

For: State and County Offices

**Broadcasted APSS Software for Processing
Milk Income Loss Contract (MILC) Program Transition Payments**

Approved by: Deputy Administrator, Farm Programs



1 Overview

**A
Background**

The Farm Security and Rural Investment Act of 2002 authorizes the MILC Program to provide producers on eligible dairy operations with monthly payments based on the quantity of eligible production marketed by the producer in a month when domestic milk prices fall below a specified level.

The MILC system is being programed in JAVA and will be made functional in a Windows environment. This system will **not** be ready for use until sometime in November. However, to deliver payments to dairy operations in a timely manner, an **interim** system has been developed to operate in the IBM System/36 environment.

**B
Purpose**

This notice provides automation instructions to State and County Offices for processing interim system 2002 MILC transition and September payments.

Payments may be issued according to Notice LD-528.

Disposal Date	Distribution
January 1, 2003 10-15-02	State Offices; State Offices relay to County Offices

Notice PS-438

2 Accessing MILC Processing Menu to Process Payments

A

Accessing Menu PMA000

Important: The MILC software that is addressed in this notice shall be broadcasted to County Offices.

State Offices shall inform their County Offices about this software broadcast according to instructions that were provided in a national conference call on Thursday, October 10, 2002.

County Offices shall manually ensure producer eligibility before making payments according to this notice.

County Offices shall take the following actions to access Menu PMA000.

Step	Action	Result
1	On Application Selection Menu FAX07001: <ul style="list-style-type: none">• ENTER "13", "Price Support"• PRESS "Enter".	Price Support Main Menu PCA005 will be displayed.
2	On Menu PCA005: <ul style="list-style-type: none">• ENTER "10", "Perform Special Functions"• PRESS "Enter".	Special Price Support Functions Processing Menu PCA000 will be displayed.
3	On Menu PCA000: <ul style="list-style-type: none">• ENTER "2", "Perform Dairy Market Loss Assistance (DMLA) Processing Functions"• PRESS "Enter".	DMLA Processing Menu PMA005 will be displayed.

