UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

For: e-LDP Beta Test Site State and County Offices

Processing 2001 Crop Year Electronic Loan Deficiency Payments (e-LDP's) in 21 Authorized Beta Test Site County Offices

Approved by: Acting Deputy Administrator, Farm Programs

Bradley Karmen

1 Overview

A

Background

With the era of Internet-based USDA services just beginning, PSD has been leading the development of an e-LDP system that will:

- give eligible producers (users) quick, efficient access to applications and funds
- function in addition to commodity loan/LDP delivery through County Offices and approved Cooperative Marketing Associations
- be Beta tested in 21 selected County Offices nationwide

Note: The 21 selected e-LDP Beta test site County Offices are as follows:

- Cross County, Arkansas
- Cass County, Illinois
- Adams County, Indiana
- Jasper County, Iowa
- Marshall County, Kansas
- Christian County, Kentucky
- East Carroll County, Louisiana
- Jackson County, Michigan
- Lyon County, Minnesota
- Nodaway County, Missouri
- Chouteau County, Montana

Disposal Date	Distribution
August 1, 2002	State Offices; State Offices relay to e-LDP Beta Test Site County Offices

1 Overview (Con	tin <u>ued)</u>
A Background (Continued)	 York County, Nebraska Sampson County, North Carolina Cass County, North Dakota Sandusky County, Ohio Texas County, Oklahoma Northumberland County, Pennsylvania Spink County, South Dakota Obion County, Tennessee Collin County, Texas Jefferson County, Wisconsin. • be enhanced over time to cover other LDP eligible commodities and other price support services.
B Purpose	 This notice provides instructions to preselected e-LDP Beta test site State and County Offices for: accessing the e-LDP website; see paragraph 2 obtaining e-LDP policy and accounting information; see paragraph 3 establishing e-LDP Producer Profiles (Producer Certification); see paragraph 4 accessing and completing the e-LDP Application (e-CCC-633 LDP); see paragraph 5 accessing automated price support system (APSS) loan servicing capability to allocate e-LDP/payment limitation (PLM); see paragraph 6 data processing from Web Farm DB2 platform to County Office AS/400; see paragraph 7.
2 Accessing e-LD	P Functions
A Accessing e-LDP Website	Users in e-LDP Beta test sites shall access the e-LDP website according to a future AO notice.

3 e-LDP Policy and <u>Accounting Information</u>

A e-LDP Policy	Users in e-LDP Beta test sites shall access the policy governing the e-LDP Program from a future LP notice.
B e-LDP Accounting Information	Users in e-LDP Beta test sites shall obtain accounting information from a future FI notice.

4 e-LDP Producer Profiles

A Adding a Producer to the Profile	e-LDP Beta test site County Offices shall establish a Producer Profile for each eligible producer who wishes to process e-LDP's at the e-LDP Price Support Page by clicking on "e-LDP Producer Certification".
	This paragraph provides screen prints and associated materials for e-LDP Producer Profiles (Certification).

To add a producer, start on the following e-LDP Price Support Page.

Important: Screens throughout this paragraph advise the user of applicable actions to take. Therefore, users are instructed to simply take the applicable action and go to the next screen.



B

Customer Search

This is an example of the Customer Search Page. Enter the criteria for the search and click "Search".

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Tax 10 ID D Type: Select One	Otter Common Name Zip Code Phone No
Search	eopt End

Take the applicable action and go to the next screen.

C Search Results

This is an example of the Search Results screen.



Take the applicable action and go to the next screen.

D Custo

Customer Data This is an example of the Processing Data for Customer screen.



Take the applicable action and go to the next screen.

E

Profile Terms and Conditions

The e-LDP Producer Profile Certification includes producer terms and conditions in Part A.

This is an example of the e-LDP Producer Profile Certification screen. Check the producer terms and conditions in Part A as applicable.

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	U.S. Dep	artment of Agricultu	ire	
	E-LDP Prode	icer Profile Certif	ication	
Producer Name Address: City: State: Zip: Email Address:	BECKY IRVIN 4017 SHILOH DR MOUNT VERNON IL 62864-9621 irvin@hotmail.com			-
County FSA Off	ice: SPINK State/County	Code: SD115		
Part A - Produ	cer Terms and Conditio	ns (Please check as	applicable)	
Acreage report	(s) on file (FSA-578).			
Producer is act	ively engaged.			
Producer has a	n AD-1026 on file.	E I		
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Take the applicable action and go to the next screen.

