

For: State and County Offices

**Processing Forfeitures as Local Sales  
in APSS Using Software in County Release No. 443**

Approved by: Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

As producers choose to forfeit their commodities at maturity, CCC shall continue to make eligible commodities available for immediate sale to warehouse operators. Commodities eligible for immediate sale include corn, grain sorghum, barley, oats, oilseeds, wheat, and rice. To be considered “immediately sold”, the warehouse must purchase the receipts within 5 workdays after the loan matures.

To alleviate the manual workload involved when processing local sales transactions, APSS has been modified to include an option to process sales of warehouse-stored loan forfeitures to warehouse operators as local sales.

**B**

**Purpose**

This notice provides information about APSS modifications included in County Release No. 443 that allow for processing warehouse-stored forfeitures as local sales.

<p><b>Disposal Date</b></p> <p>July 1, 2001</p>	<p><b>Distribution</b></p> <p>State Offices; States Offices relay to County Offices</p>
---	---

Notice PS-369

2 Accessing Warehouse-Stored Loans Forfeitures for Local Sales

---

**A**  
**Warehouse-  
Stored Loan  
Forfeitures for  
Local Sales**

Follow this table to access APSS Warehouse-Stored Loan Forfeitures for local sales.

<b>Step</b>	<b>Action</b>	<b>Result</b>
1	On Application Selection Menu FAX07001: <ul style="list-style-type: none"><li>• ENTER "13", "Price Support"</li><li>• PRESS "Enter".</li></ul>	Price Support Main Menu PCA005 will be displayed.
2	On Menu PCA005: <ul style="list-style-type: none"><li>• ENTER "6", "Forfeit a Loan"</li><li>• PRESS "Enter".</li></ul>	Price Support ID Entry Screen PCA11000 will be displayed.
3	On Screen PCA11000: <ul style="list-style-type: none"><li>• enter applicable:<ul style="list-style-type: none"><li>• producer name</li><li>• producer ID number and type</li><li>• crop year</li><li>• loan number</li></ul></li><li>• PRESS "Enter".</li></ul>	Screen PCA12000 will be displayed.
4	On Screen PCA12000: <ul style="list-style-type: none"><li>• enter the applicable answer to, "Is this the correct producer?"</li><li>• PRESS "Enter".</li></ul>	Screen PCA14000 will be displayed.

---

Continued on the next page

Notice PS-369

2 Accessing Warehouse-Stored Loan Forfeitures for Local Sales (Continued)

A  
Warehouse-  
Stored Loan  
Forfeitures for  
Local Sales  
(Continued)

Step	Action	Result
5	On Screen PCA14000: <ul style="list-style-type: none"> <li>• enter the applicable answer:</li> <li>• “Is this the correct loan?”</li> <li>• “Do you wish to see bin/receipt information for this loan?”</li> <li>• PRESS “Enter”.</li> </ul>	Loan Forfeiture Screen PFA10000 will be displayed.
	<b>IF entry was...</b>	<b>THEN, after pressing “Enter”...</b>
	“N” to the question, “Is this the correct loan?”	Screen PCA13000 will be displayed. After applicable action has been taken, PRESS “Enter”.
	“Y” to the question, “Do you wish to see bin/receipt information for this loan?”	Screen PCA15000 will be displayed. After applicable action has taken, PRESS “Enter”.
	“Y” to the question, “Is this the correct loan” and “N” to the question, “Do you wish to see bin/receipt information for this loan?”	

## Notice PS-369

### 3 Processing Forfeitures as Local Sales

---

#### A Loan Forfeiture Selection Menu PFA10000

This is an example of the **modified** “Loan Forfeiture” Screen PFA10000.

083-LEFLORE	PFA10000
PRICE SUPPORT - LOAN FORFEITURE	Version: AB85 02-26-00 14:17 Term C5
-----	
CHARLES E. SMITH	CY 99 LOAN# 94 COMM WHT
1. Full forfeiture at maturity.	
2. Partial forfeiture at maturity.	
3. Full forfeiture called before maturity.	
4. Partial forfeiture called before maturity.	
5. <b>Forfeiture at Maturity - Local Sale</b>	
Enter the number of your selection and press the 'Enter' key.	
Cmd3=Previous Menu	

To process a warehouse-stored forfeiture as a local sale, ENTER “5”, and PRESS “Enter”. Screen PFA11000 will be displayed. Go to subparagraph B.