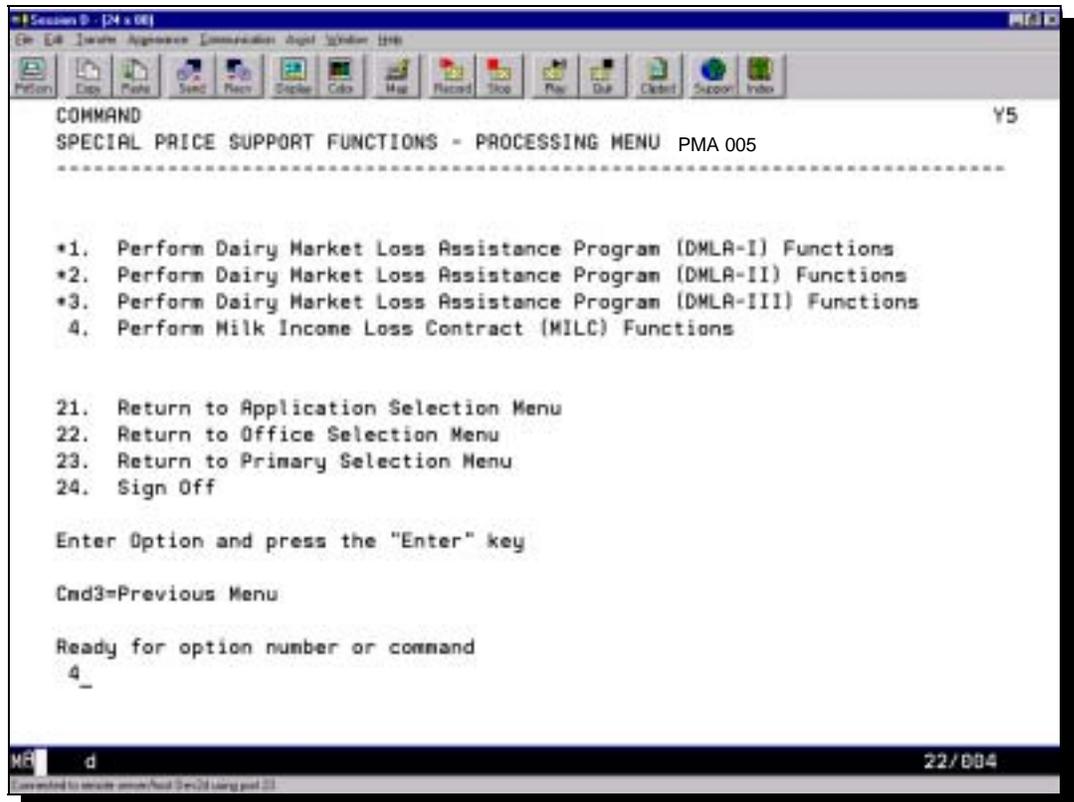
Continued on the next page

Notice PS-438

2 Accessing MILC Processing Menu to Process Payments (Continued)

B DMLA Processing Menu PMA000

This is an example of DMLA Processing Menu PMA005.



```
Session 0 - [24 x 08]
COMMAND Y5
SPECIAL PRICE SUPPORT FUNCTIONS - PROCESSING MENU PMA 005
-----
*1. Perform Dairy Market Loss Assistance Program (DMLA-I) Functions
*2. Perform Dairy Market Loss Assistance Program (DMLA-II) Functions
*3. Perform Dairy Market Loss Assistance Program (DMLA-III) Functions
4. Perform Milk Income Loss Contract (MILC) Functions

21. Return to Application Selection Menu
22. Return to Office Selection Menu
23. Return to Primary Selection Menu
24. Sign Off

Enter Option and press the "Enter" key

Cmd3=Previous Menu

Ready for option number or command
4_
ME d 22/004
```

Note: Options with an "*" are not available.

Receipt of broadcasted MILC software activates option "4", "Perform Milk Income Loss Contract (MILC) Functions".

Important: MILC software operates as a "one-step" payment process. After user entry of production data and producer shares, the software computes payable amounts **and** the payment is issued immediately, **in real time**. If the user makes a mistake when entering MILC data and wishes to end the process before payment, the user shall select "Cmd7=End of Job"; that action will delete all entered data and require the re-entry of all data.

Continued on the next page

Notice PS-438

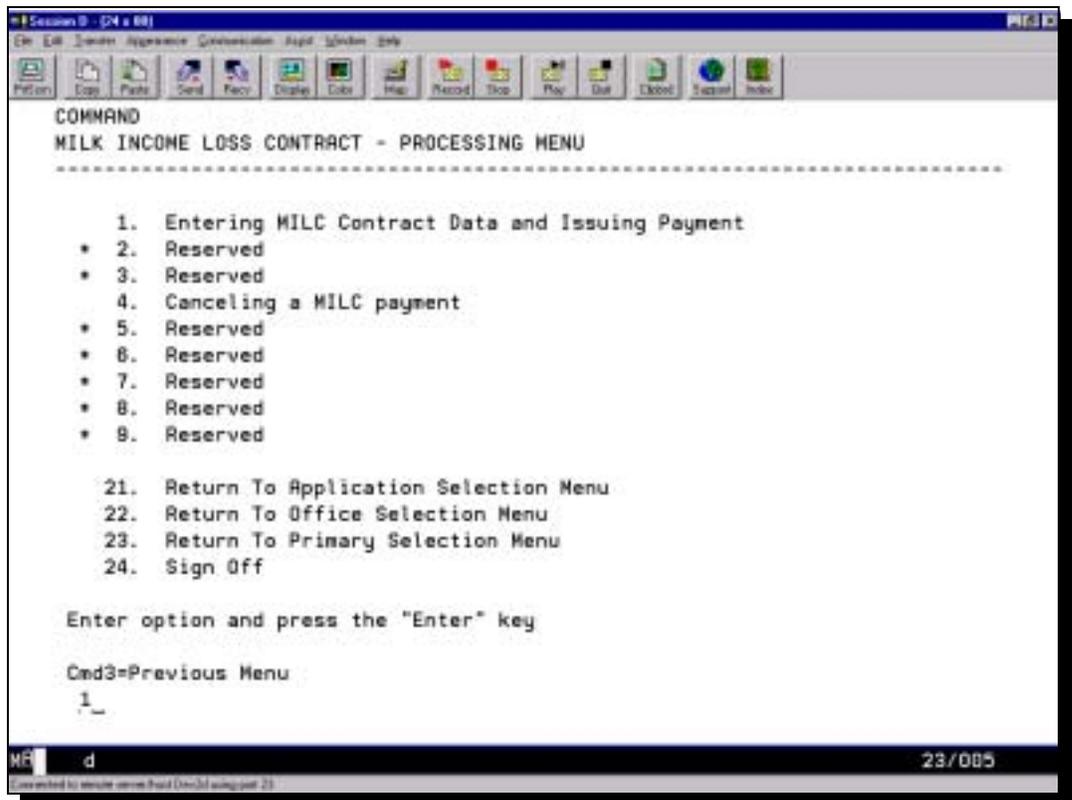
2 Accessing MILC Processing Menu to Process Payments (Continued)

C

MILC Menu PMD000

To process MILC, ENTER "4", "Perform Milk Income Loss Contract (MILC) Functions", and PRESS "Enter" on Menu PMA005. MILC Menu PMD000 will be displayed.