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t deposit (EFT).	[D]

Take the applicable action and go to the next screen.

E Profile Terms and Conditions (Continued)

The e-LDP Producer Profile Certification also includes producer allocation information in Part B.

This is a continuation of the e-LDP Producer Profile Certification screen. Complete the producer allocation information and click the appropriate button in Part B.

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Producer Name Address: City: State: Zip: Email Address:	BECKY IRVIN 4017 SHILOH DR MOUNT VERNON IL 62864-9621 irvin@hotmail.com		
County FSA Off	ce: SPINK State/County Code: SI	0115	
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Take the applicable action and go to the next screen.

F Allocations

This is a continuation of the producer allocation information in Part B.

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AS/400 PLM file ha	is been adjusted for	r the E-LDP allocation amount.
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Take the applicable action and go to the next screen.

G Commodity Information

The e-LDP Producer Profile Certification also includes commodity detail and commodity summary information in Part B.

This is an example of the screen showing commodity information.

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Take the applicable action and go to the next screen.

Η

SummaryThe e-LDP Producer Profile Certification Summary process provides summaryInformationinformation.

This is an example of the e-LDP Producer Profile Certification Summary screen.



Review the data and go to the next screen.

H

Summary Information (Continued) This is a continuation of the e-LDP Producer Profile Certification Summary screen.

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WHEAT	HRW	00124		50000	100	00	10000
CORN	WC	02231	35000		200	20000	
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WHEAT	HRW		50000	10000			10000
CORN	WC		35000		20000		20000
SOYBE	XSB		60000	15000			15000

Review the data and go to the next screen.

H

Summary Information (Continued) This is a continuation of the e-LDP Producer Profile Certification Summary screen.

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Commodity	Class	Farm Number	Reasonable (Quantity	Allocated Quant	tity Availabl	le Quantity
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SOYBE	XSB		60000		15000		15000
This is	s a sur	nmary of all th	ne information	Print Print	d for this produc	er's certifics (5 USC 5524)	and the

Review the data and take the application action.

IDisablingThe e-LDP Producer Profile process allows for disabling producers from the
profile after they have first been added to the profile.ProfileImage: Comparison of the profile of the profile

To disable a producer, start on the following e-LDP Price Support Page.



Take the applicable action and go to the next screen.

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	Sel	Producer Name	Tax ID	Tax ID Type	Address	City	State	f
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		ELMER LEROY GROSS	504400200	5	43336 278TH ST	FREEMAN	SD	or.
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	(c) Do	(e				6 3 9	Internet	

Take the applicable action and go to the next screen.

Ι

Disabling Producers in the Profile (Continued) This is a continuation of the e-LDP Disable Producer Profile Certification Listing screen, which provides a list of producers matching the search criteria. From the list, select the producer to be disabled.



Take the applicable action and go to the next screen.



	FSA Int	ranet_lim	Î
	U.S. Departm	ent of Agriculture	
	E-LDP Disable Produ	cer Profile Certification	
Producer Name Address: City: State: Zip: Email Address:	BECKY IRVIN 4017 SHILOH DR MOUNT VERNON IL 62864-9621 irvin@hotmail.com		
County FSA Off	ice: SPINK State/County Code	SD115	
Category: Remarks: Add C Enty i Produ	ge report(s) not on tile (FSA-578). s not a single producer or corporation. certras a claim certras a receivable.		
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Take the applicable action and go to the next screen.

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Review the data and take the applicable action.

JProducers may be enabled after first having been disabled according toProducers in the
ProfileSubparagraph I.This is an example of the e-LDP Enable Producer Profile Certification Listing

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Sel	Producer Name	Tax ID	Tax ID Type	Address	City	State	Email Add
Sel	Producer Name BECKY IRVIN	Tax ID 318502245	Tax ID Type S	Address 4017 SHILOH DR	City MOUNT VERNON	State 1L	Email Add

screen for selecting the producer to be enabled from the list of names in the table.

Take the applicable actions.

K

Inquiring on a The Producer pr

The e-LDP Producer Profile process allows for inquiry on a producer from the profile.

To inquire on a producer, start on the following e-LDP Price Support Page.



Take the applicable action and go to the next screen.

 K
 Inquiring on a
 This is an example of the e-LDP Producer Profile Inquiry Selection screen for entering the e-LDP crop year.