**Note: Select option 5, “Forfeiture at Maturity - Local Sale” when an immediate sale has occurred.**

---

Continued on the next page

**Notice PS-369**

**3 Processing Forfeitures as Local Sales (Continued)**

---

**B  
Completing  
Forfeiture as  
Local Sales**

Complete the forfeitures as a local sale according to this table.

<b>Step</b>	<b>Action</b>	<b>Result</b>
1	<p>On PFA11000:</p> <ul style="list-style-type: none"> <li>• enter:                             <p style="margin-left: 40px;">“Y” or “N” in the applicable “Select” field to indicate which receipt was forfeited and sold immediately to the warehouse</p> </li> <li>• PRESS “Enter”.</li> </ul>	Screen PFA11000 will be redisplayed.
2	<p>The redisplayed Screen PFA11000 will display the:</p> <ul style="list-style-type: none"> <li>• “CCC Storage Start Date” field with the applicable CCC storage start dates</li> <li>• “Acquisition Date” field</li> <li>• “Was loan forfeited at option of Producer? (Y or N) Y” field</li> </ul> <p>Enter the applicable acquisition date.</p> <p><b>Note:</b> APSS defaults to “Y”, for the question, “Was loan forfeited at option of producer?”.</p> <p>PRESS “Enter”.</p>	Screen PFA13000 will be displayed.

---

Continued on the next page

## Notice PS-369

### 3 Processing Forfeitures Local Sales (Continued)

---

#### B Completing Forfeitures as Local Sales (Continued)

Step	Action	Result
3	On Screen PFA13000, verify the following are correct: <ul style="list-style-type: none"><li>• Total Charges</li><li>• Total Credits</li><li>• Producer Balance.</li></ul> PRESS "Enter"	Screen PFA13500 will be displayed.
4	On Screen PFA13500: <ul style="list-style-type: none"><li>• enter:<ul style="list-style-type: none"><li>• Date of Local Sale</li><li>• Local Sale Authorization Number</li><li>• Amount of Proceeds.</li></ul></li></ul> <p><b>Note:</b> Screen PFA13500 is a new screen. See Exhibit 1, Screen PFA13500.</p>	A series of accounting messages will be displayed on Screen PKA10001.  The "Warehouse Forfeiture - Local Sale" Report, PFA140-R001, will print at the default printer. See Exhibit 2.

### 4 End of Day Processing

---

#### A Transmittal Control Document

When the price support and accounting files are balanced and queued, a transmittal control document will be generated automatically. All settlements and forfeitures, **except local sales**, processed since the last successful end-of-day queuing will be included in the transmittal control documents.

Local sales for warehouse-stored forfeitures will not be included in the transmittal control documents.

---

**Forfeiture Local Sale Screen PFA13500**

---

This is an example of loan forfeiture Screen PFA13500.

083-LEFLORE	PFA13500
PRICE SUPPORT - LOAN FORFEITURES	Version: AB85 02-26-00 14:17 Term C5
-----	
CHARLES E. SMITH	CY 99 LOAN# 94 COMM CORN
Date of Local Sale	.....
Local Sale Authorization Number	.....
Amount of Proceeds	.....
Press "ENTER" to Continue	Cmd3=Previous Menu Cmd7=End of Job

**Forfeiture Local Sale Report PFA140-R001**

---

This is an example of the system-generated Warehouse Forfeiture Local Sale Report PFA140-R001.

MISSISSIPPI			
LEFLORE	U.S. Dept. of Agriculture	Prepared: 09-21-00	
Report ID: PFA140-R001	Farm Service Agency	As of: 09-21-00	
		Page: 1	
Local Sale Report			
Warehouse Forfeiture - Local Sale			
Loan Number 90090	ST/CTY Code 28-083	Crop Year 99	Net Weight 2,000.00
Sale Authorization Number 12345	Sale Date 9-15-00		Sale Amount 3,514.00
RECORD LOCAL SALE PROCEEDS ACCORDING TO 8-LP AND 3-FI.			