This is an example of MILC Menu PMD000.



Broadcasted MILC software activates option "1" to process MILC payment.

Option "4" to cancel a MILC payment will be broadcasted in the near future.

Notice PS-438

3 Processing MILC Payments

A MILC Screen PMD10000

On Menu PMD000, enter MILC application data as follows:

- ENTER "1", Entering MILC Contract Data and Issuing Payment"
- PRESS "Enter".

Screen PMD10000 will be displayed.

This is an example of Screen PMD10000 for entering contract information.

The screenshot shows a terminal window titled "Session 0 - [24 x 08]". The window contains the following text:

```

SIGN-UP                                071-MONEWBERRY                                PMD10000
MILK INCOME LOSS CONTRACT PROGRAM      Version: AA02  10-17-02 18:19 Term Y5
-----
                                           PY 2002 MILC #          178

Enter Name of MILC Operation from CCC-580: MARY'S MOO MOO DAIRY .....
Block 1A
Enter the Farm Number for the Operation:  9900118
Block 1B
Enter the Contract Period Start Date:     081502
Block 5
Enter the Approval Date of this MILC:     101502
Block 13C
Does the Dairy Operation elect to receive the Transition Payment (Y/N): Y
Block 15
Does the Dairy Operation want to elect a starting month (Y/N): Y
Enter the month to start for FY 2003:     10
Block 18

Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue   Cmd7=End Of Job

```

At the bottom of the window, there is a status bar with "MR d" on the left and "07/045" on the right. A small copyright notice is visible at the very bottom: "Copyright © 2002 by the State of New Jersey. All rights reserved. See the license agreement for more information."

Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

A

**MILC Screen
PMD10000
(Continued)**

On Screen PMD10000, enter the following information from CCC-580:

- name of MILC operation is a required entry
- farm number is optional
- contract period start date is the date the producer signed CCC-580
- approval date is a required entry
- ENTER “Y” or “N” to the question, "Does Dairy Operation elect to receive the Transition Payment?", if:
 - **yes**, then continue processing the transition payment on Screen PMD10100 starting with December 2001
 - **no**, then the screen for entering September milk production will be displayed

Note: When a dairy operation files a completed CCC-580 with a contract start date of:

- August 13 through 15, 2002, the operation could elect a transition payment. The MILC software will calculate a transition payment, as applicable, for the period December 2001 through July 2002; and an August 2002 and September 2002 monthly MILC payment.
 - September 1 through 30, 2002, the MILC software will calculate a transition payment, as applicable, for the period December 2001 through August 2002; and a September 2002 monthly MILC payment.
 - October 1, 2002, or later, the MILC software will calculate a transition payment, as applicable, for the period December 2001 through September 2002 only.
- ENTER “Y” or “N” to the question, “Does the Dairy Operation want to elect a starting month”. If “Yes”, enter the month to start for FY 03.

Screen print this screen and keep with CCC-580.

After all entries have been completed on Screen PMD10000, PRESS “Enter”. Screen PMD10100 will be displayed.

Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

B

MILC Screen PMD10100

This is an example of Screen PMD10100. The following information will be displayed on this screen:

- payment year
- MILC number
- dairy operation.

```
Session D - [24 x 93]
SIGN-UP          071-MONEWBERRY          PMD10100
MILK INCOME LOSS CONTRACT PROGRAM      Version: AA02  10-17-02 16:23 Term Y5
-----
                                  PY 2002 MILC #      178

Dairy Operation: MARY'S HOO MOD DAIRY

Enter the Production, in pounds, for DEC , 2001 : _.....

Enter the Production Evidence Type Code from below: ..

Evidence Type Codes:      0 - No Marketings      1 - Marketing Payment Stub
                          2 - Milk Bulk Tank record 3 - Milk Handler record 4 - Daily Milk marketing
                          5 - Payment copies      6 - Other

Please enter a Description if Type Code 6 - Other Type is selected:
.....

Enter the date the Production Evidence was received: .....

Please Print this screen and retain with the CCC-580.

Press "Enter" To Continue   Cmd3=Previous Screen   Cmd7=End Of Job

ME d 08/052
Connected to remote server Pool Dev02 using pool 23
```

Note: This screen, and the related producer screens that follow shall be system displayed for each applicable month.

Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

B

MILC Screen PMD10100 (Continued)

On Screen PMD10100, enter:

- production in pounds for December 2001
- production evidence type code
- date the production evidence was received.

Note: The production evidence date must be after the contract start date. If production evidence code is "6", a description must be entered. If zero production is recorded, production evidence code is "0". The date the production evidence was received and a contact producer are both required entries that are loaded for verification purposes.

Screen print this screen and keep with CCC-580.

After all entries have been completed on Screen PMD10100, PRESS "Enter".
Screen PMD03500 will be displayed.

Continued on the next page

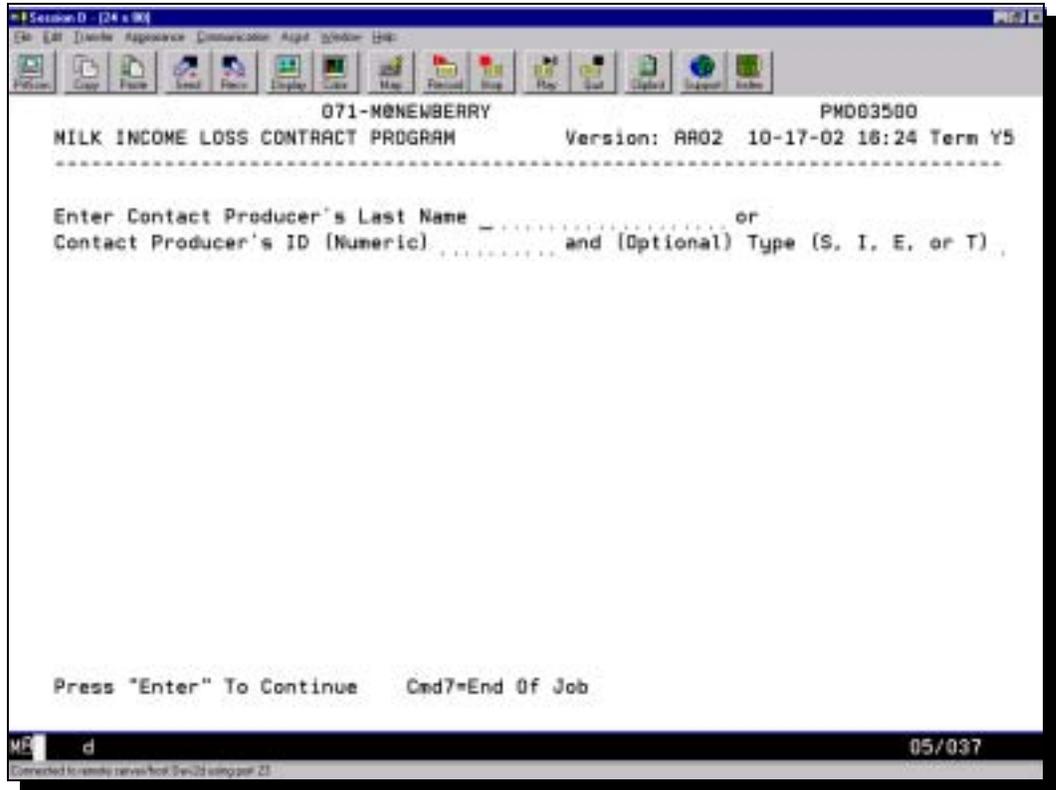
Notice PS-438

3 Processing MILC Payments (Continued)

C

MILC Screen PMD03500

This is an example of Screen PMD03500 for entering basic **contact producer** information.



The screenshot shows a terminal window titled "Session D [24 x 96]". The window contains the following text:

```
071-M0NEWBERRY                                PMD03500
MILK INCOME LOSS CONTRACT PROGRAM              Version: AR02 10-17-02 16:24 Term Y5
-----
Enter Contact Producer's Last Name ..... or
Contact Producer's ID (Numeric) ..... and (Optional) Type (S, I, E, or T) ,

Press "Enter" To Continue   Cmd7=End Of Job

MP d                                             05/037
Connected to remote server host [SunOS] using port 23
```

After all entries have been completed on Screen PMD03500, PRESS "Enter".
Screen PMD03010 will be displayed.