 (Continued)
 Image: Continued in the image: Continued in the



Take the applicable action and go to the next screen.

K Inquiring on a This is an example of the e-LDP Producer Profile Inquiry Listing screen for entering the e-LDP information for the producer inquiry. (Continued) Image: Content States of States of

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Take the applicable action and go to the next screen.



Take the applicable action and go to the next screen.

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5 e-LDP Electronic Applications

Α	
e-LDP	Producers in e-LDP Beta test site County Offices shall access the e-LDP
Application	Application (e-CCC-633 LDP) by clicking on "e-LDP Application" at the e-LDP
(e-CCC-633 LDP)	Price Support Page.

This paragraph provides screen prints and associated materials for the e-LDP Application (e-CCC-633 LDP).

To complete e-CCC-633 LDP, start on the following e-LDP Price Support Page.

Important: Screens throughout this paragraph advise the user of applicable actions to take. Therefore, users are instructed to simply take the applicable action and go to the next screen.



Continued on the next page

B

State and County Selection This is an example of the **e-LDP Application State and County Selection** screen from which users select the applicable State and county from the list of producer certifications.

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Click "Next" and go to the next page.

C Application Terms and Conditions

The e-LDP Application includes producer terms and conditions in Part A.

On the e-LDP Application screen, producers answer "Yes" or "No" to the terms and conditions, as applicable, and click "Next".

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1	Commodity C	Indit Corporation	
	E-LDP A	pplication	
City: OLIVET State: SD Zip: 57052-7106 Email Address: bierman@con	ipuserve.com		
County FSA Office: SPINK Stat	e/County Code	SD115 Telephone: (609)472-01	102
Part A - Producer Terms and	Conditions (Pl	ease check applicable "Yes" or	"No".)
 Is the quantity of this request eligible to be pledged as collateral for a CCC loan? 	Yes @ No C	15. Has the producer requesting this LDP entered into a contract or option to purchase either verbally or in writing?	Yes @ No C
13. Does more than one	Yes C No @	16. Was the quantity of this	Yes @ No C
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Take the applicable action and go to the next page.



Take the applicable action and go to the next screen.

Continued on the next page

С



Take the applicable action and go to the next screen.

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	Part B - Producer Payment Information Crop Year: 2001 Commodity: WHEAT Class/Variety/Type: HRW State/County Where Stored: SOUTH DAKOTA SPINK	
	Farm Number: 00124 Bin: 0 Quantity: 2500 Stored Location: Right corner of the pond Add Change Delote Clear	
	Sel Farm Number Bin Quantity Stored Location C 00124 5 10000 Behind the Big Oak tree.	
	Total Quantity: 10000 Cropland Factor: 0.9 LDP Rate: 0 Total Amount: \$0.00	
	a) Dove	😤 💁 👩 Internet

Take the applicable action and go to the next screen.

Е

Producer The e-LDP Application also includes producer certification in Part C. Certification USDA FSA PSCAD Unlike Initianet Services - E-LDP Application AddPag Microsoft Internet Explorer provided by USDA 6 2 Edit Yaw Favoret Joich Hab \$ Bad Finknoh Print Edit Appen 🔁 bb fra unda gov/E 4.DP/Appleaton/AddPage3.pp?cop//aaLit=2001&conrecelpLint=1000&clanLint=4PlW&stateLint=46&countyLint=115 💌 280 Part C - Producer Certification I certify that all information entered on this request is true and correct. By completing and reviewing Part A and by submitting this request the producer (Producer), hereby makes a claim for payment from the Commodity Credit Corporation (CCC) with respect to the commodity described in Part B and agrees to accept the loan deficiency payment (LDP) rate in effect for the applicable commodity for the county where the commodity is stored and the rate in effect as of the date of this LDP request. The producer further understands that with respect to the commodity described in Part B (1) to receive payment for the commodity, a request for payment must be made at the County FSA Office where the farm records are kept; (2) any false claim or false statement made may lead to civil liability or criminal prosecution; (3) this LDP may be selected for spot check and the producer will be required to provide supplemental documents to determine program eligibility; (4) that the producer agrees to forgo a commodity loan on the quantity requested for LDP and that the producer may not repay or refund any LDP amount in order to obtain a commodity loan; (5) CCC may require copies of sales contracts for the production represented by this application; (6) this application is subject to determination by CCC of the Producer eligibility to receive LDP, and that this application and CCC determination are subject to 7 CFR Part 1421, as applicable; (7) CCC shall require the refund of the LDP amount, plus interest from the date of payment if the producer is later determined by CCC to be ineligible for the LDP; and (8) CCC shall assess liguidated damages in accordance with 7 CFR Part 1421, as applicable, if the producer misrepresented the eligible commodity indicated above; and (9) that maximum eligible quantity determinations must equal the yield used for determining disaster or crop insurance

1 S Inte Done

Previous

Cancel Help

Take the applicable action and go to the next screen.

