continue Cmd2=Return to PIA15000 Cmd3=Previous Screen Cmd7=End
Press Cmd2 to return to screen PIA15000 to modify data.

If answer to, "Are the quota pounds for this contact producer correct?" is:

- "N", PRESS "Enter", and users must "Cmd2" to go to the **first** Screen PIA15000 to modify data
- "Y", and there are:
  - more FSN's to display calculations for, PRESS "Enter", and the next Screen PIA15002 will display system-calculations
  - **no** more FSN's to display calculations for, PRESS "Enter", and Screen PIA15005 will be displayed, go to subparagraph H.

Continued on the next page

H
Summary
Screen PIA15005

This is an example of Screen PIA15005 that displays:

- PMAP-I payment summary data for **quota** peanuts and **additional** peanuts as:
  - eligible quantity in pounds
  - payment rate
  - payment amount
  - system-summed "total" payment amount
- statement, "Press "Enter" to issue this PMAP-I payment and print the PMAP-I Payment Statement."

077-MARTINDALE PIA15005
PEANUT MARKETING ASSISTANCE PROGRAM Version: AA52 12-18-99 14:06 Term C5

WILLIAM NUT PY**99** **PMAP-I** # **1**

PMAP-I Payment Summary

	Eligible Pounds	Rate/Pound	Payment Amount
Quota Peanuts	16,100,000	.01525	$ 245,525.00
Add'l. Peanuts	372,750,000	.004375	$1,630,781.25
TOTAL			$1,876,306.25

Press "Enter" to issue this PMAP-I payment
and print the PMAP-I Payment Statement.

Press "Enter" To Continue Cmd3=Previous Screen Cmd7=End of Job

Important: Users **cannot** "go back" to previous screens after they PRESS "Enter" to issue the payment and print the PMAP-I Payment Statement on Screen PIA15005.

On Screen PIA15005, PRESS "Enter", and PMAP-I processing will continue according to subparagraph I.

Continued on the next page

5 Entering PMAP-I Application Data and Issuing Payments (Continued)

I Processing Payments and Payment Statements

When you PRESS "Enter" on Screen PIA15005 according to subparagraph H, PMAP-I processing continues in this sequence:

- this message is displayed, "payment is processing"
- Screen PIA97000 will be displayed and allow users to enter:
  - printer ID to be used to print PMAP-I Payment Statement
  - number of copies of each Payment Statement to print
- after completing entries on Screen PIA97000, PRESS "Enter", and Screen PCE99910 will be displayed as shown in this example.

```
                                 077-MARTINDALE                          PCE99910
PMAP PAYMENT STATEMENT                     Version: AB55    12-18-99 14:10   Term C5
_____________________________________________________________________________________

                                                PY  99  PMAP-I      # 1

          PEANUT MARKETING ASSISTANCE PAYMENTS (PMAP-I)

     PMAP-I PAYMENT STATEMENT should now be printing on P2.

     Do you want to reprint this form?    (Y or N) . .

Press "Enter" To Continue
```

The PMAP-I payment process, as applicable:

- issues 1 payment as CCC-184 or EFT to the applicable operation ID #
- issues 1 payment as CCC-184 or EFT to each "multiple producer" ID #
- allows for processing assignments and joint payments according to 63-FI
- allows for processing setoffs according to 6-FI
- prints 1 PMAP-I Payment Statement for each payment; see Exhibit 1
- prints an accounting transaction statement for each "multiple producer".

After the payment has been issued, PMAP Processing Menu PIA000 will be redisplayed.

6 Canceling PMAP-I Payables

A Canceling Payables

The PMAP-I payment, or all multiple payments that have been made, for a particular PMAP-I application can be completely canceled. In this process, if the PMAP-I payment was by:

- CCC-184 and it is:
  - available, CCC-184 will be canceled
  - **not** available, a receivable will be created
- EFT and it has:
- been queued for transmission, a receivable will be created
- **not** been queued for transmission, EFT will be canceled.

To cancel PMAP-I payments, ENTER option “4” on Menu PIA000, and PRESS “Enter”. This sequence occurs:

- self-explanatory Screens PIA31000, PIA31500, and PIA31010 will be displayed, in that order, and allow user to identify the PMAP-I application number and the contact producer on the application to be canceled
- Screen PIA70000 will be displayed with:
  - statement, “This process will cancel ALL payments, CCC-184 and EFT, issued to ALL producers on this PMAP-I application”
  - statement, “Cancellation will create receivables if EFT’s were queued or if the CCC-184's have been mailed”
  - question, “Do you wish to cancel this PMAP-I Application’s Payment(s)?”

After entries on Screen PIA70000 are completed, PRESS “Enter”. As applicable the:

- payment(s) will be canceled
- receivable(s) will be created
- application is totally canceled and that number cannot be re-issued or re-accessed
- PMAP Processing Menu PIA000 will be redisplayed.

7 Printing Stored PMAP-I Payment Statements

A Stored Payment Statements

At any time **after** PMAP-I payments have been issued, County Offices can print system-stored PMAP-I Payment Statements.

To print system-stored PMAP-I Payment Statements, ENTER option "7" on PMAP Processing Menu PIA000, and PRESS "Enter". Screen PIA01500 will be displayed.

On Screen PIA01500, ENTER the application numbers desired to be printed and PRESS "Enter". Screen PIA97000 will be displayed.

On Screen PIA97000:

- ENTER the printer ID to be used
- ENTER the number of copies requested
- PRESS "Enter"; Screen PCE99910 will be displayed with the question, "Do you want to reprint this form?".

PMAP-I Payment Statement

This is an example of the PMAP-I Payment Statement.

Important: The Payment Statement **does not** require signature of approval by a County Office representative.

U. S. DEPARTMENT OF AGRICULTURE
Commodity Credit Corporation
PMAP-I Payment Statement

Name & Address of Contact Producer	Program	St. & Co. Codes
William Nut **RR 1 BOX 74** **SOMETOWN, AK 33333-2222**	**PMAP-I**	**28-083**

Peanut Marketing Assistance Program payments have been calculated according to the information provided on form **FSA-1043** filed by the producer(s) shown on this Payment Statement.

PMAP-I Number: **00001**

Payment Year: **1999**

Payment Date: **12/18/99**

	Eligible Pounds	Rate/Pound	Payment Amount
Quota Peanuts	**16,100,000**	**.01525**	**$ 245,525.00**
Add'l. Peanuts	**372,750,000**	**.004375**	**$1,630,781.25**
TOTAL			**$1,876,306.25**

PRODUCER	ID NUMBER	PYMT SHARE	PYMT AMT
WILLIAM NUT	**222 22 2222**	**50 %**	**$ 938,153.13**
SKIPPY CRUNCH	**777 77 7777**	**50 %**	**$ 938,153.12**

DATE	NAME & ADDRESS OF COUNTY FSA OFFICE
	Nutley County FSA Office **Box 66, RD # 1** **Nut Farm, GA 99992-9987** **Telephone No. (111) 692-8111**

This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sexual orientation, marital status, or disability.