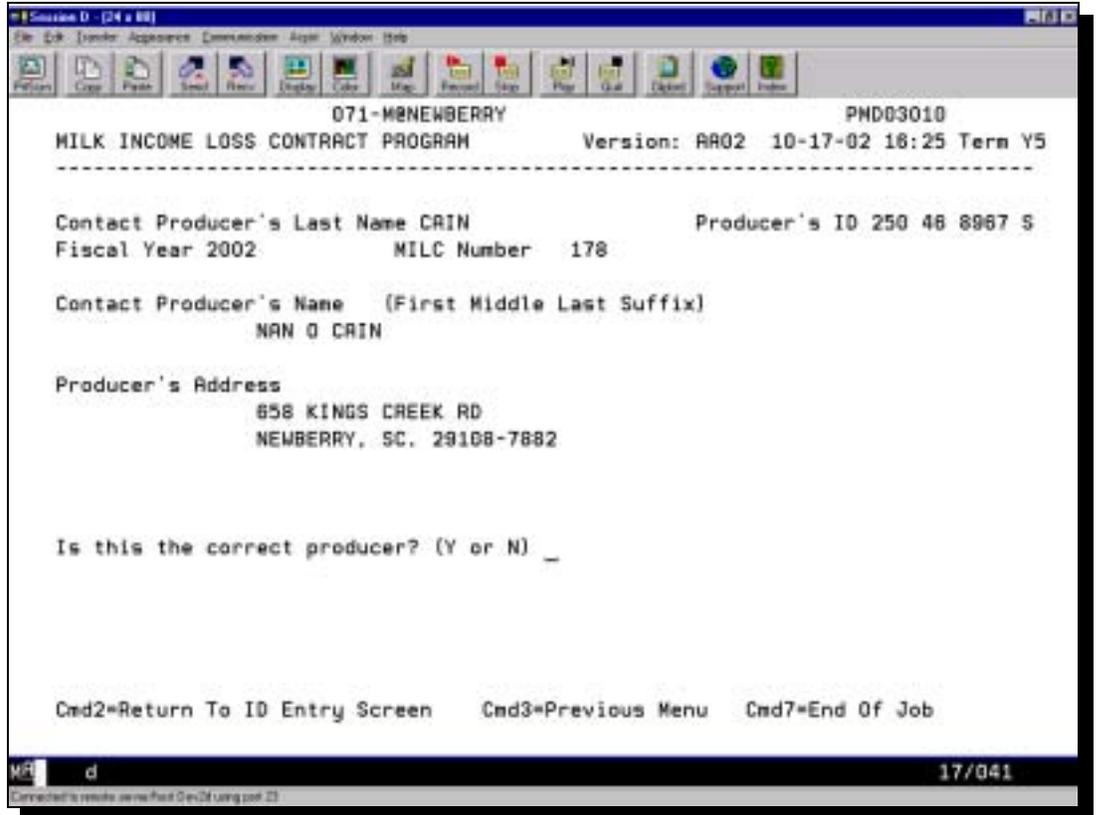
Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

D MILC Screen PMD03010

This is an example of Screen PMD03010 that system-displays contact producer information for verification.



The screenshot shows a terminal window titled "Session 0 - [24 x 88]". The menu bar includes "File", "Edit", "Format", "Appearance", "Communication", "Agent", "Window", and "Help". The toolbar contains icons for various functions like Print, Copy, Paste, Find, New, Open, Close, Map, Forward, Stop, Quit, Help, Support, and Index. The main content area displays the following text:

```
071-MBNEWBERRY                                PMD03010
MILK INCOME LOSS CONTRACT PROGRAM              Version: RA02  10-17-02 18:25 Term Y5
-----
Contact Producer's Last Name CRIN                Producer's ID 250 48 8967 S
Fiscal Year 2002                               MILC Number  178

Contact Producer's Name (First Middle Last Suffix)
              NAN O CRIN

Producer's Address
              658 KINGS CREEK RD
              NEWBERRY, SC. 29108-7882

Is this the correct producer? (Y or N) _

Cmd2=Return To ID Entry Screen  Cmd3=Previous Menu  Cmd7=End Of Job
```

At the bottom of the screen, there is a status bar with "MR" on the left, "d" in the center, and "17/041" on the right. A small footer at the very bottom reads "Connected to remote server Post Dev24 using port 23".

After verifying producer information, PRESS "Enter". Screen PMD01000 will be displayed.