Submit

payments, as applicable.



Take the applicable action and go to the next screen.

FThe e-LDP Application process provides summary information.Information and
Submitting the
ApplicationThis is an example of the e-LDP Application Summary screen.

USDA FSA PSCAD Unline Services -	E-LDP Application - Nicro	soft Internet Explorer provided by I	USDA	- 6 ×
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			•	-
H	SA Farm Ser	vice Andrews		1
-	U.S. Departme Commodity	ent of Agriculture Great Corporation ation Summary		
Producer Name: CLARENCE	BIERMAN			
Address: 42270 288	STH ST			
City: OLIVET				
State: SD	24			
Zip: 57052-710	06			
Email Address: bierman@	compuserve.com			
County FSA Office: SPINK S	State/County Code	SD115 Telephone: (60	9)472-0102	
Crop Year: 2001 LDP Nur	mber: 8000	Requested Date/Time	Mar 01, 2002 11:55AM CST	
Commodity: CORN Class/V	arlety/Type: WC	State/County Where Stored	SD115	
Farm Number	Quantity	Stored	Location	_
e) Done	- coudricity	500100	1 1 S Internet	

Review the data and go to the next screen.

Elle Edit ⊻leve Fgrontes Iods Help ↓	Back Shap Retech Home Service - FLOP Application - Microsoft Internet Explorer provided by USDA Discontrol Loss Back P - → . D D D D D D D D D D D D D D D D					
Aggeest 🍋 h#ps://bit.ha.usda.gov/E-LDP/Appl	kation/4ddSummary.jpp				· 29	
Crop Year: 2001 LDP Numb	er: 80000 F	Requested D	ate/Time	Mar 01, 2002	1	
Commodity: CORN Class/Vari	ety/Type: WC	State/County Stored	Where	SD115		
Farm Number	Quantity		Stored	Location		
02231	15000.0			North of the Ea	st Farm	
Total Quantity: 15000.0 Cropland Factor: 0.9 LDP Rate: 0.0 Total Amount: 0.0						
This E-LDP Ap	plication request	has been su	bmitted f	or review.	_	
NOTE: The following statement is / Paperwork Reduction Act of 1995, as et seg and 7 OFR Parts 1421 and 142 program benefits. Furnishing the req	made in accordance w amended. The author 7. The in formation w uested information is	with the Privacy rity for request vil be used to d voluntary; how	Act of 197- ing the folio etermine el ever, faluri	F (5 UBC 552a) and the wing information is 7 gibity and the amount to furnish the correct (DISC) ATMED	10 108C 7231 nt of ct	
complete information will result in a	determination of eligib	MALY for progra	m penetits.	(DISCLAIMER)		

Review the data and click:

- "OK" to submit the Application to the e-LDP website
- "Print" to print a copy of the Application for your files.

G Inquiring on an Application

This is an example of the e-LDP Inquire Application Producer Listing screen for entering the e-LDP information for the producer to inquire on an application. This screen provides a list of producers matching the search criteria. From the list, select the producer to inquire on the application.

		FS	A Intranet	cer Látilag			- China
ounty FEA Office: SPINE	hits/County Code	SD115					
Tar D Tar D Type Search Store All		10 17					
le D Dob D Type Beach Show All		The ID Tree	Libra	Cler.	200	Fruit Address	Photos
ar D ar D Type Isourt Store Al Al Produce Mane BETTY MASON	Tes ID 507546918	Tan D Type	Addens 207 MARISON AVE	City	Date 30	Tanal Address	Statu
ar D ar D Type Search Show All All Produce Mane BETTY MASON ANTIARKLE MATH	Tast ID 505546918	Tar ID Type S S	Addens 207 MADISON AVE 3049 MEADOW D8	Cay FRANCEORT MEDITELD	State SD SD	Trail Address nates@solcon belefysts see	Status A A
ar D ar D Type Search Show All All Produce Name BETTY MASON ANNAERLIE MATH ALDYCE MCENTYPE	Tast ID 505546918 NT 504097172 500546609	Tas ID Type S S	Addenn 207 MADISON AVE 3049 MEADOW D8, 37943 1797E ST	Cay FRANCECET REDFELD	Date 30 30 30	Trust Address matem@solicen belegysts son mac@sol son	Status A A
e D as D Type Beach Show Al Sil Produce Name BETTY MASON ANNABELLE MATH ADVCE MCENTITE CAEL MILLER	Tas ID 505546918 NT 504097172 50054609 187074620	Tas ID Type S S S S	Address 207 MADISON AVE 2019 MEADOW DR 17947 17923 ST NO CUBBENT ADDRESS	Cay FRANCEORT NELFELD NEDFELD NEDFELD	2005 20 20 20 20 20 20	Inad Address matem@atlcom bele@sub som mac@sol rom mileties@best rom	Status A A A

Take the applicable action and go to the next screen.

G
Inquiring on an
Application
(Continued)

This is an example of the e-LDP Inquire Application Selection screen showing the selected producer's application data.

USDA FSA PSEAD	Inquire Application Selection - Hetacape	8015
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4+4	Falsal fizze least timings Fat Secury	
Statemate A	Longing (Mpr. Aldo Inaliada gov) (LEP Apple alan Angaralgo Calent elector pp	- V What Reised
	FSA Intranet	
	I OIL IIIII AIICI	
	U.S. Department of Agriculture	
	E-LDP Inquire Application Selection	
Producer Name:	ANNABELLE MATHENY	
Address:	3049 MEADOW DR	
City:	REDFIELD	
State:	SD	
Zip:	57469-1406	
Email Address:	bele@swb.com	
County FSA Offic	ce: SPINK State/County Code: SD115	
Orop Vear:		
Concernant I		
Commodity:	-	
Search Sho	IIA we	
Sel Crop Year	LDP Number [Commodity Total Quantity Total Amount	
F 2001	80043 SOYBEANS 1,856 75 \$1,429.70	
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Take the applicable action and go to the next screen.



Print this screen for your files.

Notice PS-428

6 APSS Loan Servicing Capability to Allocate e-LDP/PLM

A Allocations in APSS	APSS loan servicing has been revised to allow County Office users, who are also responsible for establishing an eligible producer's e-LDP Producer Profile on the e-LDP Web Farm DB2 platform, to record an e-LDP/PLM in APSS .		
B Accessing Menu PVA005	County Offices shall access Loan/I to 12-PS.	DP Servicing Main Menu PVA005 accord	ding
C Allocation Option	Menu PVA005, option "8" has bee	on revised as follows.	
	COMMAND PVA005 PRICE SUPPORT - LOAN/LDP SERVICIN	IG - MAIN MENU	F1
	 Write Off a Small Loan/LDP Amount Record Primary Contact for Heirs Transfer a Loan or LDP to Claims Add/Change Reconcentration Charges Release the In-Use Indicator Update Storage Paid Through Date Calculate Prompt Payment Interest Enter e-LDP/PLM Allocation Extend a Commodity Loan Convert Ear Corn Loan to Shelled Corn Loan *11. Update Reserve Anniversary Date Process Replacement Receipts Cmd=Previous Menu *= 	 *13. Liquidate a Payable on a Loan 14. Notification for Calling a Loan 15. Add/Remove Appeal, Bankruptcy, or Litigation Flag 16. Record a Loan/LDP Shortage/Violation 17. Adjust Liquidated Damages on a Loan 18. Calculate a Bin Quantity 19. Prepare Marketing Authorization or Repayment Rate Lock-In 20. Return to Application Primary Menu 21. Return to Application Selection Screen 22. Return to Office Selection Menu 23. Return to Primary Selection Menu 24. Sign Off Option currently not available. 	

When the user selects option "8" and PRESSES "Enter", Screen PCA11020 will be displayed and will enable processing according to subparagraph D.

Notice PS-428

6 APSS Loan Servicing Capability to Allocate e-LDP/PLM (Continued)

D Recording County Office users shall record an e-LDP/PLM allocation according to: e-LDP/PLM Allocation • this table • subparagraph E.