Continued on the next page

Notice PS-438

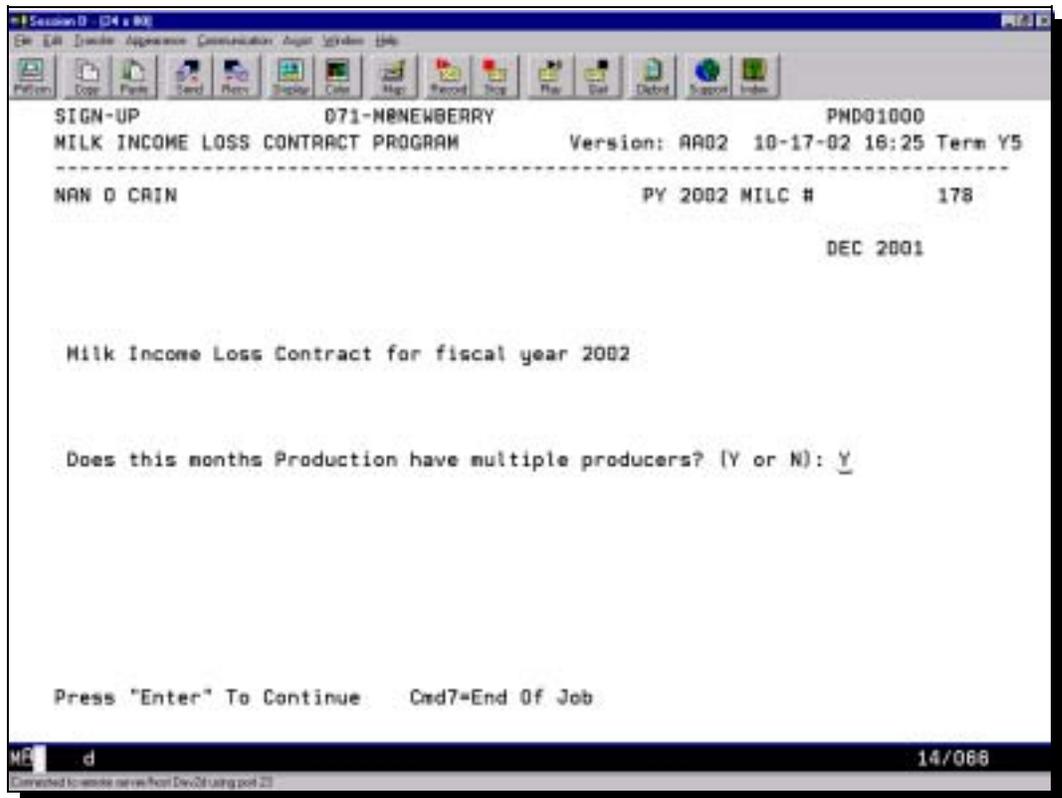
3 Processing MILC Payments (Continued)

E

MILC Screen PMD01000

This is an example of Screen PMD01000. The following information will be displayed:

- the MILC payment year
- the question, “Does this months Production have multiple producers?”.



If the answer to the question is:

- “Y”:
 - Screen PMD02000 will be displayed
 - follow the instructions in subparagraph F
- “N”, Screen PMD10100 will be displayed.

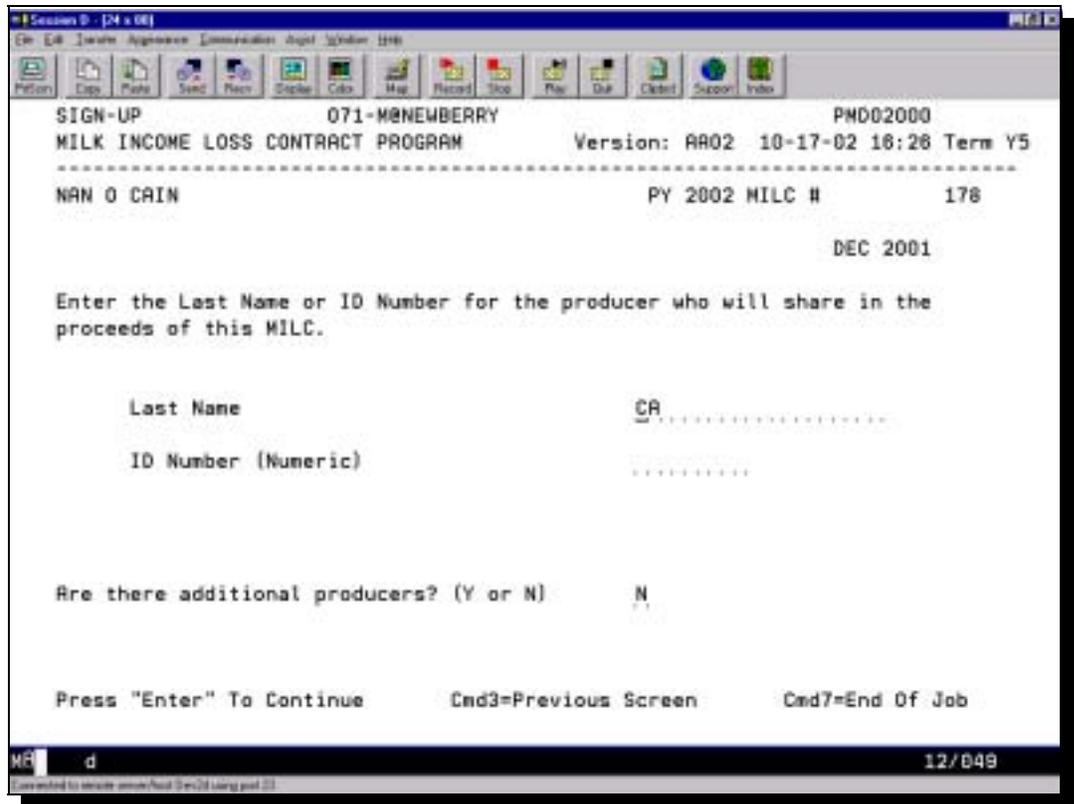
Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