Step	Action	Result
1	 On Screen PCA11020: enter the following: producer's last name ID number crop year as 2 digits "N" for LDP number PRESS "Enter". 	Screen PCA12020 will be displayed.
2	 On Screen PCA12020: ENTER: "Y" or "N" to the question, "Is this the correct producer?" "N" to the question, "Is this the re-entry of a corrected LDP?" PRESS "Enter". 	 If the answer to the question, "Is this the correct producer?" was: "Y" and: an invalid crop year was entered in step 1, Screen PVA81500 will display the message, "The crop year must be 2001 or greater" Note: Users can PRESS "Enter" or "Cmd7" to return to Menu PVA005. a valid crop year was entered in step 1, new Screen PVA81000 will be displayed according to step 3 and subparagraph E "N", return to step 1.
3	On new Screen PVA81000:make applicable entriesPRESS "Enter".	APSS will update the Payment Limitation File as applicable.

6 APSS Loan Servicing Capability to Allocate e-LDP/PLM (Continued)

Е

Allocation Screen PVA81000 New Screen PVA81000 allows County Office users to enter an e-LDP/PLM allocation, as required by e-LDP **Producer Profile** "✓", according to the following example.

077 - Marti PRICE SUPPORT - LOAN SE	ndale RVICING	Version: AA	02 11-01/01 15	PVA81 5:03 Term	000 Y3
BOOBER ARNOLD		CY 01	LDP# NEW	COMM	
Enter the e- This amo	E-LDP Payment Limitation LDP / PLM Allocation Amou ount will be updated in the Pay	Allocation nt:			
Press "Enter" to Continue	Cmd2=Return To Loan Serv. N	Aenu Cmd	7=End of Job		

After applicable entries have been made and the user PRESSES "Enter", if an allocation entry for crop year 2001 is:

- greater than \$150,000, the message, "Amount entered is too large, please re-enter." will be displayed
- \$150,000 or less, the:
 - message, "This amount will be updated in the Payment Limitation File." will be displayed
 - A.PL.260 Market Gain Payment History File is updated with the following:
 - e-LDP allocation amount
 - APSS allocation amount
 - producer information, current date, and crop year.

If an amount has already been entered in the "e-LDP / PLM Allocation Amount" field, that amount will be displayed and the user can change it. If changed, the files will update accordingly.

Notice PS-428

7 Data Processing From Web Farm DB2 Platform to County Office AS/400

A Data Collection	An automated process has been developed that:
Ior Dowinoad	• collects e-CCC-633 LDP data
	• disseminates the e-CCC-633 LDP data through transmission processing
	• downloads e-CCC-633 LDP files directly from the e-LDP Web Farm server to the System Support Program side of the applicable County Office AS/400.
B File Replication	For e-LDP's, the process detailed in subparagraph A replicates, in a format separate and distinct from County Office A.PL.xxx production files, the following
	files on County Office AS/400 to support applicable e-LDP legacy information processing:
	 A.PE.001 (Master File) A.PE.005 (Storage/Bin Records)
	• A.PE.010 (Farm/Disbursement/Market Gain Records)
	 A.PE.015 (Producer File) A.PE.260 (Market Gain Payment History File)
	 A.PE.203 (Transaction History File).
С	
Market Gains	The A.PL.260 Market Gain Payment History File, which is now used for PLM validations in AS/400 LDP-making transactions, has been enhanced to now contain an e-LDP allocation record that will represent the e-LDP/PLM allocation as recorded in the applicable:
	user's e-LDP Producer ProfileCounty Office AS/400.
	Note: The total of an applicant's e-LDP allocation amount plus the AS/400 PLM amount cannot exceed \$150,000.

Notice PS-428

7 Data Processing From Web Farm DB2 Platform to County Office AS/400 (Continued)

D			
Transmission of e-LDP Data	A new transmission process:		
	• disseminates e-LDP data according to subparagraphs A through C		
	 looks for KCAO, Telecommunications Division-downloaded files at the end-of-day, and if any are found: 		
	• reads the header record		
	• determines which file group they belong to		
	• writes the data to applicable files, according to subparagraph B, until the trailer record is found		
	• deletes the transmission file when the trailer record is found and after all data has been written.		
E Using e-LDP Data	e-LDP data that is transmitted to applicable County Offices according to this paragraph shall be used for the following administrative reports capabilities:		
	 spot-check processing LDP Summary Reports marketing gain reporting. 		