F MILC Screen PMD02000

This is an example of Screen PMD02000 for recording MILC multiple producers.



The screenshot shows a terminal window titled "Session 0 - [24 x 08]". The window contains the following text:

```
SIGN-UP          071-M@NEWBERRY          PMD02000
MILK INCOME LOSS CONTRACT PROGRAM      Version: AA02  10-17-02 16:26 Term Y5
-----
NAN O CAIN          PY 2002 MILC #          176
                                   DEC 2001

Enter the Last Name or ID Number for the producer who will share in the
proceeds of this MILC.

      Last Name          CA .....
      ID Number (Numeric)          .....

Are there additional producers? (Y or N)  N

Press "Enter" To Continue      Cmd3=Previous Screen      Cmd7=End Of Job
```

At the bottom of the window, there is a status bar with "ME d" on the left and "12/B49" on the right. A small error message is visible at the very bottom: "Error: failed to create screen/Pmd02000 using pmd.02".

After all multiple producer entries have been recorded on Screen PMD02000:

- ENTER "N"
- PRESS "Enter".

Screen PMD02500 will be displayed.

Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

G MILC Screen PMD02500

This is an example of Screen PMD02500 for recording MILC multiple producer shares and flagging producers for refused payment.

The screenshot shows a terminal window with the following text:

```
SIGN-UP 071-M@NEWBERRY PMD02500
MILK INCOME LOSS CONTRACT PROGRAM Version: RA02 10-17-02 16:30 Term Y5
-----
NAN O CRAIN PY 2002 MILC # 178
DEC 2001
Enter each producer's share in this MILC as a percentage.
Total MILC percent to be allocated: 100.00
NAME PERCENTAGE (%) REFUSED PAYMENT
NAN O CRAIN 51.34 N
AUDREY B. CALDWELL 48.68 N
Press "Enter" To Continue Cmd3=Previous Screen Cmd7=End Of Job
```

At the bottom of the screen, there is a status bar with the text "13/071" and a small icon.

On Screen PMD02500:

- shares must be entered as a fraction of whole percentage, and total 100 percent
- “flag” a producer on this payment for “refused” payment by changing default “N” flag to “Y”.

After all entries to the applicable month have been completed, PRESS “Enter”:

- the next month will be displayed and allow for entry of production, and then for entry of producer information and shares
- Screen PMD10500 will be displayed after data for **all** months has been entered.

Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

H
MILC Summary
Screen
PMD10500

This is an example of Production Summary Screen PMD10500.

SUMMARY 275-THOMAS PMD10500
MILK INCOME LOSS CONTRACT PROGRAM Version: AC04 10-16-02 16:37 Term J2

M H CAINE PY 2002 MILC # 2

PRODUCTION SUMMARY SCREEN

Month/Year	Production lbs.	Allowed cwt.	Rate	Payment Amount
Dec 2001	151,235	1,512.35	.7695000	\$ 1,163.75
Jan 2002	152,632	1,526.32	.7785000	\$ 1,188.24
Feb 2002	135,264	1,352.64	.7830000	\$ 1,059.12
Mar 2002	156,764	1,567.64	.9315000	\$ 1,460.26
Apr 2002	167,943	1,679.43	.9990000	\$ 1,677.75
May 2002	187,695	1,876.95	1.0935000	\$ 2,052.44
Jun 2002	187,695	1,876.95	1.1970000	\$ 2,246.71
Jul 2002	186,795	1,867.95	1.3815000	\$ 2,580.57
Aug 2002	193,568	1,935.68	1.4445000	\$ 2,796.09
Sep 2002	198,679	1,986.79	1.4535000	\$ 2,887.80
TOTALS	1,718,270	17,182.70		\$ 19,112.73

Please Print this screen and retain with the CCC-580.
Press "Enter" To Continue Cmd7=End Of Job

01/001
Connected to remote server/host TESTJ using port 23

Screen print this screen and keep with CCC-580.

PRESS "Enter" to continue.

Note: The operation's payment amount is computed on a monthly basis and rounded to the nearest penny. The share distribution to a producer is computed on a monthly basis and rounded to the nearest penny. The producer with the highest tax ID number receives the remainder from subtracting the rounded intermediate sums. Operations with a 50/50 split may have 1 producer credited pennies higher than the other.

Each producer's monthly computed amount, during the transition period, is added together to compute the transition payment payable amount.

When an operation is due additional monthly MILC payment(s), payable amounts are computed for August, with rounding applied. Payable amounts are computed for September, with rounding applied.

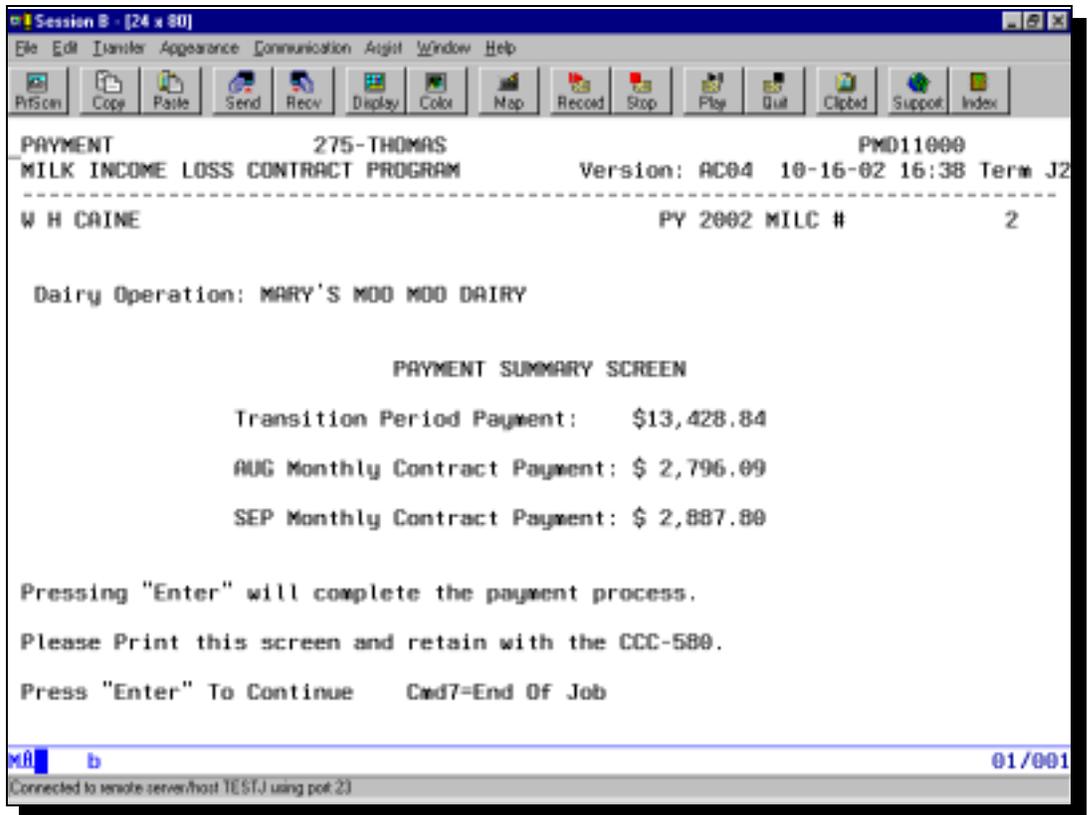
Continued on the next page

Notice PS-438

3 Processing MILC Payments (Continued)

I MILC Payment Screen PMD11000

This is an example of MILC Payment Summary Screen PMD11000.



On Screen PMD11000:

- program year "2002" is system-displayed
- PRESS "Enter" to complete the payment process.

Note: At this point the program side of the MILC software moves to Accounting where the payment is processed in the normal accounting manner.
